



**General Purposes Committee
Electronic Meeting**

**Council Chambers, City Hall
6911 No. 3 Road**

**Monday, July 4, 2022
4:00 p.m.**

Pg. # ITEM

MINUTES

GP-3 *Motion to adopt the **minutes** of the meeting of the General Purposes Committee held on June 20, 2022.*



DELEGATIONS

1. Yannick Simovich, Board Chair, and Nancy Small, CEO, Tourism Richmond, to provide an update on the industry and Tourism Richmond's activities.

COMMUNITY SERVICES DIVISION

2. **2022 UBCM COMMUNITY EXCELLENCE AWARDS**
(File Ref. No. 01-0103-01) (REDMS No. 6896973)

GP-5

See Page GP-5 for full report

Designated Speaker: Jason Kita

STAFF RECOMMENDATION

That the City's entries for the Union of BC Municipalities (UBCM) Community Excellence Awards be endorsed, including:

- (1) *Excellence in Service Delivery: Single-Use Plastic and Other Items Bylaw No. 10000;*
- (2) *Excellence in Asset Management: City of Richmond Flood Protection Program; and*
- (3) *Excellence in Sustainability: Brighthouse Fire Hall No. 1 – Solar Photovoltaic Panel Installation.*

ADJOURNMENT



General Purposes Committee

Date: Monday, June 20, 2022

Place: Council Chambers
Richmond City Hall

Present: Mayor Malcolm D. Brodie, Chair
Councillor Chak Au
Councillor Carol Day (by teleconference)
Councillor Andy Hobbs
Councillor Alexa Loo (by teleconference)
Councillor Bill McNulty (by teleconference)
Councillor Linda McPhail (by teleconference)
Councillor Harold Steves (by teleconference)
Councillor Michael Wolfe (by teleconference)

Call to Order: The Chair called the meeting to order at 4:00 p.m.

MINUTES

It was moved and seconded

That the minutes of the meeting of the General Purposes Committee held on June 6, 2022, be adopted as circulated.

CARRIED

COMMUNITY SERVICES DIVISION

1. **2022 NEIGHBOURHOOD CELEBRATION GRANTS ALLOCATION**
(File Ref. No. 11-7000-01) (REDMS No. 6899905)

Staff provided a brief review of the adjudication process for eligible funding requests, and noted that the Adjudication Committee was comprised of an internal committee representing Arts, Culture and Heritage, Recreation and Sport, Parks Programs, and Community Social Development, with equal contribution to the scoring.

1.

General Purposes Committee
Monday, June 20, 2022

Staff further noted the grant opportunity was widely promoted through media releases, social media, and through the City's community associations, and that the received funding requests were a good representation from across the city.

It was moved and seconded

- (1) *That the Neighbourhood Celebration Grants be awarded for the recommended amount of \$74,947.96 as identified in Attachment 2 of the staff report titled, "2022 Neighbourhood Celebration Grants Allocation", dated May 30, 2022, from the Director, Arts, Culture and Heritage Services; and*
- (2) *That the grant funds be disbursed accordingly.*

CARRIED

2. **ENDORSEMENT OF UBCM RESOLUTION FOR LIBRARY FUNDING**

(File Ref. No. 11-7000-01) (REDMS No. 6914553)

It was moved and seconded

That the resolution in support of restoring provincial funding for public libraries, as outlined in Attachment 1 of the attached report from the Chief Librarian, be endorsed and forwarded to the Union of BC Municipalities for consideration during its 2022 Convention.

CARRIED

ADJOURNMENT

It was moved and seconded

That the meeting adjourn (4:21 p.m.).

CARRIED

Certified a true and correct copy of the Minutes of the meeting of the General Purposes Committee of the Council of the City of Richmond held on June 20, 2022.

Mayor Malcolm D. Brodie
Chair

Lorraine Anderson
Legislative Services Associate



City of Richmond

Report to Committee

To: General Purposes Committee **Date:** May 25, 2022
From: Jason Kita **File:** 01-0103-01/2022-Vol
 Director, Intergovernmental Relations and 01
 Corporate and Strategic Planning
Re: 2022 UBCM Community Excellence Awards

Staff Recommendation

That the City's entries for the Union of BC Municipalities (UBCM) Community Excellence Awards be endorsed, including:

1. Excellence in Service Delivery: Single-Use Plastic and Other Items Bylaw No. 10000;
2. Excellence in Asset Management: City of Richmond Flood Protection Program; and
3. Excellence in Sustainability: Brighthouse Fire Hall No. 1 – Solar Photovoltaic Panel Installation.

Jason Kita
 Director, Intergovernmental Relations and Corporate and Strategic Planning
 (604-276-4091)

REPORT CONCURRENCE		
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER
Facility Services & Project Development	<input checked="" type="checkbox"/>	
Public Works	<input checked="" type="checkbox"/>	
Engineering	<input checked="" type="checkbox"/>	
SENIOR STAFF REPORT REVIEW	INITIALS:	APPROVED BY CAO

Staff Report

Origin

The Union of BC Municipalities (UBCM) Community Excellence Awards recognize and celebrate UBCM members that have implemented projects or programs that demonstrate excellence in meeting the purposes of local government in BC. The awards are designed to profile promising practices and to encourage local governments to learn from the success of other members in order to implement changes in their own communities.

Entries for this year's awards submissions must include a resolution by Council indicating support for the entries to be considered for a 2022 award by August 19, 2022.

Analysis

The City of Richmond is committed to a culture of continuous improvement and our vision “to be the most appealing, livable, and well-managed community in Canada.” One of the ways in which we measure our success in achieving our objectives is through the awards and recognition the City receives from its peers in local government and from others. The City of Richmond has a lengthy list of awards and other accolades received in recent years, which are recorded on the City’s website at: www.richmond.ca/discover/about/awards.

In particular, Richmond has received a number of awards from the UBCM through its Community Excellence Awards program. The UBCM is now accepting entries for its 2022 Community Excellence Awards. Staff have reviewed the award criteria and are recommending entries in the following categories:

Excellence in Service Delivery

Service delivery involves the actual production and provision of goods and services to the community, and should be integrated with community plans and aligned with financial plans. This category recognizes UBCM members that provide effective services in a proactive manner, demonstrate benefit to the community, and utilize performance measures, benchmarks and standards to ensure sustainable service delivery.

City of Richmond entry: Single-Use Plastic and Other Items Bylaw No. 10000

The City of Richmond was among the first cities to explore changes designed to reduce plastic waste by introducing the Single-Use Plastic and Other Items Bylaw No. 10000 (Bylaw 10000). The City started research in 2018 on the most effective measures to eliminate unnecessary plastics, making sure to engage the business community throughout the process. On March 27, 2022, Bylaw 10000 became effective to ban foam food service ware, plastic straws (including biodegradable and compostable plastic) and plastic checkout bags (including biodegradable and compostable plastic). Throughout the Bylaw implementation, it has been essential for the City to support businesses in meaningful ways and ensuring continuous two-way communication has been a cornerstone for its success. The City's approach to involve and inform businesses was unique, and designed in a manner to foster businesses commitment through meaningful

education, presentation of alternatives, and useful resources to support this important societal shift.

Excellence in Asset Management

Asset management is an integrated business approach that involves planning, finance, engineering and operations to effectively manage existing and new infrastructure in order to maximize benefits, reduce risk and provide satisfactory levels of service to community users in a sustainable manner. This category recognizes UBCM members that have developed a comprehensive system of asset management policies and practices, meeting and/or exceeding accepted best practices such as the International Infrastructure Management Manual, ISO 55000 or Asset Management for Sustainable Service Delivery: ABC Framework.

City of Richmond entry: City of Richmond Flood Protection Program

Richmond is an island city situated on average one meter above sea level and faced with flood risks from multiple sources, including storm surge, freshet, rainfall, and sea-level rise. The City has developed and continues to improve on its comprehensive flood protection program to address and mitigate these risks, with the objective of protecting the health, safety, and economic viability of Richmond.

Richmond's Flood Protection Program includes a Flood Protection Management Strategy (FPMS), Dike Master Plan (DMP), Capital Program, and Drainage and Diking Utility. The FPMS provides long-term guidance on the on-going development of world-class flood protection for Richmond that addresses climate change implications and manages dike integrity, land use, infrastructure, emergency response, and sustainability; and addresses climate change implications. The FPMS also focuses on identifying and incorporating learning and new information and thus protecting the City, its assets, and its residents.

Excellence in Sustainability

Sustainability means meeting current needs without compromising the ability of future generations to meet their own needs. This category recognizes UBCM members that incorporate a long-term sustainability lens by considering the four pillars - cultural, social, economic and environmental issues - in planning, policy and practice.

City of Richmond entry: Brighthouse Fire Hall No. 1 – Solar Photovoltaic Panel Installation

136 high output solar photovoltaic panels were installed on the roof of Brighthouse Fire Hall No. 1. This sustainable initiative ensures that peak energy consumption will be offset by 12% annually by generating up to 60,000 kWh of electricity per year. This facility was designed to be net zero ready and has the capability of connecting to a District Energy Utility in the future. This project supports the City's targeted LEED Gold standards for new construction and the Solar Friendly Richmond Framework.

Financial Impact

No financial impact.

Conclusion

One of the ways in which the City of Richmond measures our success in achieving our objectives is through the awards and recognition the City receives from its peers in local government and from others. The Union of BC Municipalities (UBCM) Community Excellence Awards recognize implemented projects or programs that demonstrate excellence in local government in BC. This provides a further opportunity for the City of Richmond to be recognized for its commitment to continuous improvement and excellence in municipal governance and service delivery.



Jason Kita
Director, Intergovernmental Relations and Corporate and Strategic Planning
(604-276-4091)

JK: ac