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Please print *(to be filled out completely by applicant)*

Date: \_\_\_\_\_

Project Address: \_\_\_\_\_

Owner: \_\_\_\_\_

Tel. No. \_\_\_\_\_

Contractor: \_\_\_\_\_

Tel. No. \_\_\_\_\_

Structure type:  Single-Family Dwelling  Two-Family Dwelling  
 Accessory Building  Commercial/Industrial/Multi-Family

1. Is a Rezoning, Subdivision, Development Permit or Development Variance Application active or proposed for this property?  Yes  No

*(If Yes, all existing trees must be retained and protected prior to Demo Permit issuance and until Council approval.)*

2. Has a Completed BC Ministry of Environment and Climate Change Strategy Site Profile OR a City of Richmond Site Profile Exemption Declaration Form been provided for each property covered in this application?  Yes  No

BC Ministry of Environment and Climate Change Strategy Site Profile  
 Site Profile Exemption Declaration Form

3. Underground or aboveground storage tanks?  Yes  No

4. Are there any trees 8" dbh or larger on site, within 2m of property line or on City property adjacent to the project address?  Yes  No

*(If Yes, answer Question 5. If No, submit Demolition Permit Application now.)*

5. Are there any trees proposed to be removed?  Yes  No

*(If Yes, please apply for Tree Removal Permit (Demolition/New Construction). If No, illustrate tree barriers on survey and/or site plan and submit Demolition Permit Application now.)*

6. Are existing trees proposed for removal in conflict with new construction?  Yes  No

*(If Yes, Building Permit site plan must be attached identifying trees to be removed, retained, tree protection barriers and replacement trees.)*

Where a professional engineer or architect, registered as such under provincial legislation, has certified that the plans comply with the current BC Building Code and any other applicable enactment, it should be expressly understood that the City has relied on such certification in issuing this permit and is not liable, directly or vicariously, for any damage, loss or expense caused or contributed to by an error, omission or other neglect in relation to its approval of the plans submitted. The issuance of a permit, the review of plans and supporting documents, or inspections by the building inspector or a registered professional are not a guarantee that the development complies with the BC Building Code or other applicable enactments and do not in any way relieve the owner, or his or her agent, from the responsibility of carrying out construction in substantial compliance with the requirements of the BC Building Code, this bylaw and other applicable bylaws of the City.

Applicant: \_\_\_\_\_

Signature: \_\_\_\_\_

By signing I am acknowledging the above waiver

Mailing Address: \_\_\_\_\_

Postal Code \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Tel. No. Business \_\_\_\_\_

Tel. No. Residential \_\_\_\_\_

Fax \_\_\_\_\_

#### For Office Use

Demolition Permit Fee: \$	Tree Permit No.:
Demolition Permit No.:	Land Title:
Damage Deposit Paid: <input type="checkbox"/> Yes <input type="checkbox"/> No	Work Order No.:

# Refund for Waste Recycling

Refund to:

Name: \_\_\_\_\_ Tel. No. \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_

## Demolition Permit Applicant’s Checklist

The following notes form part of the Demolition Permits requirements. Please READ CAREFULLY!

- It is the responsibility of the permit holder to remove all hazardous material prior to demolition, and manage and dispose of all construction wastes.
  - For further information on BC Fire Code requirements for the removal of tanks, flammable or combustible liquids, please contact:  
*Richmond Fire-Rescue Department, Fire Prevention Officer ..... 604-278-5131*
  - For further information on Occupational Health and Safety Regulation, please contact:  
*Worker’s Compensation Board..... 604-276-3100*
  - For further information on Special Wastes Regulations, Transport Licenses and Special Waste Generator, please contact:  
*Ministry of Environment, Lands and Parks ..... 604-582-5200*
- It is the responsibility of the permit holder to be familiar with all on-site conditions including: easements, right-of-ways, covenants, etc.
- It is the responsibility of the permit holder to arrange for the safe disconnection of all City and 3<sup>rd</sup> party utilities. City sewers must be disconnected **Prior to Demolition** as per Bylaw 7551, summarized below:
  - a) The **City sanitary sewer** system or the **City drainage system** must be disconnected and capped in a manner satisfactory to the **General Manager, Engineering and Public Works**.
  - b) The **City** may undertake such disconnections and capping at the expense of the **property owner** as per the demolition charges set out in Section 1 of Schedule A of Bylaw 7551.
  - c) Failure to disconnect the connection and such failure results in damage to the **City sanitary sewer** system or the **City drainage system**, the **property owner** must pay the actual costs incurred by the **City** in repairing the resulting damage.
- It is the responsibility of the permit holder to meet all safety measures at demolition sites in accordance with the latest edition of the BC Building Code and BC Fire Code.
- Prior to any demolition, preloading or construction within 400 metres of a school, applicants are requested to consult with the school principal, to minimize the impact of construction and traffic on schools.

**Note: Cost recovery charges may be applied where required safety measures have not been achieved and Fire Department services have been provided.**

I have read and acknowledge the above requirements.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date