



Please print (to be filled out **completely** by applicant).

Date: _____

Proposed Work: S.F.D. S.F.D./Suite Two Family Dwelling Addition Acc. Bldg.

Project Address: _____

Owner: _____ **Tel:** _____

Contractor: _____ **Tel:** _____

Information (Minimum 2 sets required)	Rec'd	Req'd	N/A
Site Plan showing • all utilities connections • information from survey	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Survey showing • Grades, trees, RMA, ESA, R/W	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Zoning Info on Plans (ie: Setback, F.A.R. calcs.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Foundation Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Floor Plan(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Floor Plan(s) c/w overlays	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Structural Drawings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Section(s) / Details	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Elevations (grades & spatial calcs.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Information	Rec'd	Req'd	N/A
Soils Report	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Authorization Letter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Letters of Assurance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Owner's Undertaking Schedule 'F'	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
H.P.O. Form	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Energy 9.36	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Zoning Regulations Summary	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Soils	<input type="checkbox"/> Clay	<input type="checkbox"/> Peat	<input type="checkbox"/>

Type of Space/Water Heating:

Electric Gas Geothermal Solar

	Yes	No
Will or has the lot been raised or filled?	<input type="checkbox"/>	<input type="checkbox"/>
If on Agricultural Lands will the fill exceed 0.2 ha (20,000 ft ²)? (Separate site plan required)	<input type="checkbox"/>	<input type="checkbox"/>
Is the fill above fronting street or existing City connections?	<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No
Will the building be sprinklered?	<input type="checkbox"/>	<input type="checkbox"/>
Offset of all existing and relocated City utilities shown?	<input type="checkbox"/>	<input type="checkbox"/>
Damage deposit paid? Amount \$ _____	<input type="checkbox"/>	<input type="checkbox"/>

Option for Service Design: By Consultant By City – Information required:

- Finished grade at all service connection points (existing & proposed)
- Driveway offset and width from property line

Where a professional engineer or architect, registered as such under provincial legislation, has certified that the plans comply with the current BC Building Code and any other applicable enactment, it should be expressly understood that the City has relied on such certification in issuing this permit and is not liable, directly or vicariously, for any damage, loss or expense caused or contributed to by an error, omission or other neglect in relation to its approval of the plans submitted. The issuance of a permit, the review of plans and supporting documents, or inspections by the building inspector or a registered professional are not a guarantee that the development complies with the BC Building Code or other applicable enactments and do not in any way relieve the owner, or his or her agent, from the responsibility of carrying out construction in substantial compliance with the requirements of the BC Building Code, this bylaw and other applicable bylaws of the City.

Applicant: _____
Please Print

Signature: _____
By signing I am acknowledging the above waiver

Mailing Address: _____ Postal Code _____

E-mail Address: _____

Tel No. (Res. or Bus.): _____ **Cell:** _____

For Office Use	Application Fee: _____	Permit No.: _____
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