



To whom it may concern:

**Property Address:** \_\_\_\_\_

**PID:** \_\_\_\_\_

(Required if the property does not have a civic address)

**Legal Description:** \_\_\_\_\_

I am the **owner**, as defined in the current City of Richmond *Building Regulation Bylaw* and *Zoning Bylaw 8500*, of the above referenced property and hereby authorize:

**Agent for Owner/Applicant:** \_\_\_\_\_

Please print

**Tel. No.:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**To represent me in an application and/or issuance to:** (Please check  where applicable)

- Building Permit
- Demolition Permit
- Tree Permit
- Development Application (Development Permit, Rezoning, Servicing Agreement, Subdivision, etc.)
- Sign Permit
- Water Crossing Permit
- Change of Address
- Soil Removal/Fill Deposit

**Owner's Information**

**Name:** \_\_\_\_\_ **Company Name:** \_\_\_\_\_

Please print

If Applicable

**Address:**

**Tel. No.:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

If the property is owned by a company, the individual signing this form represents that they are either a director of the company or have signing authority for the company.

This form may be emailed, mailed, or delivered in person to the department (Building Approvals or Zoning) that the application requiring this form is being submitted to.