



City of  
Richmond

## Community Mural Application

Public Art Program

6911 No. 3 Road, Richmond, BC V6Y 2C1

[www.richmond.ca](http://www.richmond.ca)

Contact 604-204-8696

Please submit this completed form, and return to the Information counter located at City Hall or to [publicart@richmond.ca](mailto:publicart@richmond.ca). All materials submitted to the City for a **Community Mural Application** become public property, and therefore, available for public inquiry.

**Mural Site Address:** \_\_\_\_\_

**Primary Contact Name:** \_\_\_\_\_

**Contact person's address, if different:** \_\_\_\_\_

**Contact info:** \_\_\_\_\_

Telephone Number

Mobile Telephone Number

\_\_\_\_\_  
Email

**Secondary Contact Name:** \_\_\_\_\_

**Contact info:** \_\_\_\_\_

Telephone Number

Mobile Telephone Number

\_\_\_\_\_  
Email

**Property Owner (if different from above) Signature:** \_\_\_\_\_

\_\_\_\_\_  
Please print name

**Contact info:** \_\_\_\_\_

Telephone Number

Mobile Telephone Number

\_\_\_\_\_  
Email

### For Office Use

Date Received: \_\_\_\_\_ Contribution: \_\_\_\_\_

File No.: \_\_\_\_\_ Note: \_\_\_\_\_



The following items must be completed and submitted with your Community Mural Application.

1. Proposed Mural Wall: Area (square feet): \_\_\_\_\_
  - ☐ Attach photo or sketch with the wall's dimensions
  - ☐ Attach recent photograph of the wall (JPG or PDF not exceeding 2MB)
2. Do you have a preferred theme or style of art for the proposed wall?  
\_\_\_\_\_
3. Please provide evidence of support from the building tenant(s) (if different from the building owner), as well as neighborhood associations and/or adjacent neighbors (e.g., e-mail or letter of support).
4. Do you have additional funding for the project?
  - ☐ Yes (Estimated amount \$ \_\_\_\_\_)
  - ☐ No
5. Is your proposed wall on a heritage building?
  - ☐ Yes
  - ☐ No

**Note:** All murals on designated heritage resources, or within the Steveston Village Heritage Conservation Area (HCA), require approval by City Council and may require a Heritage Alteration Permit. Any murals on heritage buildings/structures or within the Steveston HCA will also be reviewed by the Richmond Heritage Commission.

## Maintenance

The Property Owner will agree to retain and maintain the mural for a period of five years (subject to mutual agreement to terminate the agreement at an earlier date due to change of ownership, building renovations, and/or condition of the mural).

## Agreement

Selected property owners will enter into a tri-party agreement for services with the City and the selected artist.

The City will manage the project and fund the work. The applicant may augment the project budget with additional funding, or cover all hard costs, if appropriate. The property owner will provide permission and access to the wall for installing the mural, as well as maintenance, if required.

## Selection Process

A five-person interdepartmental staff Mural Committee will convene to review applications from property owners. The applications will be ranked based on the following criteria:

- public visibility of the location;
- condition of the wall surface;
- potential impact on adjacent properties;
- community impact;
- provision of additional or full funding of hard costs, if appropriate;
- provision of murals throughout the City; and
- evidence of support from the building tenants (if different from the building owner), as well as neighborhood associations and/or adjacent neighbors (e.g., email or letter of support).

**Additional Information (Optional)**

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**Project Timeline**

**Submission Deadline:** Monday, September 18, 2023, 5:00 p.m.  
**Property Owners Notification:** Thursday, October 5, 2023, 5:00 p.m.

**Questions**

Please contact the Richmond Public Art Program:  
**Tel:** 604-247-4612  
**Email:** [publicart@richmond.ca](mailto:publicart@richmond.ca)