



Date: \_\_\_\_\_

Project Location: \_\_\_\_\_

Purpose of Application: \_\_\_\_\_

The following items have been submitted, are to be provided later, or are specifically exempted from the *Development Permit Application*.

	Submitted	To Be Provided Later	Exempted <small>*renovations &amp; minor projects only</small>
<b>A letter outlining the proposal in full (design rationale)</b>			
<b>Site Survey Plan</b> as prepared by a Registered BC Land Surveyor			
<b>8 sets of the following plans – Standard Architectural Scale in <u>Metric</u></b>			
1. <b>Site Plan</b> as prepared by an Architect or Engineer			
2. <b>Floor Plans</b> as prepared by an Architect			
3. <b>F.A.R. Tracing Overlays</b> (with detailed calculations and summary of all floor areas and exclusions)			
4. <b>Elevations</b> as prepared by an Architect			
5. <b>Landscape Plans</b> as prepared by a Landscape Architect			
6. <b>Perspectives and Renderings</b> *may be submitted at the ADP stage			
7. <b>Model</b> of proposed development (label applicant and address on model) <small>*may be submitted at the ADP stage</small>			
8. <b>Context Plan</b> showing proposed building(s) and its relationship to existing urban context			
<b>1 set of reduced (11" x 17") plans</b>			
<b>Proof of Ownership</b> (Free Holder Transfer Form A) <b>or Corporate Certificate and list of Directors</b>			
<b>Letter of Authorization</b> (if applicable)			
<b>Site Profiles as required under the Waste Management Act</b> <small>*exempted where there is a Rezoning Application</small>			