



General Purposes Committee

Anderson Room, City Hall
6911 No. 3 Road

Monday, February 20, 2017
4:00 p.m.

Pg. # ITEM

MINUTES

- GP-3** *Motion to adopt the **minutes** of the meeting of the General Purposes Committee held on February 6, 2017.*



DELEGATION

- GP-11** 1. **Richmond Arts Coalition** representatives to speak on repurposing the existing Seniors Centre as arts space.

LAW AND COMMUNITY SAFETY DIVISION

2. **PURCHASE OF TWO FIRE PUMPER APPARATUS**
(File Ref. No. 99-Fire Rescue) (REDMS No. 5282222)

GP-14

See Page GP-14 for full report

Designated Speaker: Acting Fire Chief Tim Wilkinson

STAFF RECOMMENDATION

- (1) *That the staff report titled "Purchase of Two Fire Pumper Apparatus", dated February 6, 2017 from the Acting Fire Chief, Richmond Fire-Rescue, be received for information; and*

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Pg. # ITEM

- (2) *That the Chief Administrative Officer and General Manager, Law and Community Safety be authorized to execute a contract with Wholesale Fire & Rescue Ltd. for the purchase of two Fire Pump apparatus in 2017.*

ADJOURNMENT



General Purposes Committee

Date: Monday, February 6, 2017

Place: Anderson Room
Richmond City Hall

Present: Mayor Malcolm D. Brodie, Chair
Councillor Chak Au
Councillor Derek Dang
Councillor Carol Day
Councillor Ken Johnston
Councillor Alexa Loo
Councillor Bill McNulty
Councillor Linda McPhail
Councillor Harold Steves

Call to Order: The Chair called the meeting to order at 4:00 p.m.

ADDITIONS AND DELETIONS

It was moved and seconded
That "Snow Clearing" be added to the agenda as Item No. 6.

CARRIED

MINUTES

It was moved and seconded
That the minutes of the meeting of the General Purposes Committee held on January 16, 2017, be adopted as circulated.

CARRIED

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COMMUNITY SERVICES DIVISION

1. 2017 HEALTH, SOCIAL AND SAFETY GRANTS

(File Ref. No. 07-3000-01) (REDMS No. 5254911 v. 2)

It was moved and seconded

That, as per the report from the General Manager of Community Services, dated January 11, 2017:

- (1) Health, Social and Safety Services Grants be awarded for the recommended amounts, and cheques disbursed for a total of \$586,095;*
- (2) The following applicants be approved for the first year of a three-year funding cycle, based on Council approval of each subsequent year of funding, for:*
 - (a) Big Brothers of Greater Vancouver; and*
 - (b) Big Sisters of BC Lower Mainland; and*
- (3) The following applicants be approved for the second year of a three-year funding cycle, based on Council approval of each subsequent year of funding, for:*
 - (a) Community Mental Wellness Association of Canada*
 - (b) Heart of Richmond AIDS Society*
 - (c) Richmond Mental Health Consumer and Friends Society*
 - (d) Richmond Society for Community Living*
 - (e) Richmond Women's Resource Centre; and*
- (4) The following applicants be approved for the third year of a three-year funding cycle:*
 - (a) Chimo Community Services*
 - (b) Family Services of Greater Vancouver*
 - (c) Pathways Clubhouse*
 - (d) Richmond Addiction Services Society*
 - (e) Richmond Family Place Society*
 - (f) Richmond Multicultural Community Services*
 - (g) Richmond Youth Service Agency; and*
 - (h) Volunteer Richmond Information Services Society*

CARRIED

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2. **2017 CHILD CARE GRANTS**

(File Ref. No. 07-3070-01) (REDMS No. 5281754 v. 1A)

It was moved and seconded

- (1) *That, as outlined in the report from the General Manager of Community Services, dated January 10, 2017, the Child Care Capital Grants be awarded for the recommended amounts, and cheques be disbursed for a total of \$8,536.62; and*
- (2) *That, as outlined in the report from the General Manager of Community Services, dated January 10, 2017, the Child Care Professional and Program Development Grants be awarded for the recommended amounts, and cheques be disbursed for a total of \$10,000.*

CARRIED

In accordance with Section 100 of the *Community Charter*, Councillor Alexa Loo declared a conflict of interest as she is a member on the Board of Kidsport, and left the meeting – 4:04 p.m.

3. **2017 PARKS, RECREATION AND COMMUNITY EVENTS GRANTS**

(File Ref. No. 03-1085-01) (REDMS No. 5223432 v. 6)

Serena Lusk, Senior Manager, Recreation and Sport Services, confirmed that although there was an overall grant budget increase, the individual grant allocations did not experience a uniform increase. Committee discussed the best allocation for the remainder of the budget.

It was agreed upon that amounts of \$500 be allocated to the City Centre Community Association and to the Fitness and Wellness Association, and the remainder of \$1,758 be allocated to Kidsport.

It was moved and seconded

- (1) *That Parks, Recreation and Community Events Grants be allocated and cheques disbursed for a total of \$103,250 as identified in Attachment 1 of the staff report titled “2017 Parks, Recreation and Community Events Grants,” dated January 11, 2017, from the Senior Manager, Recreation and Sport Services;*
 - (a) *with an additional \$500 added to the cheques for the Richmond City Centre Community Association and the Richmond Fitness and Wellness Association; and*
 - (b) *an additional \$1,758 added to the cheque for Kidsport – Richmond Chapter.*

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- (2) *That Sea Island Community Association not be approved for a three-year funding cycle, but be approved for consideration as a minor grant application; and*
- (3) *That Steveston Community Society – Richmond Summer Project be approved for the third year of a three-year funding cycle.*

CARRIED

Councillor Alexa Loo returned to the meeting – 4:12 p.m.

4. **2017 ARTS AND CULTURE GRANT PROGRAM**
(File Ref. No. 11-7000-01) (REDMS No. 5280279)

It was moved and seconded

That the 2017 Arts and Culture Grants be awarded for the recommended amounts and cheques disbursed for a total of \$109,754, as outlined in the report from the Director, Arts, Culture and Heritage Services, dated January 10, 2017.

CARRIED

FINANCE AND CORPORATE SERVICES DIVISION

In accordance with Section 100 of the *Community Charter*, Councillor Carol Day declared a conflict of interest as her husband owns a Bed and Breakfast, and left the meeting – 4:13 p.m.

5. **SHORT-TERM RENTAL REGULATIONS**
(File Ref. No. 03-0900-01) (REDMS No. 5285428 v. 16)

Cecilia Achiam, Director, Administration and Compliance, and Carli Edwards, Manager, Customer Services and Licencing, provided an overview of the report and explained the changes made to the proposed regulations as a result of Council's instruction to staff.

Ms. Achiam clarified that the proposed regulations, which include restrictions on parking, will assist in limiting the number of Bed and Breakfasts in residential areas. Ms. Edwards confirmed that the recommended fines are the maximum amounts permitted under the *Community Charter*. Daniel McKenna, Acting Senior Manager, Community Safety, provided an overview of the proposed enforcement program and noted that enforcement work will be funded within the existing bylaws budget.

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Brian Cooper, owner, The Stone Hedge Bed and Breakfast, provided a brief history on his interactions with the City of Richmond as a result of his Bed and Breakfast receiving a cease and desist letter. Mr. Cooper explained that after adhering to the guidelines set out by the City, he was able to operate, and continue to operate, without any complaints over a 16 year period. It was noted by Mr. Cooper that the Bed and Breakfast enables him to stay in his community and keep up with rising costs. Mr. Cooper noted that he has noticed many illegal operations in Richmond advertised on websites and has contacted the company and filed various complaints.

Linda Cooper, owner, The Stone Hedge Bed and Breakfast, spoke to a number of advertisements she noticed online for Bed and Breakfasts in Richmond which request "cash only" transactions. Ms. Cooper expressed concern that some Bed and Breakfast operations are not being used by residents as businesses but rather as lucrative investments. Ms. Cooper expressed concern regarding enforcement and urged Council to require that owners reside in homes operated as Bed and Breakfasts.

Kerry Starchuk, 7611 Lancing Place, stated that she has been living beside an illegal hotel for the past eight years. Ms. Starchuk noted that the house next door had 19 guests prior to City Bylaws inspecting the home and pointed out that the high number of rooms in the home allowed for this to occur. It was suggested by Ms. Starchuk that the regulations restrict the number of guests in the home regardless of the amount of rooms.

Lynda ter Borg, 5860 Sandpiper Court, voiced her opposition to the recommendations contained within the report and provided suggestions to strengthen the proposed regulations. Ms. ter Borg also expressed concern regarding the BC Tourism program requiring approval of accommodations no longer being in existence.

Ann Learner, a resident on No. 2 Road, noted her concern for costs of enforcement and timeframes for enforcement of the proposed regulations. Ms. Learner questioned if the requirements for proving owner occupancy were strict enough and urged Committee to require that the regulations focus solely on Bed and Breakfast operations.

Katherine McCreary, 7560 Glacier Crescent, spoke to the zoning of the regulation and expressed concerns that a Bed and Breakfast will be an alternate use for a residential home and will not require a rezoning of the location as previously required. Ms. McCreary also pointed out that the proposed regulations do not require the owner to provide breakfast and is therefore confusing to those seeking a Bed and Breakfast venue.

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Matthew Yeung, a Richmond resident and owner occupier, noted that he has advertised on online platforms for the past two years and hosted many guests during that time. Mr. Yeung stated that it would be unwise for the City to implement stricter regulations on short-term rentals as a result of a few complaints. Mr. Yeung explained that his business allows him to build community ties and meet people from different backgrounds. It was noted by Mr. Yeung that his short-term rental income allows him to provide for his family and stated that reports have indicated no loss in occupancy to local hotels as a result of short term rentals.

Ms. Achiam, Ms. Edwards and Mr. McKenna responded to concerns voiced by delegations by providing the following information:

- An insurance requirement could be implemented as a means of proving owner legitimacy;
- Operators are not required to be the owner of the residence and at this time this requirement has not been changed;
- It is possible to regulate homes with a high number of bedrooms, however, it would require additional resources and effort;
- Some of the requirements which were previously regulated by Tourism BC have been considered and have remained;
- The proposed regulations do not allow for an entire house to be rented;
- Although complaint driven, staff will be proactively investigating short term rentals and those properties that are not in compliance will be targeted first;
- Whistler handles short term rentals differently due to its “destination” nature, and different housing needs;
- The proposed rules and regulations will address problems and illegal short term rentals could be shut down via the court process; and
- Currently, there are no cooking facilities allowed in Bed and Breakfast rooms.

As a result of the discussion, the following **referral motion** was introduced:

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It was moved and seconded

That the staff report titled, Short-Term Rental Regulations be referred back to staff for a detailed analysis of the pros and cons of and options relating to:

- (1) implementing a proof of insurance requirement;*
 - (2) amending definition of operator to also include owner operator; and*
 - (3) establishing a “spot” (site specific) rezoning process;*
- and report back.*

CARRIED

Staff was directed to ensure that the consultation process involves the hotel industry.

Councillor Carol Day returned to the meeting – 5:35 p.m.

6. **SNOW CLEARING**

(File Ref. No. -) (REDMS No. -)

Robert Gonzalez, Deputy CAO and General Manager, Engineering and Public Works, reported that the City’s Works Yard currently has all equipment deployed and that staff are working 24 hours a day, and that priority routes are being focused on.

Communication with the public is being made through social media and via a 24 hour dispatch hotline – all serving as means to assist with the deployment of City staff.

ADJOURNMENT

It was moved and seconded

That the meeting adjourn (5:39 p.m.).

CARRIED

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Certified a true and correct copy of the Minutes of the meeting of the General Purposes Committee of the Council of the City of Richmond held on Monday, February 6, 2017.

Mayor Malcolm D. Brodie
Chair

Shaun Divecha
Legislative Services Coordinator

CityClerk

From: CityClerk
Subject: Richmond Arts Coalition presentation

Richmond Arts Coalition

The Richmond Arts Coalition (RAC), on behalf of its members and the Arts Community in Richmond, is requesting City Council to repurpose the existing Seniors Centre as arts space. Members have strongly indicated the need for more and different spaces for the Arts. The present Seniors Centre, with its proximity to the Cultural Centre, would be ideal to begin to address this need. This proximity makes economic sense for a repurposed Arts Centre being housed there, ensuring staffing and facility requirements are kept to a minimal increase. Some of the needs RAC has identified are for performing arts - the Seniors Centre has a gym with stage - work space for artists - some of the smaller rooms could be refitted and then available for booking for both short and longer periods; exhibition space for Richmond Artists; additional programmable space to reduce wait lists such as those experienced by the Children's Arts Festival and dance classes. These are simply small suggestions and RAC would assist the city in canvassing the Arts community to ensure the retrofitted facility would meet the City's needs of a growing population.

Richmond Arts Coalition respectfully requests that Council direct staff to work with RAC and others to bring options for repurposing the "old" existing Seniors Centre as Arts focused space forward for Council consideration.

Respectfully

Linda Barnes
Chairperson
Richmond Arts Coalition

Cheers
Linda Barnes



**Richmond Arts Coalition
Facilities Wish List Responses November 2014**

Thank you for taking the time to collect everyone's "wish lists" for facilities needed in Richmond. Our Wish List: A new smaller theatre venue that would seat between 250-350 people, with sprung floors, modern lighting and sound equipment, along with dressing rooms. Thank you! Warm Regards,
Heather Joosten-Fair, THE RICHMOND ACADEMY OF DANCE

Here is what Richmond Artists Guild would like considered-

Physical Improvements to current Cultural centre

1. better ventilation/heat control
2. easier access from parking area for adults carrying equipment, drop the 3hr. parking limit, or give passes to allow for longer parking in the lower lot area.

Improvements to current Cultural Centre Management

1. 3 weekend workshops per year allocated for each user group
2. More weekday allotment time
3. Room booking to be done once a year in October. Additional bookings can be done ad hoc
4. Equal priority between user groups and city groups for room allocation.

Physical Improvements to any future Cultural centre Painting Studio:

1. A larger studio capable of holding 25 artists with easels
2. North lighting coming from Opera windows
3. More electrical outlets.
4. Adjustable risers

Lorraine Wellman

Richmond needs a non-IATSE/union performance space, to meet smaller-scale needs not currently filled by Gateway. There are a few reasons why upstart theatre companies avoid Richmond like the plague, focusing instead in Vancouver, Burnaby, and even New Westminster, and the lack of an affordable (and therefore non-union) performance space is a big one. When the choices are either an expensive rental at Gateway or performing in a mall...there is no choice. So shows won't get produced here without a new performance space.
Andrew Wade

I'd really like to see more spaces to display art in Richmond! Aside from a scattering of local shows there is no place to display paintings during the year. Need more -
Betsy Randel, Artist member of RAG and RAC

Studio and gallery/display space for visual arts is needed. Also a somewhat larger space for workshops would be very nice. Having the option of offering sales and/or rentals in the gallery/display space would be grand.

Thanks for asking,

Robin White, Administrative Assistant, Gateway Theatre 604-247-4986

For many years, I have been putting my 2 cents in to the mayor and his council that Richmond needs a performance hall to have concerts in. Not just for orchestras and classical music, a venue that will host a variety of local and international artists in many diverse genres. A venue that will be affordable to host events in. A venue like the gateway, with multiple rooms to host small and large music concerts. A venue that is fully loaded, with video capability, full lighting system, internet capabilities for live streaming, digital recording board in a fully loaded control room, video cameras, full projection screens. We were promised that money from the Olympics was supposed to go into the arts. I really haven't witnessed that. That is my wish. Kind regards.
Cherelle Jardine

Please add to the wish list: The need for rooms for organizations such as photography clubs to use to meet on a regular basis, such rooms to have adequate and secure storage facilities, black out blinds, projection screens. For many non profit art clubs or organizations, as group membership increases the need for larger meeting rooms becomes crucial. Very few of the currently available meeting rooms large enough to hold 50 people have adequate secure storage facilities or the capacity to block light adequately for projection of

images. Space that is available and is affordable is often shared space with other art groups and is not appointed to accommodate the needs of groups such as photography clubs.

Gerry Boretta, Past President, Richmond Photo Club

The Richmond Schools Music Teacher's Association would like to add to your "wish list" by suggesting the addition of a new theatre venue for music presentations and performances because we only have very limited access to the Gateway Theatre for school performances, and even professional touring group performances have difficulty finding spaces to present themselves.

We appreciate this valuable opportunity to help shape the future of our arts communities here in Richmond.

Thanks very much,

Laura Elliott, Band Teacher McKay, Blundell, and Lee Elementary Schools.

My name is Sudnya Mulye. I am the Artistic Director of Sudnya Dance Academy based in Richmond since 1998. Dancers at the academy are trained in Bharata Natyam – Classical dance style of India. Academy and myself have performed at various multicultural events in the City of Richmond and have been supported by the city in organizing the fundraising event for Red Cross "Kala Utsav" an evening of Indian classical dance and music. As an individual performing artist and not non-profit organization I have faced various challenges working with my artistic skills in presenting and promoting the art form in Richmond.

Here are some of the suggestions in response to the email sent from RAC.

1. Affordable practice studio space.
2. Affordable performing theatre/hall
3. Performing arts residency programs- where professional artist/s work to choreograph and collaborate.
4. Individual artist grants to choreograph for community dancers.
5. A directory/website of artists of Richmond
6. Offering workshops to guide in grant writing and helping the new artist to build bridges between the work ethics.

Some of the points mentioned above are being offered for the artists from different art forms but I haven't seen much offered for the dance art. Thanks for giving this opportunity. I hope to hear from you. Regards, Sudnya Mulye, Artistic Director, Sudnya Dance Academy, 604 303 6564

Gateway Theatre sent their 26 page Facilities Review. Here is one paragraph from the Executive Summary: In order to realize the artistic vision, maintain the Academy, and continue to provide rental space for community productions, the Gateway Theatre will need additional space. Current facilities consist of a 540-seat theatre, a 100 seat Studio (Studio B), a rehearsal room (Studio A), and administration offices. Gateway 2028 is divided into three phases and for Phase One, the Theatre can accommodate planned productions within its current facilities supplemented by creative community and corporate partnerships. Beyond Phase One the demand for space increases considerably. General descriptions of space requirements and expected utilization rates for the existing facilities can be found in Section 5.6 (Phase one), Section 6.6 (Phase two), and Section 7.7 (Phase three).

Richmond Writes Out Loud! We need a place to hold about 15-20 people for our monthly meetings for our creative writers who share their creative mind out loud. *Currently*, thanks to Ironwood branch of Richmond Public Library, we are using their main lobby open space, which is quite noisy and with all that people around us talking and coming and going, it becomes quite disruptive to our audience to concentrate and to our members who need to read their writing out loud.

The senior center has a very nice piano, however, is in a location with a sign not to be played. Also, the center will not have art classes for seniors unless the minimum number of students is met. Why not let the seniors have the ability to have both? The senior center needs a room dedicated to music, and another to art. The piano in the card playing area is not placed for use. The room used for art classes is usually used for meetings, with nothing to do with art. Let the seniors drop in to paint whenever they wish. Let the seniors who can play the piano, play it. What is the senior center for if not for seniors to spend time doing what they like. I have felt that the senior center is not for me, as I am always waiting for an art class to fill, or for something there for me.

Seems to me that the staff are the only ones who are enjoying doing what they want. If you don't like what they want, then stay away, and that's what I do!

Dennis



City of Richmond

Report to Committee

To: General Purposes Committee

Date: February 6, 2017

From: Tim Wilkinson
Acting Fire Chief

File: 99-Fire Rescue/2017-
Vol 01

Re: Purchase of Two Fire Pumper Apparatus

Staff Recommendation

1. That the report titled "Purchase of Two Fire Pumper Apparatus", dated February 6, 2017 from the Acting Fire Chief, Richmond Fire-Rescue, be received for information.
2. That the Chief Administrative Officer and General Manager of Law and Community Safety be authorized to execute a contract with Wholesale Fire & Rescue Ltd. for the purchase of two Fire Pump apparatus in 2017.

Tim Wilkinson
Fire Chief
(604-303-2701)

REPORT CONCURRENCE		
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER ^(ACTING)
Finance Department	<input checked="" type="checkbox"/>	
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS: DW	APPROVED BY CAO

Staff Report

Origin

During the December 21, 2016 Special Council meeting Council directed staff to negotiate with Wholesale Fire & Rescue Ltd. for the purchase of two (2) Fire Pump apparatus in 2017 to be approved by Council.

This report supports Council's 2014-2018 Term Goal #1 A Safe Community:

Maintain emphasis on community safety to ensure Richmond continues to be a safe community.

1.2. Program and service enhancements that improve community safety services in the City.

Findings of Fact

In August of 2016, the City of Richmond issued a Request for Proposal (RFP 5732P) to the market place for the purchase of one (1) Pumper Apparatus and one Quint Fire Apparatus for Richmond Fire Rescue with Wholesale Fire & Rescue Ltd. (WFR) being evaluated as the successful Proponent. However, no contract was awarded for the fire pumper apparatus as it was over the approved capital budget.

On December 12, 2016, Council approved 2017 Funding for the Fire Equipment Replacement Plan. The approved amount includes the amount required to complete the purchase of the pumper apparatus originally planned for replacement in 2015 as well as the pumper apparatus planned for replacement in 2017.

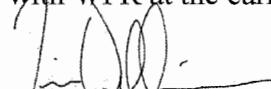
In January of 2017 as directed by Council, staff entered negotiations with WFR on the purchase of the two fire pumper apparatus based on the conditions identified within RFP 5732P. Staff were able to negotiate the holding of the 2016 pricing (a 3% savings over 2017 pricing) along with the maintenance of all conditions within RFP 5732P. The negotiated price is within budget.

Financial Impact

The negotiated price for the two Fire Pumper apparatus is \$1,945,332 CDN plus \$97,267 in GST and \$136,173 in PST. Funding is available in the approved Fire Vehicle Replacement capital projects.

Conclusion

The negotiation process has successfully concluded with the maintenance of the 2016 RFP conditions and pricing as such staff recommend moving forward with the execution of a contract with WFR at the earliest opportunity.



Tim Wilkinson
Fire Chief
(604-303-2701)

TW:tw

5282222