



## Site Supervision and Post Construction Impact Assessment Report

**No.: TREE-12**  
**Date: 2019-11-27**  
**Revised: 2023-02-07**

### Purpose:

To explain the requirements for site supervision and/or post construction assessment reports submitted to the City of Richmond. A report is required:

- **following each site visit** where arborist supervision is required during construction, as per the terms of an approved tree management plan and/or arborist letter of undertaking;
- when construction and required landscaping have been completed;
- at the request of the Director (Tree Protection Bylaw No. 8057, Section 6.1.2).

### Implementation:

- Identify the scope of the development and a brief overview of the recommended tree protection measures, including the tree retention plan.
- Provide a detailed account of the project arborist's involvement for the entire duration of the project including:
  - general observations/recommendations from the initial assessment and inspection;
  - accounts of any arborist supervision or site assessments during construction with dates and photographs;
  - any known failures to comply with the recommendations outlined in the arborist report/letter of undertaking, including violations incurred during the construction activities;
  - photographs of each tree, including the date that the photographs were taken;
  - tree management/retention plan.
- For each retained tree, state whether the project arborist believes the tree is likely to survive construction impacts, including rationale. Consider mitigation before removal. Recommendations for tree removal require the reason for removal and methods of removal clearly stated.
- Provide for each tree, post-construction recommendations for ensuring survivability and long-term viability if deemed necessary, such as pruning, mulching, watering, de-compaction, additional monitoring, etc.
- Identify next planned works that require site supervision by the project arborist, or if project supervision is complete.

**NOTE: That assessment reports may form the basis for which tree survival securities are returned or withheld.**

***No trees are to be removed until authorization for removal has been received from the City of Richmond. Failure to obtain authorization may result in legal action pursuant to the Tree Protection Bylaw No. 8057.***

***Any person who fails to comply with the terms and conditions of a valid permit may face fines of up to \$50,000 per tree.***

Should you have any questions, comments or suggestions concerning this bulletin, please reference the bulletin number and email [treeprotection@richmond.ca](mailto:treeprotection@richmond.ca) or call 604-247-4684.