

Child Care Development Advisory Committee’s 2021 Work Program

The proposed 2021 Work Program is consistent with the Child Care Development Advisory Committee’s mandate to act as a resource and provide advice to City Council regarding the planning, development, support and promotion of quality, affordable and accessible child care in Richmond. It also includes initiatives to monitor and respond to the ongoing impacts of the COVID-19 pandemic.

The Work Program supports Council’s Strategic Plan 2018–2022 Strategic Focus Area #4 An Active and Thriving Richmond:

An active and thriving community characterized by diverse social and wellness programs, services and spaces that foster health and well-being for all.

The Work Program supports the City’s Social Development Strategy’s Strategic Direction 4:

- *Help Richmond’s Children, Youth and Families Thrive.*

The Work Program also supports the 2017–2022 Richmond Child Care Needs Assessment and Strategy:

- *Strategic Direction - Collaboration and Partnership: Action 22. Continue to support the work of the Child Care Development Advisory Committee with the view of building the capacity of the child care sector and parents understanding of child care options.*

2021 CCDAC Work Program

The 2021 Work Program was approved at the CCDAC meeting held on December 2, 2020. This year the CCDAC will give priority to the initiatives outlined in the table below.

Advocacy	
Initiative #1	Make recommendations to City Council regarding advocacy that could be undertaken with senior levels of government regarding the ongoing implementation of the Federal Multilateral Early Learning and Care Framework, the Provincial Child Care BC plan (including funding, changing policies, and licensing issues for child care providers), the 2017 – 2022 Richmond Child Care Needs Assessment and Strategy, and the 2021 – 2031 Richmond Child Care Action Plan.
CCDAC Action/Steps	<ul style="list-style-type: none"> • Monitor child care issues and emerging trends; • Monitor senior government announcements and changes regarding child care policy and funds for creating new child care spaces; • Discuss child care related issues that come to the CCDAC’s attention, consider related roles and actions that could be taken or recommended; • Pass motions or resolutions; • Prepare letters and briefs; and • Submit advice to City Council through the Staff Liaison.

Expected Outcome	Council will be informed about child care issues in the community that may be pursued with senior levels of government.
Indicator of Success	Improved funding, implementation of a new Provincial child care plan and child care licensing.
Partners	<ul style="list-style-type: none"> • City Council • Child Care Licensing (VCH) • Federal Govt. • Provincial Govt.
Initiative #2	Liaise with the Program Manager, Child Care regarding issues that need further attention, action or clarification, including those related to the COVID-19 pandemic.
CCDAC Action/Steps	<ul style="list-style-type: none"> • At monthly meetings, provide the Program Manager, Child Care with information and CCDAC's perspective on key child care issues impacting Richmond operators, providers and families; • Participate in actions noted in the 2017-2022 Richmond Child Care Needs Assessment and Strategy that are identified as needing CCDAC involvement; • Provide advice on the future City of Richmond child care initiatives; • Provide ideas for communication materials that will assist child care operators and parents; • Respond to Council referrals through the Program Manager, Child Care; and • Assist with the analysis of the impacts of the COVID-19 pandemic on child care in Richmond.
Expected Outcome	The Program Manager, Child Care, as the staff liaison to CCDAC, will be informed regarding CCDAC's perspective on key child care issues.
Indicator of Success	<ul style="list-style-type: none"> • The Program Manager, Child Care working with CCDAC's advice and under City Council's direction will addresses priority child care issues for Richmond; and • Liaising with CCDAC assists the Program Manager, Child Care to successfully address the City's objectives.
Partners	<ul style="list-style-type: none"> • City Council • Stakeholders • Child care providers and early childhood educators
Initiative #3	Participate in City consultations.
CCDAC Action/Steps	<ul style="list-style-type: none"> • Continue to participate in discussions about the implementation of the actions with or related to child care in the City's Social Development Strategy, the 2017-2022 Richmond Child Care Needs Assessment and Strategy and the 2020 Richmond Community Child Care Planning Project; and • Provide input into other City consultation processes as they relate to the CCDAC's mandate (e.g. City Budget).
Expected Outcome	<ul style="list-style-type: none"> • Implementation of actions with or related to child care in the City's Social Development Strategy, the 2017-2022 Richmond Child Care Needs Assessment and Strategy and the 2020 Richmond Community Child Care Planning Project incorporates CCDAC's perspective; and • CCDAC's advice is provided to City consultation processes that are relevant to its mandate.
Indicator of Success	Plans for future growth of City services and amenities will address the need for quality, affordable child care.

Partners	<ul style="list-style-type: none"> • City Council • Stakeholders • Child care providers and early childhood educators
Initiative #4	Advise the City regarding the development of new City-owned child care centres and early childhood development hubs.
CCDAC Action/Steps	<ul style="list-style-type: none"> • CCDAC to be consulted at the earliest point possible in the development process; and • Review proposals for City-owned child care facilities and early childhood development hubs.
Expected Outcome	CCDAC is consulted regarding the planning and development of new City-owned child care facilities secured through rezoning processes.
Indicator of Success	Child care facilities and early childhood development hubs are well designed and meet community needs regarding size, location, and programs offered.
Partners	<ul style="list-style-type: none"> • City Council • City Planners • Developers • Stakeholders • Childcare operators
Initiative #5	Identify and provide information to CCDAC members on community advocacy initiatives that impact children and families.
CCDAC Action/Steps	At monthly meetings, or as relevant, share information with CCDAC regarding key, related community advocacy initiatives impacting Richmond child care operators, providers and families.
Expected Outcome	CCDAC will be informed about community advocacy issues related to children and families.
Indicator of Success	CCDAC members have better access to information on advocacy initiatives related to child care, children and families.
Partners	Stakeholders.

Child Care Grants	
Initiative	Recommend Child Care Grant allocations.
CCDAC Action/Steps	<ul style="list-style-type: none"> • Review City child care grant applications; and • Make grant recommendations to Council.
Expected Outcome	<ul style="list-style-type: none"> • Council endorses grant recommendations and allocates grants to non-profit societies so these organizations will be able to undertake capital projects to improve the quality of their furnishings, equipment and physical space; and • Richmond's early childhood educators will receive training opportunities as a result of the City's allocation of Professional and Program Development Grants.
Indicator of Success	The quality and capacity of child care programs will be enhanced as a result of the City's Child Care Grants Program.
Partners	<ul style="list-style-type: none"> • City Council • Stakeholders • Child care operators

Child Care Month	
Initiative	Propose and implement activities for Child Care Month in May that are reflective of and compliant with current public health guidelines related to the COVID-19 pandemic.
CCDAC Action/Steps	<ul style="list-style-type: none"> Plan for an annual event to occur in Richmond during Child Care Month (May) which will include professional development opportunities for Richmond child care providers and/or exhibitions to showcase the work of Richmond's child care providers.
Expected Outcome	<ul style="list-style-type: none"> Richmond residents will learn about child care services in their community; Richmond child care providers will have an opportunity to receive useful information for professional development; and Richmond child care providers will be supported and celebrated for their work.
Indicator of Success	Child Care Month (May) activities enhance the work of child care professionals in Richmond and support parents.
Partners	<ul style="list-style-type: none"> Stakeholders Child care providers and early childhood educators

2017 – 2022 Richmond Child Care Needs Assessment and Strategy - Implementation Actions	
Initiative	Assist with the implementation of the following actions noted in the City's 2017-2022 Richmond Child Care Strategy.
CCDAC Action/Steps	<ul style="list-style-type: none"> Action 19 – with input from other organizations such as Vancouver Coastal Health, School District 38, Richmond Child Care Resource and Referral, Richmond Children First, etc. collaborate to improve availability of information to Richmond families on child care and family-related resources; Action 22 – continue to support the CCDAC in building the capacity of the child care sector and parents' understanding of child care options (e.g. host events to celebrate child care month, hold information sessions for parents on finding child care, organize networking events for child care providers and support professional development opportunities for early childhood educators); Action 23 – facilitate and promote the delivery of professional development training for those employed in licensed child care programs with the goal of maintaining and enhancing the quality of programs offered in Richmond; and Provide advice on other actions related to the Strategy as requested by the Program Manager, Child Care.
Expected Outcome	Short term actions noted in the Strategy are completed; particularly those identified as involving the CCDAC.
Indicator of Success	<ul style="list-style-type: none"> The Child Care Grant Program is enhanced and better meets the needs of applicants with clear eligibility criteria; Richmond families have better access to information on child care and other family-related resources; and Richmond early childhood educators have more professional development opportunities and the quality of child care programs in Richmond is enhanced.
Partners	<ul style="list-style-type: none"> Stakeholders Child care providers and early childhood educators

2020 Richmond Community Child Care Planning Project - Implementation Actions	
Initiative	Assist with the implementation of the actions noted in the City's 2021 - 2031 Richmond Child Care Action Plan.
CCDAC Action/Steps	<ul style="list-style-type: none"> • Actions are currently in development and will be confirmed in early 2021 for inclusion in this Work Program.
Expected Outcome	Short term actions noted in the 2021 – 2031 Richmond Child Care Action Plan are initiated and, dependent on identified timelines, completed; particularly those identified as involving the CCDAC.
Indicator of Success	<ul style="list-style-type: none"> • Increased child care spaces are available in Richmond. • Child care quality, accessibility and inclusiveness are enhanced.
Partners	<ul style="list-style-type: none"> • Council • Public Partners (School District 38, Vancouver Coastal Health) • Stakeholders • Child care operators, providers and early childhood educators

2021 CCDAC Budget

CCDAC annually receives an operating budget of \$4,000.

Child care is an essential service for families who live, work and study in Richmond. The 2021 CCDAC Work Program, which supports Council's Strategic Plan 2018–2022 and the City's Social Development Strategy (2013–2022), outlines the Committee's intention to monitor and address emerging issues affecting child care services throughout the year. Through its annual work program, the CCDAC continues to support the development and sustainability of a comprehensive child care system in Richmond.