



**PARKS, RECREATION AND CULTURAL SERVICES  
COMMUNITY WORKING GROUP**

**Held Thursday, December 18, 2003, 5:30 pm  
Room M 2.004  
Richmond City Hall**

**In Attendance:**

**Working Group**

Danielle Aldcorn  
Shawkat Hasan  
Sharon Meredith  
Bob Ransford  
Harold Steves

Joann Wong Bittle  
Jim Lamond  
Vince Miele  
Greg Robertson  
Jim Tanada

Julie Halfnights  
Michael McCoy  
Bill McNulty  
Linda Shirley  
Kuo Wong

**Facilitator**

David Roach

**Recorder**

Roxanne Glavina

**Staff**

Cathy Volkering Carlile  
Greg Buss  
Kate Sparrow

Simon Johnston  
Dave Semple

**Consulting Team**

Cheryl Hodgson

**Absent**

Olive Bassett

Nicky Byres

**1. Opening Remarks by David Roach**

**2. Record of Meeting No. 7**

The Record of Meeting dated November 20, 2003 was approved

**Additional Discussion arising from item 5.1 in Record of Meeting No. 7:**

Several members of the CWG, who were not present when the letter was originally presented to the group, expressed concern as to the contents of Julie Halfnights letter. There was discussion on whether delegations received enough time to present.

Consensus was reached that delegations could have additional opportunities to re-present if time permits within the process and that the letter forwarded by Julie Halfnights would be circulated in the next package.

### **3. Current Reality**

#### **3.1. Consulting Team Overview**

A “Current Reality Snapshot” PowerPoint presentation from “a consultant’s point-of-view” was delivered by Cheryl Hodgson. (*Package handed out to CWG members*) It outlined four (4) main areas as follows:

- Market – Growing population; market profile changing by ethnicity, aging, housing type & household size
- Infrastructure – Inventory of major buildings, parkland, green space – there is a shortfall already
- Programs – Participation in recreation & culture programs; drop-in visits; Library participation; Gateway participation
- Financial – Recreation & Culture (including Associations); Parks; Library & Gateway; the City contributes 62% of budget (38% is earned), which works out to a \$145.00 per person investment per resident.

At the conclusion of the presentation, members of the CWG questioned if such issues as vacant homes, zoning changes and priorities impact the projections that form the basis for much of the growth figures outlined in the presentation. It was pointed out that projections were a part of the last census.

#### **3.2. City Presentation**

Cathy Volkering Carlile delivered a presentation on the Issues and Challenges presented on the “Current Reality”. She cited the need to determine the City’s jurisdiction as well as the need to define new approaches for staff and volunteers. (*Hard copy of presentation made available to members of the CWG*)

### **4. Current Reality Discussion**

It was generally agreed that presentations were very valuable. The group discussed the need to draft a “Table of Contents” for the final report. The committee discussed aspects of the presentations (risk management, facility provision) and the need to clarify the roles of the City and the community.

Members spoke of the challenging task presented to them; the need to clarify roles and responsibilities; the need to perhaps streamline and co-ordinate Associations and reallocate City staff; and the challenge for space and facilities. Comments were made on the relationship between the CWG and City staff.

Consensus was reached that the group supported developing a “Framework for Discussion” with four (4) key components as put forward by Michael McCoy.

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| <b>Community Needs<br/>&amp; Customer<br/>Service</b>  | <b>Partnerships -<br/><i>establish protocols</i></b> |
| <b>Sustainability –<br/><i>financial/ relationship<br/>/ physical / governing<br/>/ volunteerism</i></b> | <b>Decision Making<br/>Process</b>                   |

It was decided that a full day meeting would be scheduled for Saturday, January 24<sup>th</sup> as well as the regularly scheduled Thursday, January 15<sup>th</sup> meeting, for which presentations have already been planned.

A start would be made at the full day Saturday meeting to discuss the four areas of focus. Each member will do their independent thinking prior to the meetings. Staff will prepare discussion papers on the areas of focus and forward the information to the CWG members with as much lead time as possible.

**5. New Business - none**

**Adjourned at 8:45pm**