

## **Richmond Summer Recreation Programs OUTREACH LEADER 1 – NEIGHBOURHOOD PLAY DAYS**

The Summer Committee is accepting applications for the **Outreach Leader 1 – Neighborhood Play Days** position working with Richmond's Community Recreation Department. Under the direct supervision of the Outreach Leader 3, this position assists in the delivery of inclusive, safe, and well-managed outreach programs for children and families in various neighbourhood parks within Richmond, including: Aberdeen Neighbourhood Park, Alexandra Neighbourhood Park, Hamilton Community Park, London Steveston Neighbourhood School Park, South Arm Community Park and Tait Riverfront Community Park.

### **DUTIES/RESPONSIBILITIES:**

- May be required to assist in the organization and implementation of children's activities and special events
- Lead, interact and build relationships with children in a variety of activities, sports and games
- Work with volunteers in the provision of activities
- Communicate with other staff and volunteers
- Be a positive role model and communicate effectively with participants
- Set up of the program room or space
- Clean and maintain room and equipment; assess toys and furnishings on a regular basis and report damaged items to supervisor
- Other related duties as assigned and may vary according to facility

### **REQUIRED QUALIFICATIONS:**

- Completion of Grade 9 and 50 hours of experience working or volunteering with children, or an equivalent combination of training and experience
- Emergency Child Care First Aid or Standard First Aid and CPR Level B (or higher) (or willingness to obtain)
- BCRPA High Five – Principles of Healthy Child Development Certification (or willingness to obtain)
- Successful candidates will be required to pass a Police Information Check
- Successful candidates will be required to provide their own transportation to the various locations

### **RECOMMENDED QUALIFICATIONS:**

- AED training
- Second language
- Coaching and leadership experience
- Training and/or experience with individuals that require extra support

### **HOURS OF WORK AND REMUNERATION:**

- Up to 11 hours/week for 10 weeks of summer from June 29-Sept 6 (with opportunity for additional training and preparation time beforehand)
  - 3:45-6:15pm on Tuesdays & Thursdays
  - 9:45am-2:15pm on Saturdays
- \$17.85/hour (increase to \$18.25/hour, effective June 1 2026)

The successful candidate would be employed by the Thompson Community Association.  
This is not a City of Richmond position.

**Please email your resume and cover letter to [associationcareers@richmond.ca](mailto:associationcareers@richmond.ca)**

**Deadline for receiving applications is **Sunday, May 24, 2026 @ 11:59pm.****

Community Associations are inclusive employers committed to employment equity objectives and invites applications from all qualified individuals. Should you be contacted and require some form of accommodation during the interview process, please let us know and we will endeavour to meet your needs to the best of our ability.

The Richmond Summer Committee thanks all applicants in advance for their interest. Only those candidates under further consideration will be contacted. This position is restricted to those legally entitled to work in Canada.