



**General Purposes Committee**

**Anderson Room, City Hall  
6911 No. 3 Road**

**Monday, June 4, 2018  
Immediately following the Special (Open) Council meeting**

Pg. #      ITEM

MINUTES

**GP-3**      *Motion to adopt the minutes of the meetings of the General Purposes Committee held on **May 22, 2018** and **May 28, 2018**.*

FINANCE AND CORPORATE SERVICES DIVISION

- HOUSEKEEPING UPDATES TO CIVIC ELECTION ADMINISTRATION AND PROCEDURE BYLAW**  
(File Ref. No. 12-8060-20-009888) (REDMS No. 5848172)

**GP-14**

**See Page GP-14 for full report**

*Designated Speaker: David Weber*

STAFF RECOMMENDATION

*That Civic Election Administration and Procedure Bylaw No. 7244, Amendment Bylaw No. 9888 be introduced and given first, second and third readings.*

General Purposes Committee Agenda – Monday, June 4, 2018

Pg. # ITEM

2. **UPDATE TO ELECTIONS AND POLITICAL SIGNS BYLAW**  
(File Ref. No. 12-8060-20-009887) (REDMS No. 5844661)

**GP-19**

**See Page GP-19 for full report**

*Designated Speaker: David Weber*

STAFF RECOMMENDATION

*That Election and Political Signs Bylaw No. 8713, Amendment Bylaw No. 9887 be introduced and given first, second and third readings.*

3. **FCM SPECIAL ADVOCACY FUND**  
(File Ref. No. 03-0900-01) (REDMS No. 5851629 v. 4)

**GP-23**

**See Page GP-23 for full report**

*Designated Speaker: Andrew Nazareth*

STAFF RECOMMENDATION

*That the City of Richmond participate in FCM's Special Advocacy Fund for the 2019 Federal Election at \$10,400 per year for the next two years.*

ADJOURNMENT



## General Purposes Committee

Date: Tuesday, May 22, 2018

Place: Anderson Room  
Richmond City Hall

Present: Mayor Malcolm D. Brodie, Chair  
Councillor Chak Au  
Councillor Derek Dang  
Councillor Carol Day  
Councillor Ken Johnston  
Councillor Alexa Loo  
Councillor Bill McNulty  
Councillor Linda McPhail  
Councillor Harold Steves

Call to Order: The Chair called the meeting to order at 4:24 p.m.

### MINUTES

It was moved and seconded

*That the minutes of the meeting of the General Purposes Committee held on May 7, 2018, be adopted as circulated.*

**CARRIED**

### COMMUNITY SERVICES DIVISION

1. **MAJOR FACILITIES PHASE 2 – RICHMOND LAWN BOWLING PROGRAM PLAN AND SITE**  
(File Ref. No. 06-2050-20-MLBC) (REDMS No. 5743253 v. 40)

## General Purposes Committee Tuesday, May 22, 2018

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In response to questions from Committee, Jim Young, Senior Manager, Capital Buildings Project Development and Gregg Wheeler, Manager, Sport and Community Events advised that (i) the various amenities and programming needs required and requested by the Richmond Lawn Bowling Club were reviewed during the program and service level development process, (ii) the proposed new multipurpose room would accommodate up to 125 and larger events could utilize the Minoru Centre for Active Living multipurpose rooms, (iii) a site location south of the greens on the east side was not recommended by staff as it is not as centrally located to the parking lot and building in that area could obstruct park views of residences nearby, and (iv) staff could review the option of constructing a multi-floor clubhouse.

Discussion ensued regarding increasing the size of the proposed clubhouse and potential site locations.

As a result of the discussion, the following **referral motion** was introduced:

It was moved and seconded

***That the report be referred back to staff to provide revised options for site locations and building size.***

The question on the motion was not called as it was noted that staff should include any information that would accelerate or effect the longevity of a new clubhouse, including future population growth and replacement of the carpets.

The question on the motion was then called and it was **CARRIED**.

2. **ANIMAL SHELTER GUIDING PRINCIPLES, PROGRAM AND SITE**  
(File Ref. No. 06-2055-20-012) (REDMS No. 5799733 v. 17)

In response to queries from Committee, Mr. Young and Paul Brar, Manager, Parks Programs noted that (i) the proposed new shelter would be approximately 30% larger than the current space, (ii) staff reviewed trends in projecting future growth and while there has been a decline in the number of dogs and cats coming through shelter, the demand for smaller animals has increased, (iii) the proposed new building could allow for future expansion, if required, (iv) the new shelter would incorporate the current capacity for diagnostic medical intake of animals as they come into care, including minor immediate procedures, (v) the additional space of a wildlife room would act as a temporary holding facility for injured wildlife such as racoons and birds to provide immediate care or until they are collected by a service provider, (vi) multipurpose rooms are common in shelters as they provide space for training and community meetings, and (viii) the current budget for the project would not allow for the addition of a wildlife room or multipurpose room.

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Discussion took place on referring the report back to staff to provide further information on future projections based on population growth, inclusion of an animal hospital in the new facility, and inclusion of additional spaces such as a multipurpose room and wildlife temporary holding room.

As a result of the discussion, the following **referral motion** was introduced:

It was moved and seconded

*That the staff report be referred back to examine options and costs on the overall size of a new animal shelter, including additional spaces such as a multi-purpose room and wildlife temporary holding room, that would meet the City's growing needs.*

**CARRIED**

As a further result of discussion, an additional **referral motion** was introduced:

It was moved and seconded

*That staff analyze the possibilities for an animal hospital in conjunction with a new animal shelter.*

**DEFEATED**

Opposed: Mayor Brodie  
Cllrs. Au  
Dang  
Loo  
Steves

## COMMUNITY SAFETY DIVISION

3. **APPLICATION FOR A NEW LIQUOR PRIMARY LIQUOR LICENCE - TRUESTEA CAFE LTD DOING BUSINESS AS: THE TRUE'STEA RESTAURANT- 8400 ALEXANDRA RD UNIT 180**

(File Ref. No. 12-8275-30-001) (REDMS No. 5818206)

It was moved and seconded

*(1) That the application from Truestea Cafe Ltd., doing business as, The True'stea Restaurant, for a new Liquor Primary Liquor Licence to operate entertainment with full service Asian cuisine, at premises located at 8400 Ackroyd Rd Unit 180, with liquor service, be supported for:*

*(a) A new Liquor-Primary Liquor Licence with primary business focus of entertainment, specifically live music and games with total person capacity of 197 persons;*

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- (b) Family Food Service to permit minors in all licensed areas until 10:00 p.m. when accompanied by a parent or guardian, when food service is available for families; and*
- (c) Liquor service hours for Monday to Sunday, from 12:00 p.m. to 2:00 a.m.;*
- (2) That a letter be sent to Liquor Control and Licensing Branch advising that:*
  - (a) Council supports the applicant's new Liquor Primary Liquor Licence and the hours of liquor service with the conditions as listed above;*
  - (b) The total person capacity at 197 persons indoor is acknowledged;*
  - (c) Council's comments on the prescribed criteria (section 71 of the Liquor Control and Licensing Regulations) are as follows:*
    - (i) The impact of noise and traffic in the vicinity of the establishment was considered;*
    - (ii) The general impact on the community was assessed through a community consultation process; and*
    - (iii) There is no history of non-compliance with this operation;*
  - (d) As the operation of a licenced establishment may effect nearby residents, businesses and property owners, the general impact assessment was conducted through the City's community consultation process as follows:*
    - (i) Residents, businesses and property owners within a 50 meter radius of the establishment were notified by letter. The letter provided information on the application with instructions on how to submit comments or concerns; and*
    - (ii) Signage was posted at the establishment and three public notices were published in a local newspaper. The signage and public notice provided information on the application with instructions on how to submit comments or concerns;*
  - (e) That Council's comments on the general impact of the views of residents, businesses and property owners are as follows:*
    - (i) The community consultation process was completed as part of the application process; and*

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- (ii) The community consultation process resulted in no comments or views submitted from residents, businesses and property owners;*
- (f) That Council recommends the approval of the licence for the reasons that this new application of the liquor primary license is acceptable to the majority of the residents, businesses and property owners in the area and the community.*

**CARRIED**

**4. APPLICATION TO REQUEST A FOOD PRIMARY ENTERTAINMENT ENDORSEMENT FOR FOOD-PRIMARY LIQUOR LICENCE # 139438 – RICHMOND COUNTRY CLUB – 9100 STEVESTON HWY**

(File Ref. No. 12-8275-30-001) (REDMS No. 5814183)

It was moved and seconded

- (1) That the application from Richmond Country Club, operating at 9100 Steveston Hwy, requesting a Food-Primary Entertainment Endorsement for Patron Participation to Food- Primary Liquor Licence # 139438, to enable patrons to dance at the establishment, be supported;*
- (2) That a letter be sent to Liquor Control and Licensing Branch advising that:*
  - (a) Council supports the amendment for a Patron Participation Entertainment Endorsement on Food-Primary Liquor Licence # 139438 as the endorsement will not have a significant impact on the community;*
  - (b) The hours of liquor sales will remain the same at:*
    - (i) 9:00 a.m. to 1:00 a.m., Monday to Saturday; and*
    - (ii) 9:00 a.m. to Midnight, Sunday;*
  - (c) The new seating capacity for the food primary portion of the licence will be increased to 694 persons indoors and 190 persons patio;*
- (3) That Council's comments on the prescribed criteria (Section 71 of the Liquor Control and Licensing Regulations) are as follows:*
  - (a) The potential for additional noise and traffic in the area was considered;*
  - (b) The impact on the community was assessed through a community consultation process;*

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- (c) *Given that there has been no history of non-compliance with the operation, the amendment to permit patron participation entertainment endorsement under the Food Primary Liquor Licence should not change the establishment such that it is operated contrary to its primary purpose; and*
- (d) *As the operation of a licenced establishment may affect nearby residents, businesses and property owners, the impact assessment was conducted through the City's community consultation process as follows:*

  - (i) *Residents, businesses and property owners within a 50 meter radius of the subject property were notified by letter. The letter provided information on the application with instructions on how to submit comments or concerns; and*
  - (ii) *Signage was posted at the subject property and three public notices were published in a local newspaper. The signage and public notice provided information on the application with instructions on how comments or concerns could be submitted;*
- (e) *That Council's comments and recommendations respecting the view of the residents, businesses and property owners are as follows:*

  - (i) *The community consultation process was completed as part of the application process; and*
  - (ii) *The community consultation process resulted in no comments or views submitted from residents, businesses and property owners;*
- (f) *That Council recommends the approval of the permanent change to add patron participation entertainment endorsement to the Food Primary Licence for the reasons that the addition of the endorsement proposed is acceptable to the majority of the residents, businesses and property owners in the area and the community.*

**CARRIED**



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**FINANCE AND CORPORATE SERVICES DIVISION**

**5. VOTING DIVISIONS FOR THE 2018 GENERAL LOCAL AND SCHOOL ELECTION**

(File Ref. No. 12-8125-80-05) (REDMS No. 5814102 v. 3)

It was moved and seconded

*That Civic Election Administration and Procedure Bylaw No. 7244, Amendment Bylaw No. 9876, which proposes adjustments to voting division boundaries and establishes 4 additional voting divisions for the 2018 General Local and School Election, be introduced and given first, second, and third readings.*

**CARRIED**

**ADJOURNMENT**

It was moved and seconded

*That the meeting adjourn (4:54 p.m.).*

**CARRIED**

Certified a true and correct copy of the Minutes of the meeting of the General Purposes Committee of the Council of the City of Richmond held on Tuesday, May 22, 2018.

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Mayor Malcolm D. Brodie  
Chair

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Amanda Welby  
Legislative Services Coordinator



## Special General Purposes Committee

- Date: Monday, May 28, 2018
- Place: Anderson Room  
Richmond City Hall
- Present: Mayor Malcolm D. Brodie, Chair  
Councillor Chak Au  
Councillor Derek Dang  
Councillor Carol Day  
Councillor Ken Johnston  
Councillor Alexa Loo  
Councillor Bill McNulty  
Councillor Harold Steves
- Absent: Councillor Linda McPhail
- Call to Order: The Chair called the meeting to order at 4:25 p.m.

### PLANNING AND DEVELOPMENT DIVISION

1. **RESPONSE TO REFERRAL – AGRICULTURAL ADVISORY COMMITTEE COMMENTS ON ADDITIONAL DWELLINGS FOR FARM WORKERS AND PROPOSED AGRICULTURAL BUILDING AND GREENHOUSE REGULATIONS**

(File Ref. No. 08-4430-03-10) (REDMS No. 5854480)

Barry Konkin, Manager, Policy Planning, offered additional comments regarding the staff memorandum, noting that (i) the proposed regulations would apply to non-residential buildings outside the farm home plate, (ii) site coverage limitations of the zoning bylaw of 35% for non-residential would still apply to agricultural buildings, (iii) the initial bylaw, Bylaw 9861, proposed by staff recommends an accumulative building size allowance of up to 300 m<sup>2</sup>, and (iv) the Agricultural Advisory Committee (AAC) has requested that Council consider individual buildings up to 2000 m<sup>2</sup> each.

## Special General Purposes Committee

### Monday, May 28, 2018

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In response to questions from Committee, staff clarified that (i) option 2 in the staff memorandum includes an exemption of each building up to 2000 m<sup>2</sup> and would include greenhouses, (ii) option 1 in the staff memorandum would exempt accumulative building size of less than 300 m<sup>2</sup> and would not apply to greenhouses, (iii) if an exemption was required under option 1, a development variance permit or rezoning application would be required, depending on the nature of the application, and (iv) option 1 would provide the most preservation of soil on agricultural land as it would limit the size of buildings.

Joe Erceg, General Manager, Planning and Development, in response to queries from Committee, commented that any applications for development variance permits for buildings on agriculturally zoned land outside of the exempted size allowance would come through to Council for consideration. He further advised that rezoning applications and applying for a development variance permit normally take a similar amount of time to process.

In response to further questions from Committee, Mr. Konkin advised that utilization of soil removed during construction of new builds is at the discretion of the owner of the property and that removed soil could be reused for other applications. He further noted that the AAC had indicated a concern regarding the restriction of concrete slab in buildings on farmland, citing issues with produce accepted by sellers grown and stored on soil based operations.

Todd May, co-chair of the AAC and President, Richmond Farmers' Institute, offered comments regarding the AAC's recommendation of exempting individual buildings up to 2000 m<sup>2</sup>. He noted that impermeable concrete flooring is important for current and future farming operations, maintaining a sterile environment for food growth and storage, animal husbandry, and worker safety. Mr. May further advised that some produce buyers require an audit of facilities and growing practices and that some may reject food grown in environments other than concrete slab greenhouses. He also commented that the exemption on building size should be per building and not accumulative.

In response to queries from Committee, Mr. May clarified that in certain situations, food produced in facilities and growing operations not conducted on concrete flooring could be rejected by buyers and that some producers do sell directly from their field. He further noted that although greenhouses are not often utilized for agricultural operations in Richmond, there is the potential to use them more in the future. In further response to questions from Committee, Mr. May commented that the AAC and agricultural community were of the opinion that the rezoning process was onerous and potentially could inhibit growth of production.

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Katherine McCreary, Richmond resident, expressed support for option 1 listed in the staff memorandum, noting that it would provide limitations on cannabis production on agriculturally zoned land. She further commented that exemptions for larger buildings could be made by application.

Niti Sharma, Richmond resident, expressed concern relating to the potential non-farm use of large agricultural buildings on farmland and noted that exemptions can go through the proper approval process.

Laura Gillanders, Richmond resident, spoke in support of prohibiting concrete floor greenhouses. She noted that she had been in consultation with Richmond farmers who commented that limitations on greenhouses would not affect their operations and she was of the opinion that they should be able to construct additional agricultural buildings, such as barns, as needed.

It was moved and seconded

(1) *That Richmond Zoning Bylaw 8500, Amendment Bylaw 9861, to regulate large agricultural buildings and greenhouses, be introduced and given first reading;*

(2) *Whereas Section 463 of the Local Government Act allows the withholding of building permits that conflict with bylaws in preparation; and*

*Whereas Council has granted first reading to a bylaw to preserve high-quality agricultural soils, through the regulation of construction methods for agricultural buildings and greenhouses;*

*Therefore be it resolved that staff bring all building permit applications for agricultural buildings and greenhouses in the agriculture (AGI) zone, received more than 7 days after the date of first reading, forward to Council to determine whether such applications are in conflict with the proposed bylaw to preserve high-quality agricultural soils, through the regulation of construction methods for agricultural buildings and greenhouses; and*

(3) *That a letter be sent to the Premier of BC, the BC Minister of Agriculture, and the BC Minister of Finance, with copies to all Richmond Members of the Legislative Assembly, the Leader of the Third Party, the Leader of the Official Opposition, and the Chair of the BC Agricultural Land Commission requesting that the province impose a temporary moratorium on the use of lands in the Agricultural Land Reserve for cannabis production.*

The question on the motion was not called as direction was given to staff to develop a policy regarding preserving top soil from building sites for reuse.

The question on the motion was then called and it was **CARRIED** with Cllr. Loo opposed.

**Special General Purposes Committee**  
**Monday, May 28, 2018**

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2. **UPDATE TO BYLAW: RICHMOND ZONING BYLAW 8500, AMENDMENT BYLAW 9865 (SECONDARY SUITES IN DUPLEXES)**  
(File Ref. No. 08-4000-01) (REDMS No. 5848173)

It was moved and seconded

- (1) *That the definition of "Housing, two-unit" be updated in accordance with the (revised) Bylaw 9865, as attached to the staff memorandum from the Director, Development dated May 25, 2018; and*
- (2) *That Richmond Zoning Bylaw 8500, Amendment Bylaw 9865 be given second reading, as amended on this day.*

**CARRIED**

**ADJOURNMENT**

It was moved and seconded

*That the meeting adjourn (4:58 p.m.).*

**CARRIED**

Certified a true and correct copy of the Minutes of the meeting of the General Purposes Committee of the Council of the City of Richmond held on Monday, May 28, 2018.

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Mayor Malcolm D. Brodie  
Chair

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Amanda Welby  
Legislative Services Coordinator



# City of Richmond

## Report to Committee

**To:** General Purposes Committee

**Date:** May 18, 2018

**From:** David Weber  
Director, City Clerk's Office

**File:** 12-8060-20-9888

**Re:** Housekeeping Updates to Civic Election Administration and Procedure Bylaw

### Staff Recommendation

That Civic Election Administration and Procedure Bylaw No. 7244, Amendment Bylaw No. 9888 be introduced and given first, second and third readings.

David Weber  
Director, City Clerk's Office and  
Chief Election Officer  
(604-276-4098)

<b>REPORT CONCURRENCE</b>	
<b>CONCURRENCE OF GENERAL MANAGER</b>  	
<b>REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE</b>	<b>INITIALS:</b>  
<b>APPROVED BY CAO</b>  	

## Staff Report

### Origin

Several housekeeping amendments are recommended to the Civic Election Administration and Procedure Bylaw in order to update *Local Government Act* Section numbers that are cited in the Bylaw, to update definitions in relation to the new vote counting equipment, and to ensure that the City's Election Bylaw is in alignment with the requirements of the *Local Elections Campaign Financing Act*. The deadline for the adoption of any bylaws that apply to the 2018 General Local and School Election is July 9, 2018.

### Analysis

Following a review of the Civic Election Administration and Procedure Bylaw, staff have noted and recommend the following housekeeping updates:

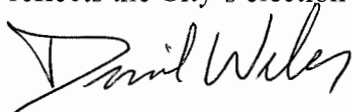
- Updated Section references: As a result of the renumbering of Sections in the *Local Government Act*, two *LGA* section references in the City's Bylaw require an update;
- Updates relating to upgraded vote counting equipment: Upgraded vote counting equipment will be utilized for the 2018 Civic Election, replacing the 25 year old vote counting equipment that has been utilized for all elections between 1993 and 2014. Schedule A to the Bylaw, which depicts a sample ballot, will require amendment so as to depict the similar but updated ballot style of the new vote counting equipment. In addition, the definition of "Acceptable Mark" which describes how to mark a ballot requires amendment to reflect the new ballot format. Instead of connecting the head and tail of an arrow next to one's choices on the ballot, the new ballot style requires that an elector fill in an oval next to their choices on the ballot (See Schedule A to the Bylaw);
- Updates to ensure alignment with the *Local Election Campaign Financing Act*: Previously, in order to make campaign disclosure statements available electronically, a jurisdiction was required to provide authorization through Bylaw. However, the Province now regulates all forms of access to campaign financing disclosure statements, including online access; therefore, to avoid any potential confusion or regulatory conflict, staff recommend that Section 7A.2 in the City's Bylaw be deleted as the Section is obsolete.

### Financial Impact

None.

### Conclusion

Various housekeeping amendments are recommended to ensure that the Civic Election Administration and Procedure Bylaw is aligned with Provincial legislation and appropriately reflects the City's election procedures resulting from upgraded vote counting equipment.



David Weber  
Director, City Clerk's Office and  
Chief Election Officer  
(604-276-4098)



**Civic Election Administration and Procedure Bylaw No. 7244,  
Amendment Bylaw No. 9888**

The Council of the City of Richmond enacts as follows:

1. ***Civic Election Administration and Procedure Bylaw No. 7244***, as amended, is further amended at Section 4.8.1 by deleting the phrase “in accordance with section 141 of the *Local Government Act*” and replacing it with “in accordance with Section 151 of the *Local Government Act*.”
2. ***Civic Election Administration and Procedure Bylaw No. 7244***, as amended, is further amended at Section 7A.2 by deleting the Section in its entirety and replacing it with “[Deleted]”.
3. ***Civic Election Administration and Procedure Bylaw No. 7244***, as amended, is further amended at Section 9.1 by deleting the definition of “Acceptable Mark” and replacing it with the following definition in alphabetical order:  
  
“**ACCEPTABLE MARK** means a completed mark which the vote counting unit is able to identify, which has been made by an elector in the space provided on the **ballot** opposite the name of any candidate, or opposite either “yes” or “no” on any bylaw and question.”
4. ***Civic Election Administration and Procedure Bylaw No. 7244***, as amended, is further amended at Section 9.1 by deleting the definition of “By-Election” and replacing it with the following definition in alphabetical order:  
  
“**BY-ELECTION** means an election under the provisions of Section 54 of the *Local Government Act*.”
5. ***Civic Election Administration and Procedure Bylaw No. 7244***, as amended, is further amended by deleting Schedule A to Bylaw 7244 and replacing it with Schedule A as attached to this bylaw.
6. This Bylaw is cited as “**Civic Election Administration and Procedure Bylaw No. 7244, Amendment Bylaw No. 9888**”.



FIRST READING

SECOND READING

THIRD READING

ADOPTED

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\_\_\_\_\_

\_\_\_\_\_

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CITY OF RICHMOND
APPROVED for content by originating dept. <i>DW</i>
APPROVED for legality by Solicitor <i>JA</i>

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER

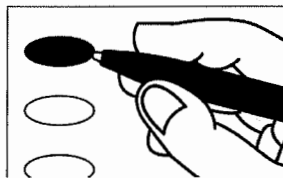
Schedule A to Bylaw No. 7244



**GENERAL LOCAL ELECTION / BY-ELECTION**

**INSTRUCTIONS**

**Fill in the oval** to the right of the name of your choice. You must blacken the oval completely. Do not make any marks outside of the oval.



Do not cross out or erase, or your vote may not count. If you make a mistake or stray mark, ask for a new ballot from the election workers.

<b>OFFICE OF MAYOR</b> (Vote for One (1) Only)	
<b>Candidate 1</b>	<input type="radio"/>
<b>Candidate 2</b>	<input type="radio"/>
<b>Candidate 3</b>	<input type="radio"/>

<b>QUESTION NO. 1</b>	
Do you assent to the District Council having the authority to adopt Bylaw No.	
<b>YES</b>	<input type="radio"/>
<b>NO</b>	<input type="radio"/>

<b>QUESTION NO. 2</b>	
Do you assent to the District Council having the authority to adopt Bylaw No.	
<b>YES</b>	<input type="radio"/>
<b>NO</b>	<input type="radio"/>

<b>OFFICE OF COUNCILLOR</b> (Vote for not more than (8) Eight)	
<b>Candidate 1</b>	<input type="radio"/>
<b>Candidate 2</b>	<input type="radio"/>
<b>Candidate 3</b>	<input type="radio"/>
<b>Candidate 4</b>	<input type="radio"/>
<b>Candidate 5</b>	<input type="radio"/>
<b>Candidate 6</b>	<input type="radio"/>
<b>Candidate 7</b>	<input type="radio"/>
<b>Candidate 8</b>	<input type="radio"/>
<b>Candidate 9</b>	<input type="radio"/>
<b>Candidate 10</b>	<input type="radio"/>
<b>Candidate 11</b>	<input type="radio"/>
<b>Candidate 12</b>	<input type="radio"/>
<b>Candidate 13</b>	<input type="radio"/>
<b>Candidate 14</b>	<input type="radio"/>

<b>OFFICE OF SCHOOL TRUSTEE</b> (Vote for not more than (7) Seven)	
<b>Candidate 1</b>	<input type="radio"/>
<b>Candidate 2</b>	<input type="radio"/>
<b>Candidate 3</b>	<input type="radio"/>
<b>Candidate 4</b>	<input type="radio"/>
<b>Candidate 5</b>	<input type="radio"/>
<b>Candidate 6</b>	<input type="radio"/>
<b>Candidate 7</b>	<input type="radio"/>
<b>Candidate 8</b>	<input type="radio"/>
<b>Candidate 9</b>	<input type="radio"/>
<b>Candidate 10</b>	<input type="radio"/>

Typ:01 Seq:0001 Spl:01



# City of Richmond

## Report to Committee

**To:** General Purposes Committee  
**From:** David Weber  
Director, City Clerk's Office and  
Chief Election Officer

**Date:** May 16, 2018  
**File:** 12-8060-20-9887

**Re:** Update to Election and Political Signs Bylaw

### Staff Recommendation

That Election and Political Signs Bylaw No. 8713, Amendment Bylaw No. 9887 be introduced and given first, second and third readings.

David Weber  
Director, City Clerk's Office and  
Chief Election Officer  
(604-276-4098)

REPORT CONCURRENCE		
<b>ROUTED TO:</b>	<b>CONCURRENCE</b>	<b>CONCURRENCE OF GENERAL MANAGER</b>
Law	<input checked="" type="checkbox"/>	
Community Bylaws	<input checked="" type="checkbox"/>	
<b>REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE</b>	<b>INITIALS:</b> 	<b>APPROVED BY CAO</b> 

## Staff Report

### Origin

An amendment to the Election and Political Signs Bylaw is recommended in order to bring the Bylaw into alignment with the language in the Sign Regulation Bylaw regarding generally prohibited sign types.

The deadline for the adoption of any bylaws that apply to the 2018 General Local and School Election is July 9, 2018.

### Analysis

In 2011, Council adopted Election and Political Signs Bylaw No. 8713. The Bylaw was adopted as a stand-alone Bylaw separate from the Sign Bylaw that was in effect at that time. Subsequently, the regulation of signage in the City underwent a review which resulted in the adoption of Sign Regulation Bylaw No. 9700 in July 2017. Because election and political signs were already regulated by a stand-alone bylaw, a clause was included indicating that the new Sign Bylaw did not apply to signs regulated by the Election and Political Signs Bylaw.

As part of the Sign Regulation Bylaw adopted in 2017, a number of sign types were prohibited, including flashing signs, inflatable signs, and signs located on rooftops, vehicles and shipping containers. These prohibitions were intended to apply City-wide and in all circumstances, however, due to the above noted bylaw wording, it could be interpreted that these prohibited types of signs would not apply to election and political signage.

For clarity and to remove all doubt concerning the use of generally prohibited signs, an amendment to the Election and Political Signs Bylaw is recommended to bring this bylaw into alignment with the general prohibitions in the Sign Regulation Bylaw.

### Financial Impact

None.

### Conclusion

An amendment to the Election and Political Signs Bylaw is recommended to bring the Bylaw into alignment with generally prohibited sign types as defined in the adopted Sign Regulation Bylaw. This amendment would ensure a consistent approach and would avoid confusion during the upcoming civic election period.



David Weber  
Director, City Clerk's Office  
And Chief Election Officer  
(604-276-4098)



**Election and Political Signs Bylaw No. 8713,  
Amendment Bylaw No. 9887**

The Council of the City of Richmond, in open meeting assembled, enacts as follows:

1. *Election and Political Signs Bylaw No. 8713*, as amended, is further amended by deleting the word “nor” from the end of subsection 1.1.2(a);
2. *Election and Political Signs Bylaw No. 8713*, as amended, is further amended by adding the following after subsection 1.1.2(b) as new subsections 1.1.2(c) through (g) and renumbering the remainder of the bylaw:
  - “(c) that is a container sign, being a **political sign** of any type displayed on a shipping container that is placed primarily for the purpose of displaying the **political sign**;
  - (d) that is a flashing sign, being a **political sign**, other than a **changeable copy sign**, that incorporates an intermittent or flashing light source or effect whether actual or simulated;
  - (e) that is an inflatable sign, being a gas-supported three dimensional device anchored or attached to land or a **building**, that displays a **political sign** or attracts attention to the property;
  - (f) that is a roof sign, being a **political sign** erected on the parapet or roof of a **building**, or attached to the wall of a **building** and extending above the roof line; or
  - (g) that is a vehicle sign, being a **political sign** of any type displayed on a vehicle, including any truck trailer, that is parked or stored primarily for the purpose of displaying the **political sign**.”
3. *Election and Political Signs Bylaw No. 8713*, as amended, is further amended at Section 4.1 by adding the following definition in alphabetical order:

**“CHANGEABLE COPY SIGN** means changeable copy sign as defined in the City’s *Sign Regulation Bylaw No. 9700*.
4. This Bylaw may be cited as **“Election and Political Signs Bylaw No. 8713, Amendment Bylaw No. 9887”**.

FIRST READING  
SECOND READING  
THIRD READING  
ADOPTED

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CITY OF RICHMOND
APPROVED by <i>DW</i>
APPROVED by Manager or Solicitor <i>BJS</i>

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER



# City of Richmond

## Report to Committee

**To:** General Purposes Committee

**From:** Andrew Nazareth  
General Manager, Finance and Corporate Services

**Re:** FCM Special Advocacy Fund

**Date:** May 24, 2018

**File:** 03-0900-01/2018-Vol 01

### Staff Recommendation

That the City of Richmond participate in FCM's Special Advocacy Fund for the 2019 Federal Election at \$10,400 per year for the next two years.

Andrew Nazareth  
General Manager, Finance and Corporate Services  
(604-276-4095)

REPORT CONCURRENCE		
<b>ROUTED TO:</b>	<b>CONCURRENCE</b>	<b>CONCURRENCE OF GENERAL MANAGER</b>
Finance Department	<input checked="" type="checkbox"/>	
<b>REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE</b>	<b>INITIALS:</b>	<b>APPROVED BY CAO</b>

## Staff Report

### Origin

As a Federation of Canadian Municipalities (FCM) member, the City has received a request to contribute to a two-year Special Advocacy Fund to ensure that every federal party is kept keenly aware of municipal priorities heading into Election 2019, as well as in the crucial first months of a new government.

### Analysis

According to FCM, they have delivered unprecedented gains for municipalities, especially following the last Federal Election. The Election 2015 breakthrough has created new opportunities and new expectations. Some of the significant gains include:

- The **Investing in Canada infrastructure plan** - a 12-year, \$180 billion federal investment in local infrastructure, from public transit to wastewater system upgrades.
- Canada's first-ever **national housing strategy**, including key commitments to repair and build affordable housing across the country.
- A strengthened **seat at the table**, including through unprecedented engagement with federal, provincial and territorial ministers, as well as with opposition leaders and the Prime Minister.
- A **predictable federal allocation model** for transit expansions that put municipalities in the driver's seat.
- A \$2 billion **rural and northern infrastructure fund** - the biggest investment of its kind in a generation.
- Better access to **high-speed broadband** through the federal Connect to Innovate program and the CRTC decision to mandate universal broadband access.
- New **capacity-building programs** on asset management and climate change - led by FCM - as well as a new \$125 million capital investment in FCM's Green Municipal Fund.

FCM sees the 2019 Election as a vital opportunity to build on these gains and to consolidate the municipal sector's position as an essential national partner to any federal government, no matter which party wins the next Federal Election.

Almost 60% of Canada's core public infrastructure is owned and maintained by municipal governments with significant costs to replace. FCM has worked to have federal infrastructure funding distributed through their programs in order to meet the unique needs of municipal governments. By contributing flow through funding to FCM, the Government of Canada supports local leaders in determining what communities need. Municipalities are implementing some of Canada's most advanced green solutions, reducing Canada's greenhouse gas emissions and supporting local priorities such as improving public transit, saving energy, disaster mitigation and improving waste management.



Richmond has directly benefited from the new FCM programs and received the following funding since 2015:

<b>Fund</b>	<b>Project</b>	<b>Date</b>	<b>Amount Received</b>
<b>FCM Green Municipal Fund</b>	River Parkway and Middle Arm Park Brownfield Remediation Plan	May 2016	\$175,000
<b>FCM Green Municipal Fund</b>	Solar Energy Minoru Complex Feasibility Study	April 2016	\$69,000
<b>Green Municipal Fund</b>	Micro Sewer Heat Recovery Feasibility Study	April 2016	\$83,000
<b>Municipal Community Infrastructure Program</b>	Deep Retrofit Library Cultural Centre	May 2018	\$750,000
<b>Total Funding Received</b>			\$1,077,000

In addition, City staff have sought out grants and since 2015, the City has received an additional \$8.4 million from federal infrastructure funding. It is vital to have the Federal Government understand the ageing infrastructure challenges that the municipalities are facing.

According to FCM, the Special Advocacy Fund will drive their largest and most ambitious campaign ever, reaching out to every federal party. It means an intensive, multi-faceted strategy that integrates polling, detailed platform development, sustained outreach and an innovative communications and media plan that will keep municipal priorities front and center heading into Election 2019.

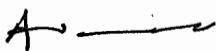
The Special Advocacy Fund is voluntary and the fee is calculated on a per capita basis, similar to how FCM membership fees are structured.

**Financial Impact**

The fee is \$10,400 per year for the next two years to be funded from Council Contingency.

**Conclusion**

That the City of Richmond contribute towards the FCM Special Advocacy Fund in order to reach out to federal parties heading into Election 2019 with municipal priorities.

  
 Andrew Nazareth  
 General Manager, Finance and Corporate Services  
 (604-276-4095)