



# City of Richmond

## Report to Committee

**To:** General Purposes Committee

**Date:** September 13, 2017

**From:** Jennifer Hayes  
Staff Solicitor

**File:** 12-8060-20-009718



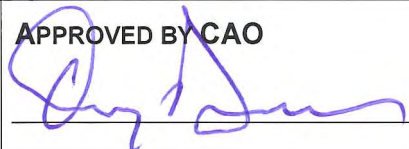
**Re:** Omnibus Bylaw for Definition Housekeeping Amendments

### Staff Recommendation

1. That the following bylaws are introduced and given first, second and third readings:
  - a. Housekeeping (Amendments) Bylaw No. 9718;
  - b. Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122, Amendment Bylaw 9768;
  - c. Municipal Ticket Information Authorization Bylaw No. 7321, Amendment Bylaw 9767;
  - d. Bylaw Enforcement Officer Bylaw No. 9742; and
  - e. Unightly Premises Regulation Bylaw No. 7162, Amendment Bylaw No. 9766.
  
2. That all appointments by Council of bylaw enforcement officers pursuant to the *Police Act* be rescinded.



Jennifer Hayes  
Staff Solicitor  
(604-247-4693)

REPORT CONCURRENCE		
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER
Business Licences	<input checked="" type="checkbox"/>	
Community Bylaws	<input checked="" type="checkbox"/>	
Building Approvals	<input checked="" type="checkbox"/>	
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS: 	APPROVED BY CAO 

## Staff Report

### Origin

As a result of recent amendments to a variety of City of Richmond (the “City”) bylaws it has come to staff’s attention that there is inconsistency in the definitions used for certain key licencing and enforcement roles in the City’s bylaws. Additionally, a number of the bylaws do not yet set the limit on fines at maximum permitted by the *Offence Act*.

This report deals with housekeeping amendments to rectify the foregoing and to clarify the appointment of the City’s bylaw enforcement officers. These amendments will provide clarity contributing to the general public’s understanding of the City’s bylaws.

This report supports Council’s 2014-2018 Term Goal #1 A Safe Community:

*Maintain emphasis on community safety to ensure Richmond continues to be a safe community.*

### Analysis

#### Omnibus Housekeeping Bylaw

Staff have conducted a review of the City’s Bylaws, and have identified those recommended to be amended to ensure that the definitions for animal control officer, bylaw enforcement officer, and licence inspector are current and consistent among the City’s bylaws. The definition of Bylaw Enforcement Officer has been amended recently in the Traffic Bylaw, Business Licence Bylaw and Business Regulation Bylaw, as part of other amendments adopted by Council. The definition used is as set out below and forms the basis of the amended definitions used in the proposed *Housekeeping (Amendments) Bylaw No. 9718* (Attachment 1):

“**Bylaw Enforcement Officer** means an employee of the City, appointed to the job position or title of bylaw enforcement officer or licence inspector, or acting in another capacity, on behalf of the City for the purpose of the enforcement of one or more of the City bylaws.”

Staff have also reviewed the City’s bylaws to identify those for which increasing the limit on fines to the maximum permitted under the *Offences Act*, has not yet occurred. Without the amendments to increase the limit on fines, fines are limited to \$2,000 for long-form bylaw prosecutions in court.

<b>Bylaw</b>	<b>Definitions Amended</b>	<b>Limit on fines increased to maximum under Offences Act</b>
Animal Control Regulation Bylaw No. 7932	Licence Inspector	N/A. Already set at \$10,000
Business Licence Bylaw No. 7360	Licence Inspector, section 1.8	N/A. Already set at \$10,000
Business Regulation Bylaw No. 7538	Licence Inspector	N/A. Already set at \$10,000
Dog Licencing Bylaw No. 7138	Animal Control Officer; Licence Inspector	Yes
Drainage, Dyke and Sanitary Sewer Bylaw No. 7551	Bylaw Enforcement Officer	N/A. Already set at \$10,000
Election and Political Signs Bylaw No. 8713	Bylaw Enforcement Officer	N/A. Already set at \$10,000

Fire Protection and Life Safety Bylaw No. 8306	Bylaw Enforcement Officer	N/A. Already set at \$10,000
Nuisance Prohibition Bylaw No. 6983	N/A.	Yes
Parking (Off-Street) Regulation Bylaw No. 7403	Bylaw Enforcement Officer	Yes
Traffic Bylaw No. 5870	N/A. <i>Recently amended</i>	Yes
Unsanitary Premises Regulation Bylaw No. 7162	Bylaw Enforcement Officer	Yes
Vehicle For Hire Regulation Bylaw No. 6900	Licence Inspector	Yes

### Amendment to Ticketing Bylaws related to Operating without a Business Licence

In addition to increasing fines to the maximum permitted under the *Offences Act*, there is also an opportunity to increase the fines related to operating a business without a licence. The current bylaws permit the issuance of a Municipal Ticket Information (“MTI”) in the amount of \$100. As has been experienced on a number of recent difficult enforcement portfolios (therapeutic touch businesses, illegal marijuana dispensary), this amount has not been sufficient to deter non-compliance. In addition, there are no provisions in the Notice of Bylaw Violation Dispute Adjudication Bylaw to issue tickets (“BVN”) for operating a business without a licence.

This report proposes to increase the value of an MTI to \$1000 and add a ticketing provision to the Notice of Bylaw Violation Dispute Adjudication Bylaw, both related to business operating without a licence. The Notice of Bylaw Violation Dispute Adjudication Bylaw includes provisions for discounted penalties based on early payment. It is proposed that the penalty for operating a business without a licence be set at \$450, with a discount of \$50 if the ticket is paid within 28 days and a penalty of \$50, bringing the maximum fine to \$500, if it is not paid within 60 days. In addition, staff recommend a further housekeeping amendment to the Notice of Bylaw Violation Dispute Adjudication Bylaw to alphabetize the various bylaws listed in Section 1.1 and the ticketing schedules.

Increasing the amount of MTI’s and adding a ticketing provision to the Bylaw Violation Dispute Adjudication Bylaw related to business licences will give enforcement staff two different tools to consider when dealing with businesses operating without a licence. If approved, the new ticketing provisions will be in addition to the current enforcement options which include pursuing long form prosecution, civil injunction or suspension or cancellation of licences. The amounts proposed (\$1000 for MTI’s and \$500 for BVN’s) are consistent with penalties for other violations as contained in these bylaws, and are the maximum amounts permitted by statute.

### Appointment of Bylaw Enforcement Officers

Under the current provincial legislation, bylaw enforcement officers may be appointed one of two ways:

1. Pursuant to Section 36 of the *Police Act*:
  - a. Each officer is individually appointed;
  - b. Duties are specified in the appointment;
  - c. Swear an oath under the *Police Act*;
  - d. Can serve court summons; and

- e. Can issue tickets and notices if authorized under the MTI and Notice of Bylaw Violation Bylaws.
2. By City Bylaw, where particular positions or job titles are assigned powers, duties and functions:
    - a. Does not require appointment of specific individuals, an employment letter for the appointed position is often enough;
    - b. Cannot serve court summons; and
    - c. Can issue tickets and notices if authorized under the MTI and Notice of Bylaw Violation Bylaws.

In the past the City has elected to use a combination of the methods set out above. Prior to the enactment of the *Community Charter*, bylaw enforcement officers were required to be appointed pursuant to the *Police Act*, and a number of bylaw officers have been appointed by Council in this manner. There are numerous challengers with this type of appointment, including that bylaw enforcement officers are no longer under the supervision of the City but required to conduct their duties under the direction of the Officer In Charge at the local RCMP detachment. The bylaws are the City's to enforce and thus the enforcement of the City bylaws should be under the direction of City staff. Thus in addition to the new bylaw proposed below, staff recommend rescinding the past *Police Act* appointments made by Council. All such appointments can be rescinded by Council in one blanket resolution.

Moving forward, staff recommend that all bylaw enforcement officers be appointed by bylaw as provided for in the *Community Charter* (option 2 above). If adopted, the bylaw attached to this report (Attachment 2), will explicitly set out the assigned powers, duties and functions of the positions within the City responsible for the enforcement of City bylaws, similar to the City's *Officer and General Manager Bylaw*. This ensures that bylaw enforcement officers will be supervised by and conduct their enforcement duties at the direction of the City. This will create clarity going forward.

#### Amendment to Clarify Signatory to Unsightly Premises Orders

This report also proposes a minor change to the Unsightly Premises Regulation Bylaw to remove the restriction that only the Manager of Community Bylaws can sign orders demanding compliance with the bylaw. This amendment will assist enforcement officers in the field so that any one of them can demand compliance, in the field and without returning to the office to notify the Manager.

#### **Financial Impact**

None

#### **Conclusion**

The amendments in the proposed *Housekeeping (Amendments) Bylaw*, *Municipal Ticket Information Bylaw Amendment Bylaw* and the *Notice of Bylaw Violation Dispute Adjudication*

*Bylaw Amendment Bylaw* would add consistency to a number of the City's bylaws, including penalties and procedures related to non-compliance. The proposed *Bylaw Enforcement Officer Bylaw* would add clarity surrounding the appointment of bylaw enforcement officers and their powers, duties and functions. These changes also address the City's commitment to improve customer service by providing clarity which also contributes to the public's understanding of its bylaws.



Jennifer Hayes  
Staff Solicitor  
(604-247-4693)



Carli Edwards, P.Eng  
Acting Senior Manager, Community Safety, Policy  
& Programs and Licencing  
(604-276-4136)



## Housekeeping (Amendments) Bylaw No. 9718

**WHEREAS** this bylaw provides for housekeeping amendments to a number of City bylaws to standardize the definitions of Animal Control Officer, Bylaw Enforcement Officer, and Licence Inspector, and to standardize the maximum fine under the *Offences Act*;

**NOW THEREFORE**, under its statutory powers, including Part 2, Division 1, Section 8, and Part 8, Division 1, Sections 260 through 263 of the *Community Charter* the Council of the City of Richmond enacts as follows:

### **PART ONE: Animal Control Regulation Bylaw No. 7932**

1.1 Animal Control Regulation Bylaw No. 7932, as amended, is further amended at Section 9.1 by deleting the definition of **Licence Inspector** and replacing it with the following:

“**LICENCE INSPECTOR** means an employee of the **City**, appointed to the job position or title of inspector or officer, and includes Bylaw Enforcement Officers, Licence Inspectors and the Chief Licence Inspector.”

### **PART TWO: Business Licence Bylaw No. 7360**

2.1 Business Licence Bylaw No. 7360, as amended, is further amended at Section 7.1 by deleting the definition of **Licence Inspector** and replacing it with the following:

“**LICENCE INSPECTOR** means an employee of the **City**, appointed to the job position or title of inspector or officer, and includes Bylaw Enforcement Officers, Licence Inspectors and the Chief Licence Inspector.”

### **PART THREE: Business Regulation Bylaw No. 7538**

3.1 Business Regulation Bylaw No. 7538, as amended, is further amended at Section 26.1 by deleting the definition of **Licence Inspector** and replacing it with the following:

“**LICENCE INSPECTOR** means an employee of the **City**, appointed to the job position or title of inspector or officer, and includes Bylaw Enforcement Officers, Licence Inspectors and the Chief Licence Inspector.”

**PART FOUR: Dog Licencing Bylaw No. 7138**

4.1 Dog Licencing Bylaw No. 7138, as amended, is further amended at Section 3.2 by deleting Section 3.2 and replacing it with the following:

“3.2 Every person who:

- (a) violates or contravenes any provision of this bylaw; or
- (c) neglects or refrains from doing anything required under the provisions of this bylaw,

commits an offence and upon conviction shall be liable to a fine of not more than Ten Thousand Dollars (\$10,000.00), in addition to the costs of the prosecution, and where the offence is a continuing one, each day that the offence is continued shall constitute a separate offence.”

4.2 Dog Licencing Bylaw No. 7138, as amended, is further amended at Section 4.1 by deleting the definition of **Animal Control Officer** and replacing it with the following:

“**ANIMAL CONTROL OFFICER** means:

(a) an employee of the **City**, appointed to the job position or title of bylaw enforcement officer or licence inspector, or acting in another capacity, on behalf of the **City** for the purpose of the enforcement of one or more of the **City** bylaws; or

(b) a person employed by the **Contractor** to undertake animal control services.”

4.3 Dog Licencing Bylaw No. 7138, as amended, is further amended at Section 4.1 by deleting the definition of **Licence Inspector** and replacing it with the following:

“**LICENCE INSPECTOR** means an employee of the **City**, appointed to the job position or title of inspector or officer, and includes Bylaw Enforcement Officers, Licence Inspectors and the Chief Licence Inspector.”

**PART FIVE: Drainage, Dyke and Sanitary Sewer Bylaw No. 7551**

5.1 Drainage, Dyke and Sanitary Sewer Bylaw No. 7551 as amended, is further amended at Section 5.1 by deleting the definition of **Bylaw Enforcement Officer** and replacing it with the following:

“**BYLAW ENFORCEMENT OFFICER** means an employee of the **City**, appointed to the job position or title of bylaw enforcement officer or licence

inspector, or acting in another capacity, on behalf of the **City** for the purpose of the enforcement of one or more of the **City** bylaws.”

#### **PART SIX: Election and Political Signs Bylaw No. 8713**

6.1 Election and Political Signs Bylaw No. 8713, as amended, is further amended at Section 4.1 by deleting the definition of **Bylaw Enforcement Officer** and replacing it with the following:

**“BYLAW ENFORCEMENT OFFICER** means an employee of the **City**, appointed to the job position or title of bylaw enforcement officer or licence inspector, or acting in another capacity, on behalf of the **City** for the purpose of the enforcement of one or more of the **City** bylaws.”

#### **PART SEVEN: Fire Protection and Life Safety Bylaw No. 8306**

7.1 Fire Protection and Life Safety Bylaw No. 8306, as amended, is further amended at Schedule A by deleting the definition of **Bylaw Enforcement Officer** and replacing it with the following:

“ **“Bylaw Enforcement Officer”** means an employee of the **City**, appointed to the job position or title of bylaw enforcement officer or licence inspector, or acting in another capacity, on behalf of the **City** for the purpose of the enforcement of one or more of the **City** bylaws.”

#### **PART EIGHT: Nuisance Prohibition Bylaw No. 6983**

8.1 Nuisance Prohibition Bylaw No. 6983, as amended, is further amended at Section 2.1 by deleting Section 2.1 and replacing it with the following:

**“2.1** Any person who:

- (a) violates or contravenes any provision of this bylaw, or who causes or allows any provision of this bylaw to be violated or contravened; or
- (b) fails to comply with any of the provisions of this bylaw, any other **City** bylaw, or any applicable statute; or
- (c) neglects or refrains from doing anything required under the provisions of this bylaw; or
- (d) makes any false or misleading statement,

commits an offence and upon conviction shall be liable to a fine of not more than Ten Thousand Dollars (\$10,000.00), in addition to the costs of the prosecution, and where the



offence is a continuing one, each day that the offence is continued shall constitute a separate offence.”

### **PART NINE: Parking (Off-Street) Regulation Bylaw No. 7403**

- 9.1** Parking (Off-Street) Regulation Bylaw No. 7403, as amended, is further amended at Section 8.1 by deleting the definition of **Bylaw Enforcement Officer** and replacing it with the following:

**“BYLAW ENFORCEMENT OFFICER** means an employee of the **City**, appointed to the job position or title of bylaw enforcement officer or licence inspector, or acting in another capacity, on behalf of the **City** for the purpose of the enforcement of one or more of the **City** bylaws.”

- 9.2** Parking (Off-Street) Regulation Bylaw No. 7403, as amended, is further amended at Section 9.5 by deleting Section 9.5 and replacing it with the following:

#### **“9.5 Offence Act Procedures**

Any person who:

- 9.5.1 violates or contravenes any provision of this bylaw, or who causes or allows any provision of this bylaw to be violated or contravened;
- 9.5.2 fails to comply with any of the provisions of this bylaw;
- 9.5.3 neglects or refrains from doing anything required under the provisions of this bylaw;  
or
- 9.5.4 makes any false or misleading statement to a **bylaw enforcement officer** respecting compliance with this bylaw,

commits an offence and upon conviction shall be liable to a fine of not more than Ten Thousand Dollars (\$10,000.00), in addition to the costs of the prosecution, and where the offence is a continuing one, each day that the offence is continued shall constitute a separate offence.”

### **PART TEN: Traffic Bylaw No. 5870**

- 10.1** Traffic Bylaw No. 5870, as amended, is further amended at Section 36 by deleting Section 36 and replacing it with the following:

**“36. OFFENCE ACT PROCEDURES**

Any person who:

- 36.1 violates or contravenes any provision of this bylaw, or who causes or allows any provision of this bylaw to be violated or contravened;
- 36.2 fails to comply with any of the provisions of this bylaw;
- 36.3 neglects or refrains from doing anything required under the provisions of this bylaw;  
or
- 36.4 makes any false or misleading statement to a **bylaw enforcement officer** respecting compliance with this bylaw,

commits an offence and upon conviction shall be liable to a fine of not more than Ten Thousand Dollars (\$10,000.00), in addition to the costs of the prosecution, and where the offence is a continuing one, each day that the offence is continued shall constitute a separate offence.”

**PART ELEVEN: Unsightly Premises Regulation Bylaw No. 7162**

- 11.1** Unsightly Premises Regulation Bylaw No. 7162, as amended, is further amended at Section 3.1 by deleting the definition of **Bylaw Enforcement Officer** and replacing it with the following:

**“BYLAW ENFORCEMENT OFFICER** means an employee of the **City**, appointed to the job position or title of bylaw enforcement officer or licence inspector, or acting in another capacity, on behalf of the **City** for the purpose of the enforcement of one or more of the **City** bylaws.”

- 11.2** Unsightly Premises Regulation Bylaw No. 7162, as amended, is further amended at Section 4.1 by deleting Section 4.1 and replacing it with the following:

**“8.1** Any person who:

- (a) violates or contravenes any provision of this bylaw, or who causes or allows any provision of this bylaw to be violated or contravened; or
- (b) fails to comply with any of the provisions of this bylaw, any other **City** bylaw, or any applicable statute; or
- (c) neglects or refrains from doing anything required under the provisions of this bylaw; or
- (d) obstructs, or seeks or attempts to prevent or obstruct a person who is involved in the execution of duties under this bylaw,

commits an offence and upon conviction shall be liable to a fine of not more than Ten Thousand Dollars (\$10,000.00), in addition to the costs of the prosecution, and where the offence is a continuing one, each day that the offence is continued shall constitute a separate offence.”

## **PART TWELVE: Vehicle For Hire Regulation Bylaw No. 6900**

**12.1** Vehicle For Hire Regulation Bylaw No. 6900, as amended, is further amended at Section 8.1 by deleting Section 8.1 and replacing it with the following:

“**8.1** Any **licencee, operator**, or any other person who:

- (a) violates or contravenes any provision of this bylaw, or who causes or allows any provision of this bylaw to be violated or contravened; or
- (b) fails to comply with any of the provisions of this bylaw, any other **City** bylaw, or any applicable statute; or
- (c) neglects or refrains from doing anything required under the provisions of this bylaw; or
- (d) fails to maintain the standard of qualification required for the issuance of a licence under the **City**'s Business Licence Bylaw; or
- (e) makes any false or misleading statement,

commits an offence and upon conviction shall be liable to a fine of not more than Ten Thousand Dollars (\$10,000.00), in addition to the costs of the prosecution, and where the offence is a continuing one, each day that the offence is continued shall constitute a separate offence, and may result in the suspension, cancellation or revocation of the **licence** in question.”

**12.2** Vehicle For Hire Regulation Bylaw No. 6900, as amended, is further amended at Section 10.1 by deleting the definition of **Licence Inspector** and replacing it with the following:

“**LICENCE INSPECTOR** means an employee of the **City**, appointed to the job position or title of inspector or officer, and includes Bylaw Enforcement Officers, Licence Inspectors and the Chief Licence Inspector.”

## **PART THIRTEEN: GENERAL**

**13.1** References in this Bylaw to enactments, bylaws of the City, include those enactments, bylaws, and plans as they may be amended or replaced from time to time.

13.2 If any section, subsection, paragraph, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, such decision does not affect the validity of the remaining portions of this bylaw.

13.3 This Bylaw is cited as “Housekeeping (Amendments) Bylaw No. 9718”.

FIRST READING

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SECOND READING

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THIRD READING

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ADOPTED

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MAYOR

\_\_\_\_\_  
CORPORATE OFFICER





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**Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122,  
Amendment Bylaw No. 9768**

The Council of the City of Richmond enacts as follows:

1. Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122, as amended, is further amended by deleting Part 1.1 in its entirety and replacing it with the following:

“1.1 This bylaw applies only to those contraventions included in the following bylaws as enacted by the City of Richmond:

- Animal Control Regulation Bylaw No. 7932, as amended;
- Business Licence Bylaw No. 7360, as amended;
- Commercial Vehicle Licencing Bylaw No. 4716, as amended;
- Demolition Waste and Recyclable Materials Bylaw No. 9516;
- Dog Licencing Bylaw No. 7138, as amended;
- Donation Bin Regulation Bylaw No. 9502;
- Drainage, Dyke and Sanitary Sewer System Bylaw No. 7551, as amended;
- Election and Political Signs Bylaw No. 8713;
- Fire Protection and Life Safety Bylaw No. 8306, as amended;
- Newspaper Distribution Regulation Bylaw No. 7954;
- Noise Regulation Bylaw No. 8856, as amended;
- Parking (Off-Street) Regulation Bylaw No. 7403, as amended;
- Public Parks and School Grounds Regulation Bylaw No. 8771, as amended;
- Sign Regulation Bylaw No. 9700;
- Soil Removal and Fill Deposit Regulation Bylaw 8094, as amended;
- Traffic Bylaw No. 5870, as amended;
- Vehicle For Hire Regulation Bylaw No. 6900, as amended;
- Water Use Restriction Bylaw no. 7784, as amended;
- Watercourse Protection and Crossing Bylaw No. 8441;

and that are identified in Schedule A, attached hereto and forming part of this bylaw.”

- 2. Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122, as amended, is further amended by deleting Schedule A in its entirety and replacing it with Schedule A as attached to and forming part of this bylaw.
- 3. This Bylaw is cited as "Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122, Amendment Bylaw No. 9768."

FIRST READING

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SECOND READING

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THIRD READING

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ADOPTED

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CITY OF RICHMOND
APPROVED for content by originating dept.
APPROVED for legality by Solicitor <i>sk</i>

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER

**Schedule A to Bylaw No. 8122**

**Schedule – Animal Control Regulation Bylaw No. 7932 (2005)**

**Designated Bylaw Contraventions and Corresponding Penalties**

A1 Bylaw	A2 Description of Contravention	A3 Section	A4 Compliance Agreement Available	A5 Penalty	A6 Early Payment Option	A7 Late Payment Amount	A8 Compliance Agreement Discount
<b>Animal Control Regulation Bylaw No. 7932 (2005)</b>	<b>Period of Time from Receipt (inclusive)</b>		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
	Causing an animal to be tied or fastened to a fixed object in a prohibited manner	1.1.1(a)	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
	Causing an animal to be confined in an enclosed space or vehicle in a prohibited manner	1.1.1(b)	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
	Causing an animal to be transported in an uncovered part of a vehicle in a prohibited manner	1.1.1(c)	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
	Animal has killed or injured a person or animal	1.1.2(a)	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
	Animal has aggressively pursued or harassed a person or animal	1.1.2(b)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
	Animal has been deprived of food or water	1.2.1(a)	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
	Animal receptacles unclean or contaminated	1.2.1(b)	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
	Animal deprived of periodic and beneficial exercise	1.2.1(c)	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a

Animal deprived of veterinary care for pain or suffering	1.2.1(d)	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
Animal deprived of clean and appropriate outdoor shelter	1.3.1	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
Permitting a cat which is not spayed or neutered to run at large	2.2.1.1(c)	No	\$ 100.00	\$ 75.00	\$ 125.00	n/a
Possessing more than 3 dogs in a one-family or two-family dwelling	2.3.1.1	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
Possessing more than 2 dogs in one unit of a multi-family dwelling	2.3.1.2	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
Failure by owner to leash a dog	2.3.2.1(a)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Permitting a dog to run at large	2.3.2.1(b)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Failure by owner to clean up excrement from a dog	2.3.3.1	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Failure by owner to confine dog	2.3.4.1	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Failure of owner to control a dangerous dog	2.3.4.2(a)	No	\$ 500.00	\$ 450.00	\$ 525.00	n/a
Failure of owner to confine a dangerous dog	2.3.4.2(b)	No	\$ 500.00	\$ 450.00	\$ 525.00	n/a
Failure to control a dog in a designated off-leash area	2.3.5.1	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Permitting more than 3 dogs off leash in a designated off-leash area without valid off-leash permit	2.3.5.2(a)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Permitting a dangerous dog off leash in a designated off-leash area	2.3.5.2(b)	No	\$ 300.00	\$ 275.00	\$ 325.00	n/a
Failure of owner to leash a dog displaying aggressive behaviour	2.3.5.3	No	\$ 100.00	\$ 75.00	\$ 125.00	n/a
Failure by owner to deliver a dangerous dog	8.3.4(b)	No	\$ 500.00	\$ 450.00	\$ 525.00	n/a



	to an Animal Control Officer Failure to provide valid and current identification to an Animal Control Officer	8.3.14	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
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<b>Schedule – Business Licence Bylaw No. 7360 (2002)</b> Designated Bylaw Contraventions and Corresponding Penalties							
A1 Bylaw	A2 Description of Contravention	A3 Section	A4 Compliance Agreement Available	A5 Penalty	A6 Early Payment Option	A7 Late Payment Amount	A8 Compliance Agreement Discount
<b>Business Licence Bylaw No. 7360 (2002)</b>	Period of Time from Receipt (inclusive)		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
	Operating a business without a licence	4.1.1	No	\$ 450.00	\$ 400.00	\$ 500.00	n/a

**Schedule – Commercial Vehicle Licencing Bylaw No. 4716 (1987)**

**Designated Bylaw Contraventions and Corresponding Penalties**

A1 Bylaw	A2 Description of Contravention	A3 Section	A4 Compliance Agreement Available	A5 Penalty	A6 Early Payment Option	A7 Late Payment Amount	A8 Compliance Agreement Discount
<b>Commercial Vehicle Licencing Bylaw No. 4716 (1987)</b>	Period of Time from Receipt (inclusive)		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
<b>CNCL - 53</b>	Operating a vehicle without a valid commercial licence	16 (2)(a)	n/a	\$ 50.00	\$ 50.00	\$ 75.00	n/a
	Operating a vehicle without a valid commercial licence plate displayed	16 (2)(a)	n/a	\$ 50.00	\$ 50.00	\$ 75.00	n/a
	Displaying a commercial licence plate on any vehicle not authorized	16 (2)(b)	n/a	\$ 50.00	\$ 50.00	\$ 75.00	n/a

**Schedule – Demolition Waste and Recyclable Materials Bylaw No. 9516**

**Designated Bylaw Contraventions and Corresponding Penalties**

A1 Bylaw	A2 Description of Contravention	A3 Section	A4 Compliance Agreement Available	A5 Penalty	A6 Early Payment Option	A7 Late Payment Amount	A8 Compliance Agreement Discount
<p><b>Demolition Waste and Recyclable Materials Bylaw No. 9516</b></p>	<p><b>Period of Time from Receipt (inclusive)</b></p>		<p>n/a</p>	<p>29 to 60 days</p>	<p>1 to 28 days</p>	<p>61 days or more</p>	<p>n/a</p>
<p><b>CNCL - 54</b></p>	<p>Failure to submit a completed waste disposal and recycling services plan with an application for a building permit for demolition</p>	<p>2.1</p>	<p>No</p>	<p>\$ 475.00</p>	<p>\$ 450.00</p>	<p>\$ 500.00</p>	<p>n/a</p>
	<p>Commencing, continuing, causing or allowing the commencement or continuation of demolition work without an approved waste disposal and recycling services plan</p>	<p>2.2</p>	<p>No</p>	<p>\$ 475.00</p>	<p>\$ 450.00</p>	<p>\$ 500.00</p>	<p>n/a</p>
	<p>Removing recyclable material from a site to a location other than a recycling facility or as otherwise set out in an approved waste disposal and recycling services plan</p>	<p>2.3</p>	<p>No</p>	<p>\$ 475.00</p>	<p>\$ 450.00</p>	<p>\$ 500.00</p>	<p>n/a</p>
	<p>Removing waste (other than recyclable materials) from a site to a location other than a disposal facility</p>	<p>2.4</p>	<p>No</p>	<p>\$ 475.00</p>	<p>\$ 450.00</p>	<p>\$ 500.00</p>	<p>n/a</p>

**Schedule – Dog Licencing Bylaw No. 7138**

**Designated Bylaw Contraventions and Corresponding Penalties**

A1 Bylaw	A2 Description of Contravention	A3 Section	A4 Compliance Agreement Available	A5 Penalty	A6 Early Payment Option	A7 Late Payment Amount	A8 Compliance Agreement Discount
<b>Dog Licencing Bylaw No. 7138</b>	<b>Period of Time from Receipt (inclusive)</b>		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
<b>CNCL - 55</b>	Failure to obtain a valid dog licence for a dog	1.1.1(a)	No	\$ 300.00	\$ 250.00	\$ 325.00	n/a
	Failure to obtain a valid dog licence for a dangerous dog	1.1.1(a)	No	\$ 500.00	\$ 450.00	\$ 525.00	n/a
	Failure to attach a valid dog licence as required for a dog	1.1.1(b)	No	\$ 200.00	\$ 150.00	\$ 225.00	n/a
	Failure to attach a valid dog licence as required for a dangerous dog	1.1.1(b)	No	\$ 400.00	\$ 350.00	\$ 425.00	n/a
	Failure to produce a valid dog licence for a dog upon request	1.1.1(c)	No	\$ 300.00	\$ 250.00	\$ 325.00	n/a
	Failure to produce a valid dog licence for a dangerous dog upon request	1.1.1(c)	No	\$ 500.00	\$ 450.00	\$ 525.00	n/a

**Schedule – Donation Bin Regulation Bylaw No. 9502**

**Designated Bylaw Contraventions and Corresponding Penalties**

A1 Bylaw	A2 Description of Contravention	A3 Section	A4 Compliance Agreement Available	A5 Penalty	A6 Early Payment Option	A7 Late Payment Amount	A8 Compliance Agreement Discount
<b>Donation Bin Regulation Bylaw No. 9502</b>	<b>Period of Time from Receipt (inclusive)</b>		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
<b>CNCL - 56</b>	Placing or maintaining a donation bin on City land without a permit	1.2.1	No	\$ 475.00	\$ 450.00	\$ 500.00	n/a
	Placing a donation bin on a donation bin site outside the designated donation bin location	2.2.4(a)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
	Securing donation bin to unauthorized structure	2.2.4(b)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
	Failure to display identification information regarding the permittee	2.2.4(c)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
	Failure to display identification decal on donation bin	2.2.4(d)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
	Failure to display a written or pictorial list of items that can be in the donation bin	2.2.4(e)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Failure to display notice that all donation articles must fit into the donation bin, prohibiting any items to be left outside or around the donation bin on or near the donation bin site, and prohibiting the donation of items that may create a safety hazard	2.2.4(f)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a	

Failure to display the telephone number for a manned 24-hour on-call line for use by the City and the public to report issues with the donation bin	2.2.4(g)	No	\$ 150.00	\$ 125.00	\$ 175.00	\$ 175.00	n/a
Failure to cause telephone number displayed on donation bin to be manned 24-hour per day	2.2.4(g)	No	\$ 150.00	\$ 125.00	\$ 175.00	\$ 175.00	n/a
Failure to display a donation pick up schedule for the donation bin	2.2.4(h)	No	\$ 150.00	\$ 125.00	\$ 175.00	\$ 175.00	n/a
Failure to display "No Dumping" signage on donation bin	2.2.4(i)	No	\$ 150.00	\$ 125.00	\$ 175.00	\$ 175.00	n/a
Failure to display a brief written message on donation bin identifying the permittee's charitable works benefiting the residents of the City	2.2.4(j)	No	\$ 150.00	\$ 125.00	\$ 175.00	\$ 175.00	n/a
Displaying third party advertising on donation bin	2.2.4(k)	No	\$ 150.00	\$ 125.00	\$ 175.00	\$ 175.00	n/a
Placing donation bin within traffic sightline	2.2.4(l) and (m)	No	\$ 150.00	\$ 125.00	\$ 175.00	\$ 175.00	n/a
Placing donation bin so as to create a safety hazard or restrict accessibility	2.2.4(n)	No	\$ 150.00	\$ 125.00	\$ 175.00	\$ 175.00	n/a
Exceeding permitted dimensions of donation bin	2.2.4 (o)	No	\$ 150.00	\$ 125.00	\$ 175.00	\$ 175.00	n/a
Failure for donation bin to be professional in appearance and construction	2.2.4(p)	No	\$ 150.00	\$ 125.00	\$ 175.00	\$ 175.00	n/a
Failure to comply with term or condition of permit	2.2.4(q)	No	\$ 150.00	\$ 125.00	\$ 175.00	\$ 175.00	n/a
Failure to maintain required commercial general liability insurance coverage	2.2.5(b)	No	\$ 150.00	\$ 125.00	\$ 175.00	\$ 175.00	n/a
Failure to maintain insurance for the vehicles used in servicing, maintaining, and picking-up	2.2.5(c)	No	\$ 150.00	\$ 125.00	\$ 175.00	\$ 175.00	n/a

	from the donation bin(s)							
	Failure to provide the City with an up-to-date list of the specific locations of all donation bins	2.2.5(d)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a	
	Failure to remove rubbish and other materials within 5 m of donation bins within 24 hours	2.2.5(e)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a	
	Failure to provide an updated charitable statement upon request	2.2.5(f)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a	



<b>Schedule – Drainage, Dyke and Sanitary Sewer System Bylaw No. 7551</b> Designated Bylaw Contraventions and Corresponding Penalties							
A1 Bylaw	A2 Description of Contravention	A3 Section	A4 Compliance Agreement Available	A5 Penalty	A6 Early Payment Option	A7 Late Payment Amount	A8 Compliance Agreement Discount
<b>Drainage, Dyke and Sanitary Sewer System Bylaw No. 7551</b>	<b>Period of Time from Receipt (inclusive)</b>		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
	Prohibited discharge into sanitary sewer or drainage system						
	First Offence	3.1	No	\$ 100.00	\$ 75.00	\$ 125.00	n/a
	Second Offence	3.1	No	\$ 500.00	\$ 450.00	\$ 525.00	n/a
	Third and Subsequent Offences	3.1	No	\$ 1,000.00	\$ 900.00	\$ 1,025.00	n/a
	Failure to permit access by authorized Officer to food sector establishment	3.2.1	No	\$ 200.00	\$ 150.00	\$ 225.00	n/a
	Failure to maintain and repair all grease traps or grease interceptors	3.2.2	No	\$ 300.00	\$ 250.00	\$ 325.00	n/a
	Failure to have person who can provide access to grease trap or grease interceptor	3.2.3	No	\$ 300.00	\$ 250.00	\$ 325.00	n/a
	Failure to maintain or produce maintenance records	3.2.4	No	\$ 300.00	\$ 250.00	\$ 325.00	n/a
	Failure to limit maximum depth of fats, oils or grease in trap or interceptor	3.2.5	No	\$ 300.00	\$ 250.00	\$ 325.00	n/a

	<p>Failure to display or provide documentation on flow rate of grease trap or grease interceptor</p>	<p>3.2.6</p>	<p>No</p>	<p>\$ 200.00</p>	<p>\$ 150.00</p>	<p>\$ 225.00</p>	<p>n/a</p>
	<p>Use of prohibited enzymes, solvents, hot water or agents in grease trap or grease interceptor</p>	<p>3.2.7</p>	<p>No</p>	<p>\$ 300.00</p>	<p>\$ 250.00</p>	<p>\$ 325.00</p>	<p>n/a</p>
	<p>Failure to implement best management practices</p>	<p>3.2.8</p>	<p>No</p>	<p>\$ 200.00</p>	<p>\$ 150.00</p>	<p>\$ 225.00</p>	<p>n/a</p>

<b>Schedule – Election and Political Signs Bylaw No. 8713 (2011)</b> Designated Bylaw Contraventions and Corresponding Penalties							
A1 Bylaw	A2 Description of Contravention	A3 Section	A4 Compliance Agreement Available	A5 Penalty	A6 Early Payment Option	A7 Late Payment Amount	A8 Compliance Agreement Discount
<b>Election and Political Signs Bylaw No. 8713 (2011)</b>  <b>CNCL - 61</b>	Period of Time from Receipt (inclusive)		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
	Placing, or permitting to be placed, a political sign outside the permitted time period – federal elections and by-elections	1.1.1(a)	No	\$ 75.00	\$ 50.00	\$ 100.00	n/a
	Placing, or permitting to be placed, a political sign outside the permitted time period – provincial elections and by-elections	1.1.1(b)	No	\$ 75.00	\$ 50.00	\$ 100.00	n/a
	Placing, or permitting to be placed, a political sign outside the permitted time period – local government and school elections and by-elections	1.1.1(c)	No	\$ 75.00	\$ 50.00	\$ 100.00	n/a
	Placing, or permitting to be placed, a political sign outside the permitted time period – federal and provincial referenda or plebiscites	1.1.1(d)	No	\$ 75.00	\$ 50.00	\$ 100.00	n/a
Placing, or permitting to be placed, a political sign outside the permitted time period – local government referenda and plebiscites	1.1.1(e)	No	\$ 75.00	\$ 50.00	\$ 100.00	n/a	

### Schedule – Fire Protection and Life Safety Bylaw No. 8306

#### Designated Bylaw Contraventions and Corresponding Penalties

A1 Bylaw	A2 Description of Contravention	A3 Section	A4 Compliance Agreement Available	A5 Penalty	A6 Early Payment Option	A7 Late Payment Amount	A8 Compliance Agreement Discount
<b>Fire Protection and Life Safety Bylaw No. 8306</b>	<b>Period of Time from Receipt (inclusive)</b>		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
<b>CNCL - 62</b>	Interference with member at incident	3.5.1	No	\$ 400.00	\$ 300.00	\$ 500.00	n/a
	Interference with member determining cause	3.5.2	No	\$ 400.00	\$ 300.00	\$ 500.00	n/a
	Unauthorized entry to scene	3.6.1	No	\$ 400.00	\$ 300.00	\$ 500.00	n/a
	Obstructing assistance response	3.8	No	\$ 400.00	\$ 300.00	\$ 500.00	n/a
	Open Air Burning without permit	4.1.1 (f)	No	\$ 200.00	\$ 150.00	\$ 250.00	n/a
	Permit required – No permit – general	4.1.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
	Failure to Comply with permit conditions	4.4.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
	Failure to post or produce permit	4.4.1 (d)	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
	Failure to Comply with open air permit conditions	4.5.3	No	\$ 200.00	\$ 150.00	\$ 250.00	n/a
	Missing caps	5.2.2	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
	Failure to back-flush	5.2.2	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
	Obstructed access	5.2.3	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
	Failure to post sign	5.2.4	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a

System protection capacity exceeded	5.3.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
System performance confirmation not provided	5.3.2	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
System performance confirmation deficient	5.3.3	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
System not maintained during demolition	5.4	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Not maintained, tested, repaired or replaced	5.6.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Unapproved hose connection, colour or location	5.6.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Unauthorized use	5.6.2	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Obstructed view	5.7.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Failure to provide clearance or ground cover	5.7.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Failure to maintain space around the fire hydrant	5.7.1 (a)	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Failure to maintain ground cover and clearance around fire hydrant	5.7.1 (b)	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Failure to maintain, inspect, service, or test hydrant	5.7.4	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Failure to provide written hydrant inspection report	5.7.5 (b)	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
No signs/ Unapproved signs	5.9.2	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Secured route – No signs/Unapproved signs	5.9.3	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Parking in emergency route	5.9.4 (a)	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Interfering with, hindering or obstructing access	5.9.4 (b)	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Failure to provide contact persons	6.1.2	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a

Contact person without access or ability to secure	6.1.4	No	\$ 75	\$ 75	\$ 100	n/a
Unwarranted evacuation response	6.2	No	\$ 400.00	\$ 300.00	\$ 500.00	n/a
Failure to submit acceptable plan	7.1.1 (a)	No	\$ 200.00	\$ 150.00	\$ 250.00	n/a
Failure to locate plan on premises	7.1.1 (d)	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Trained supervisory staff not designated	7.1.2	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Trained supervisory staff not present	7.1.3	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Inadequate training of supervisory staff	7.1.4	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Failure to submit acceptable pre-incident plan	7.2.2	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Access or keys not accessible	7.3.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Storage box not approved	7.4.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Fire safety plan inaccessible by Fire Dept	7.4.2	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Obstructed access or egress	7.6.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Required rooftop passageway obstructed	7.8.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Unauthorized re-entry	7.9.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Failure to display civic address	7.10.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Deficiency in civic address	7.10.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Obstructing inspection	8.2.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Causing or permitting fire hazard	9.1.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Failure to relocate container	9.2.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Unsafe storage or use	9.3	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Fuel not removed to safe location	9.5.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a

Failure to report hazard, spill or incident	9.6.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Vacant – failure to maintain or secure	9.7.2	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Damaged building – failure to secure	9.8.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Failure to comply with display conditions	9.9.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Failure to post system operating instructions	9.10.1 (c)	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Extension cord used as permanent wiring	9.13.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Possession of fireworks without a plan	9.14.2	No	\$ 200.00	\$ 150.00	\$ 250.00	n/a
Ignition of fireworks without a display permit	9.14.3	No	\$ 400.00	\$ 300.00	\$ 500.00	n/a
Ignition of fireworks contrary to terms of display permit	9.14.3	No	\$ 400.00	\$ 300.00	\$ 500.00	n/a
Ignition of fireworks in manner that endangers or causes nuisance to a person or property	9.14.3	No	\$ 400.00	\$ 300.00	\$ 500.00	n/a
Ignition of fireworks without property owner's permission	9.14.4	No	\$ 400.00	\$ 300.00	\$ 500.00	n/a
Failure to maintain means of egress	10.1.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Smoke emitting security system obstructing exit	10.1.2	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Deficient access to exit	10.1.3	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Non-approved locking device on exit door	10.1.4	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Failure to display elevator use sign	10.1.5	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Obstruction of required self-closing door	10.1.8	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Failure to maintain an exit sign	10.1.10	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Failure to inspect or test emergency lighting	10.1.11	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a

Improper storage	10.2.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Failure to use required forms	12.1.3	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Failure to provide form to the Fire Chief	12.1.3	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Failure to post local alarm sign at pull station	12.1.5	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a



<b>Schedule – Newspaper Distribution Regulation Bylaw No. 7954</b> Designated Bylaw Contraventions and Corresponding Penalties							
A1 Bylaw	A2 Description of Contravention	A3 Section	A4 Compliance Agreement Available	A5 Penalty	A6 Early Payment Option	A7 Late Payment Amount	A8 Compliance Agreement Discount
<b>Newspaper Distribution Regulation Bylaw No. 7954</b>	<b>Period of Time from Receipt (inclusive)</b>		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
<b>CNCL - 67</b>	Distributing or selling newspapers without a permit	1.2.1	No	\$ 475.00	\$ 450.00	\$500.00	n/a
	Using multiple publication news rack (MPN) without a permit	1.2.2 (a)	No	\$ 475.00	\$ 450.00	\$500.00	n/a
	Installing or maintaining newspaper distribution box without a permit	1.2.2 (b)	No	\$ 475.00	\$ 450.00	\$500.00	n/a
	Distributing or selling newspapers as a newspaper distribution agent without a permit	1.2.2 (c)	No	\$ 475.00	\$ 450.00	\$500.00	n/a
	Placing newspaper distribution box outside newspaper distribution zone	2.2.4(a)	No	\$275.00	\$250.00	\$300.00	n/a
	Failure to display identification decal on newspaper distribution box	2.2.4 (b)	No	\$275.00	\$250.00	\$300.00	n/a
	Securing newspaper distribution box to unauthorized structure	2.2.4 (c)	No	\$275.00	\$250.00	\$300.00	n/a
	Securing newspaper distribution box to object without prior approval of General Manager	2.2.4 (d)	No	\$325.00	\$300.00	\$350.00	n/a
	Displaying third party advertising on newspaper distribution box	2.2.4 (e)	No	\$175.00	\$150.00	\$200.00	n/a

Placing newspaper distribution box within traffic sightline	2.2.4 (f)	No	\$275.00	\$250.00	\$300.00	n/a
Exceeding permitted dimensions of newspaper distribution box	2.2.4 (g)	No	\$275.00	\$250.00	\$300.00	n/a
Failing to comply with term or condition of permit	2.2.4 (h)	No	\$375.00	\$350.00	\$400.00	n/a
Agent distributing or selling newspapers outside of newspaper distribution zone	2.2.5 (a)	No	\$275.00	\$250.00	\$300.00	n/a
Agent displaying, distributing or selling third party advertising or products	2.2.5 (b)	No	\$175.00	\$150.00	\$200.00	n/a
Agent failing to secure newspapers to prevent scattering	2.2.5 (c)	No	\$175.00	\$150.00	\$200.00	n/a
Agent failing to visibly display and/or provide permit card	2.2.5 (d)	No	\$175.00	\$150.00	\$200.00	n/a
Agent acting in an abusive, aggressive or offensive manner or not maintaining professional appearance	2.2.5 (e)	No	\$175.00	\$150.00	\$200.00	n/a
Agent failing to maintain minimum 2-metre distance from Canada Line station or bus stop access points	2.2.5 (f)	No	\$275.00	\$250.00	\$300.00	n/a
Agent obstructing flow of pedestrian traffic	2.2.5 (g)	No	\$375.00	\$350.00	\$400.00	n/a
Agent failing to remove permittee's newspapers accumulated in newspaper distribution zone	2.2.5(h)	No	\$275.00	\$250.00	\$300.00	n/a
Agent failing to remove surplus newspapers and/or properly place surplus newspapers	2.2.5 (i)	No	\$275.00	\$250.00	\$300.00	n/a
Agent failing to comply with term or condition of permit	2.2.5 (j)	No	\$375.00	\$350.00	\$400.00	n/a

**Schedule – Noise Regulation Bylaw No. 8856 (2012)**

**Designated Bylaw Contraventions and Corresponding Penalties**

A1 Bylaw	A2 Description of Contravention	A3 Section	A4 Compliance Agreement Available	A5 Penalty	A6 Early Payment Option	A7 Late Payment Amount	A8 Compliance Agreement Discount
<b>Noise Regulation Bylaw No. 8856 (2012)</b>	<b>Period of Time from Receipt (inclusive)</b>		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
<b>CNCL - 69</b>	Making or causing noise in a quiet zone which exceeds permitted limits	2.1.1	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
	Making or causing noise in an intermediate zone which exceeds permitted limits	2.2.1	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
	Making or causing noise in an activity zone which exceeds permitted limits	2.3.1	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
	Making or causing a noise which disturbs the quiet, peace and enjoyment of a neighbourhood	3.1.1	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
	Making or causing a prohibited type of noise which disturbs the quiet, peace and enjoyment	3.2.1	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
	Failure to install or maintain construction noise sign	4.1.2	No	\$ 300.00	\$ 250.00	\$ 325.00	n/a

<b>Schedule – Parking (Off-Street) Regulation Bylaw No. 7403 (2002)</b> Designated Bylaw Contraventions and Corresponding Penalties							
A1 Bylaw	A2 Description of Contravention	A3 Section	A4 Compliance Agreement Available	A5 Penalty	A6 Early Payment Option	A7 Late Payment Amount	A8 Compliance Agreement Discount
<b>Parking (Off-Street) Regulation Bylaw No. 7403 (2002)</b>  <b>CNCL - 70</b>	Period of Time from Receipt (inclusive)		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
	Parking in a reserved parking space without an authorized parking permit	2.1.1 (f)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
	Parking in loading zone over 5 minutes for passenger	2.1.1 (g)(i)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
	Parking in loading zone over 30 minutes for materials	2.1.1 (g)(ii)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
	Stopping in a parking space designated for persons with disabilities without displaying an accessible parking permit	2.1.1 (h)	No	\$ 110.00	\$ 65.00	\$ 135.00	n/a
	Parking beyond posted time limit	2.1.1 (i)	No	\$ 50.00	\$ 35.00	\$ 75.00	n/a
	Stopping or parking a vehicle where prohibited	3.2.1 (c)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
	Parking outside of designated lines	3.2.1 (d)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
	Parking in an area not designated for parking	3.3.1 (b)(i)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
	Parking with expired plates or no plates	3.3.1 (b)(ii)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
	Permitting a vehicle to idle for over 3 minutes	3.4(a)	No	\$ 75.00	\$ 60.00	\$ 100.00	n/a

Permitting a vehicle to idle while unattended and unlocked	3.4(b)	No	\$ 75.00	\$ 60.00	\$ 100.00	n/a
Parking without valid proof of payment	5.1.2	No	\$ 50.00	\$ 35.00	\$ 75.00	n/a
Parking without displaying a valid parking permit	5.1.2 (c)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a

<b>Schedule – Public Parks and School Grounds Regulation Bylaw No. 8771</b> Designated Bylaw Contraventions and Corresponding Penalties							
A1 Bylaw	A2 Description of Contravention	A3 Section	A4 Compliance Agreement Available	A5 Penalty	A6 Early Payment Option	A7 Late Payment Amount	A8 Compliance Agreement Discount
<b>Public Parks and School Grounds Regulation Bylaw No. 8771</b>	<b>Period of Time from Receipt (inclusive)</b>		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
	Disorderly or offensive conduct	2.1.1(a)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
	Endangering oneself	2.1.1(b)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
	Harassing or endangering others	2.1.1(c)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
	Interfering or obstructing with use and enjoyment of park or school ground	2.1.1(d)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
	Interfering or obstructing with duties	2.1.1(e)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
	Polluting, obstructing or causing to run to waste any body of water, watercourse or waterworks	2.2.1	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
	Driving, operating or parking a vehicle, conveyance or animal in unauthorized area	2.3.1(a)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
	Parking or leaving a vehicle, conveyance or animal in a park or school ground for an unauthorized purpose or overnight	2.3.1(b)	No	\$ 100.00	\$ 75.00	\$ 125.00	n/a

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Driving, operating or parking a vehicle, conveyance or animal on an artificial turf field or Minoru Park running track	2.3.1(c)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Climbing, harvesting, injuring, damaging, defacing, removing, misusing or interfering with any plant life or vegetation without authorization	2.4.1	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
Planting or depositing invasive plant life or vegetation	2.4.2	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
Planting or depositing plant life or vegetation without authorization	2.4.3	No	\$ 75.00	\$ 60.00	\$ 100.00	n/a
Harassing, disturbing, frightening or injuring an animal without a valid licence	2.5.1(a)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Feeding an animal without a valid licence	2.5.1(b)	No	\$ 75.00	\$ 60.00	\$ 100.00	n/a
Hooking, trapping or snaring an animal without a valid licence	2.5.1(c)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Animal off leash in unauthorized area	2.5.2(a)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Failure to ensure an animal does not kill or injure a person or animal	2.5.2(b)	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
Failure to ensure an animal does not harass, disturb or frighten a person or animal	2.5.2(c)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Failure to ensure an animal does not enter or remain in a body of water, watercourse or waterworks	2.5.2(d)	No	\$ 100.00	\$ 75.00	\$ 125.00	n/a
Failure to ensure an animal does not damage property	2.5.2(e)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Animal in unauthorized area	2.5.3	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a

Depositing or disposing an animal or animal remains	2.5.4	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Misusing, damaging or interfering with athletic or recreational facility or equipment	2.6.1	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
Littering or disposing of waste other than in an authorized receptacle	2.7.1(a)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Disposing of lighted match, cigar, cigarette or other burning substance other than in an authorized receptacle	2.7.1(b)	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
Unauthorized deposit or disposal of household, commercial or yard waste	2.7.2	No	\$ 250.00	\$ 225.00	\$ 275.00	n/a
Unauthorized barbeque or fire during a fire ban or in a bog, wetland or environmentally sensitive area	2.7.3	No	\$ 250.00	\$ 225.00	\$ 275.00	n/a
Open flame or wood stove, camp stove or barbeque	2.7.4(a)	No	\$ 200.00	\$ 150.00	\$ 250.00	n/a
Charcoal stove, camp stove or barbeque	2.7.4(b)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Natural gas or propane stove or barbeque in unauthorized area	2.7.4(c)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Launching a model or power rocket	2.8.1	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Depositing or disposing of cremated remains	2.8.2	No	\$ 75.00	\$ 60.00	\$ 100.00	n/a
Prohibited athletic or recreation activity in unauthorized area	3.1.1	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Carrying or discharging a firearm in unauthorized area	3.2.1	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Throwing a hammer, shot-put, discus or javelin in unauthorized area	3.2.2	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a



Injuring, damaging, defacing, removing, misusing or interfering with any building, structure, sign, equipment, ornament, or object without authorization	4.1.1(a)	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
Installing, erecting or constructing a tent, shelter, building, structure, sign, ornament, or object without authorization	4.1.1(b)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Depositing or removing topsoil, wood, rock or other materials without authorization	4.1.1(c)	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
Selling or exposing an item for sale without authorization	4.2.1(a)	No	\$ 300.00	\$ 275.00	\$ 325.00	n/a
Offering a service for a fee or compensation without authorization	4.2.1(b)	No	\$ 300.00	\$ 275.00	\$ 325.00	n/a
Soliciting funds, goods or services without authorization	4.2.1(c)	No	\$ 300.00	\$ 275.00	\$ 325.00	n/a
Posting advertising or promotional material of a commercial nature without authorization	4.2.1(d)	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
Distributing or delivering advertising or promotional material of a commercial nature without authorization	4.2.1(e)	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
Installing or building a display for advertising or promotional purposes without authorization	4.2.1(f)	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
Driving, operating or parking a vehicle, conveyance or animal for the purpose of displaying or broadcasting advertising or promotional messages of a commercial nature without authorization	4.2.1(g)	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
Failure to conduct commercial, advertising or promotional activities in accordance with requirements	4.2.2	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
Unauthorized athletic or recreational activity	4.3.1	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a

Unauthorized combustible or other explosive material	4.4.1(a)	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
Unauthorized amplifying system	4.4.1(b)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Unauthorized tournament or competition	4.4.1(c)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Unauthorized parade, performance or gathering	4.4.1(d)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
In park or school ground during unauthorized hours	4.5.1	No	\$ 100.00	\$ 75.00	\$ 125.00	n/a
In facility, pool or adjacent area during unauthorized hours	4.5.2	No	\$150.00	\$ 125.00	\$ 175.00	n/a

<b>Schedule – Sign Regulation Bylaw No. 9700</b> <b>Designated Bylaw Contraventions and Corresponding Penalties</b>							
A1 Bylaw	A2 Description of Contravention	A3 Section	A4 Compliance Agreement Available	A5 Penalty	A6 Early Payment Option	A7 Late Payment Amount	A8 Compliance Agreement Discount
<b>Sign Regulation Bylaw No. 9700</b>	<b>Period of Time from Receipt (inclusive)</b>		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
<b>CNCL - 77</b>	Erect or allow to be erected a sign other than permitted in the bylaw	1.1	No	\$ 450.00	\$ 400.00	\$ 500.00	n/a
	Obstructing or interfering with entry on to land	1.6	No	\$ 450.00	\$ 400.00	\$ 500.00	n/a
	Obstructing or interfering with entry into premises	1.6	No	\$ 450.00	\$ 400.00	\$ 500.00	n/a
	Signs not maintained in a serviceable condition, including not repainting or replacement of copy area to present a legible message	1.16	No	\$ 450.00	\$ 400.00	\$ 500.00	n/a
	Installing a sign, regulated by Part Two, but not complying with the standards, limitation and requirements specified	2.1	No	\$ 450.00	\$ 400.00	\$ 500.00	n/a
	Installing a sign without a permit	3.1	No	\$ 450.00	\$ 400.00	\$ 500.00	n/a
	Allowing or placing signs prohibited by the bylaw	4.1	No	\$ 450.00	\$ 400.00	\$ 500.00	n/a

<b>Schedule – Soil Removal and Fill Deposit Regulation No. 8094</b> Designated Bylaw Contraventions and Corresponding Penalties							
A1 Bylaw	A2 Description of Contravention	A3 Section	A4 Compliance Agreement Available	A5 Penalty	A6 Early Payment Option	A7 Late Payment Amount	A8 Compliance Agreement Discount
<b>Soil Removal and Fill Deposit Regulation Bylaw 8094</b>	<b>Period of Time from Receipt (inclusive)</b>		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
	Soil deposit or removal without valid permit	3.1.2	No	\$ 500.00	\$ 475.00	\$ 525.00	n/a
	Not complying with term or condition of permit	3.1.2	No	\$500.00	\$475.00	\$525.00	n/a
	Deposit or remove soil or fill between the hours of 8:00 p.m. and 7:00 a.m.	5.1.1(a)	No	\$500.00	\$ 475.00	\$ 525.00	n/a
	Deposit or remove soil or fill on a Sunday or any statutory holiday	5.1.1(b)	No	\$500.00	\$ 475.00	\$ 525.00	n/a
	Failing to properly license and insure vehicle used for hauling soil or fill	5.1.1(c)	No	\$200.00	\$175.00	\$225.00	n/a
	Failing to cover soil or fill to prevent blowing or falling from vehicle	5.1.1(d)	No	\$300.00	\$275.00	\$325.00	n/a
	Failing to repair damage to drainage, watercourse, highway or other property	5.1.1(e)	No	\$500.00	\$ 475.00	\$ 525.00	n/a
	Failing to keep drainage or watercourse free of soil or fill	5.1.1(f)	No	\$500.00	\$ 475.00	\$ 525.00	n/a

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Removal or deposit greater than 0.5 metre within 2.5 metre of utility pole, pipeline, structure or highway without approval	5.1.1(g)	No	\$500.00	\$475.00	\$525.00	n/a
Removal or deposit soil or fill on highway, statutory right-of-way or easement without permission	5.1.1 (h)	No	\$500.00	\$ 475.00	\$ 525.00	n/a
Failure to remove temporary structures	5.1.1 (i)	No	\$200.00	\$175.00	\$225.00	n/a
Failure to adequately fence or protect hazards	5.1.1 (j)	No	\$500.00	\$ 475.00	\$ 525.00	n/a
Failure to protect from erosion, collapse, or run-off water or mud	5.1.1 (k)	No	\$300.00	\$275.00	\$325.00	n/a
Stockpiling soil or fill other than location in permit or causing damage or nuisance	5.1.1 (l)	No	\$300.00	\$275.00	\$325.00	n/a
Allow soil to encroach, undermine, damage or endanger adjacent property or setback area	5.1.1 (m)	No	\$400.00	\$375.00	\$425.00	n/a
Driver fail to provide required information	5.2.1(a)	No	\$200.00	\$175.00	\$225.00	n/a
Person fail to provide name, address or photo identification	5.2.1(b)	No	\$200.00	\$175.00	\$225.00	n/a
Prevent or obstruct entry by Manager	6.1.2	No	\$500.00	\$ 475.00	\$ 525.00	n/a
Failure to comply with notice of non-compliance	6.2.1	No	\$500.00	\$ 475.00	\$ 525.00	n/a

### Schedule – Traffic Bylaw No. 5870 (1992)

#### Designated Bylaw Contraventions and Corresponding Penalties

A1 Bylaw	A2 Description of Contravention	A3 Section	A4 Compliance Agreement Available	A5 Penalty	A6 Early Payment Option	A7 Late Payment Amount	A8 Compliance Agreement Discount
<b>Traffic Bylaw No. 5870 (1992)</b>	<b>Period of Time from Receipt (inclusive)</b>		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
<b>CNCL - 80</b>	Failure to clear snow from sidewalk (commercial, industrial and residential)	6.1	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
	Container / POD on a roadway or boulevard more than permitted time	9A.2	n/a	\$ 50.00	\$ 35.00	\$ 75.00	n/a
	Container / POD on a roadway or boulevard without permit displayed	9A.3	n/a	\$ 50.00	\$ 35.00	\$ 75.00	n/a
	Stopping on a sidewalk, boulevard or median	12.3 (a)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
	Stopping in an intersection	12.3 (b)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
	Stopping within 6 metres of a property line at an intersection	12.3 (c)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
	Stopping within 1.5 metres of a sidewalk crossing, private road or lane	12.3 (d)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
	Stopping within 6 metres of a stop sign or control signal	12.3 (e)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
	Stopping so as to obstruct traffic	12.3 (f)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
	Stopping on the roadway with no curb	12.3 (g)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a

No stopping zone	12.3 (h)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Stopping on a crosswalk	12.3 (j)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Stopping within 6 metres of a crosswalk	12.3 (k)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Stopping within a bus stop at an intersection	12.3 (l)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Stopping within 16 metres of a bus stop sign in mid block	12.3 (m)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Stopping on a bridge	12.3 (n)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Stopping within 5 metres of a fire hydrant	12.3 (o)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Stopping so as to obstruct a traffic sign	12.3 (r)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Stopping within 15 metres of a railway crossing	12.3 (s)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Stopping in a construction zone	12.3 (t)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Stopping beside a yellow curb	12.3 (u)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking in a lane	12.4 (a)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking on a roadway where it is practicable to park off the roadway	12.4 (b)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
No parking zone	12.4 (c)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking over 72 hours	12.4 (d)	n/a	\$ 50.00	\$ 35.00	\$ 75.00	n/a
Parking abutting a centre median	12.4 (e)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking on the roadway side of a vehicle already stopped or parked	12.4 (g)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking vehicle to display for sale	12.4 (h)(i)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking vehicle for repairs on street	12.4 (h)(ii)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a

Parking vehicle to sell from vehicle	12.4 (h)(iii)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking opposite or adjacent to excavation so as to obstruct traffic	12.4 (i)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking over 3 hours between 8 am and 6 pm	12.4 (l)	n/a	\$ 50.00	\$ 35.00	\$ 75.00	n/a
Parking abutting elementary school between 8 am and 5 pm	12.4 (m)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking in loading zone over 5 minutes for passenger	12.4 (o)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking in loading zone over 30 minutes for materials	12.4 (p)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking so as to obstruct a traffic sign	12.4 (q)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Overtime parking	12.4 (r)	n/a	\$ 50.00	\$ 35.00	\$ 75.00	n/a
Parking on school grounds or in City parks between 3 am and 6 am	12.4 (s)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking with expired plates or no plates	12.4 (t)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking in a construction zone	12.4 (u)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking in a taxi zone except a taxi	12.4 (v)	n/a	\$ 50.00	\$ 35.00	\$ 75.00	n/a
Parking of recreational vehicle on a roadway between 8:00 pm to 6:00 am	12.4 (w)	n/a	\$ 50.00	\$ 35.00	\$ 75.00	n/a
Parking in a tour bus zone, except a tour bus	12.4 (x)	n/a	\$ 50.00	\$ 35.00	\$ 75.00	n/a
Moving a vehicle within a block to avoid time limits	12.4A	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Stopping or parking other than on the right side of the roadway in the direction of traffic	12.5	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Stopping other than parallel to the curb or edge of the roadway	12.5	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a



Parking beyond 30 cm from front of vehicle to adjacent curb	12.5	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking not in a marked stall	12.6	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking with vehicle or the load thereon extending into traffic	12.7	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking at an angle other than 45 degrees or as indicated by lines or signs	12.7	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking beyond 30 cm from front of vehicle to adjacent curb	12.7	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking a commercial vehicle during prohibited hours	12.8	No	\$ 110.00	\$ 65.00	\$ 135.00	n/a
Parking a commercial vehicle over 3 hours from 7 am to 7 pm	12.9	No	\$ 110.00	\$ 65.00	\$ 135.00	n/a
Parking a commercial vehicle abutting property used for residence, church, school or public park	12.10	No	\$ 110.00	\$ 65.00	\$ 135.00	n/a
Parking an unattached trailer	12.11	No	\$ 110.00	\$ 65.00	\$ 135.00	n/a
Stopping in a parking space designated for persons with disabilities without displaying an accessible parking permit	12.13	No	\$ 110.00	\$ 65.00	\$ 135.00	n/a
Permitting a vehicle to idle for over 3 minutes	12.15(a)	No	\$ 75.00	\$ 60.00	\$ 100.00	n/a
Permitting a vehicle to idle while unattended and unlocked	12.15(b)	No	\$ 75.00	\$ 60.00	\$ 100.00	n/a
Park without valid proof of payment	12A.2	n/a	\$ 50.00	\$ 35.00	\$ 75.00	n/a
Parking without displaying a valid parking permit	12B.6	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a

	Parking without displaying a valid shared vehicle decal Overweight vehicle on a weight limited roadway Remove, obliterate or otherwise interfere with any markings made by a Bylaw Enforcement Officer	12C.2 15.2 35.B.1	No No No	\$70.00 \$ 70.00 \$ 70.00	\$45.00 \$ 45.00 \$ 45.00	\$95.00 \$ 95.00 \$ 95.00	n/a n/a n/a
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### Schedule – Vehicle For Hire Regulation Bylaw No. 6900 (1998)

#### Designated Bylaw Contraventions and Corresponding Penalties

A1 Bylaw	A2 Description of Contravention	A3 Section	A4 Compliance Agreement Available	A5 Penalty	A6 Early Payment Option	A7 Late Payment Amount	A8 Compliance Agreement Discount
<b>Vehicle For Hire Regulation Bylaw No. 6900 (1998)</b>	<b>Period of Time from Receipt (inclusive)</b>		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
<b>CNCL - 85</b>	Towing from parking lot without proper authorization	6.3.1	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
	Towing from no parking area without proper authorization	6.3.2	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
	Failure to erect or maintain prescribed towing company signs	6.3.4	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
	Failure to erect or maintain prescribed tow-away warning signs	6.3.5	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
	Failure to obtain a valid towing permit for a private parking lot	6.3.7	No	\$ 300.00	\$ 275.00	\$ 325.00	n/a
	Failure to complete Part B of the tow-away notice	6.3.10	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
	Failure to retain Tow-away Notice for period of 90 days	6.3.10(a)(ii)	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
	Failure to provide a full written accounting of fees, charges and taxes	6.3.10(b)(ii)	No	\$ 300.00	\$ 275.00	\$ 325.00	n/a

**Schedule – Water Use Restriction Bylaw No. 7784 (2004)**

**Designated Bylaw Contraventions and Corresponding Penalties**

A1 Bylaw	A2 Description of Contravention	A3 Section	A4 Compliance Agreement Available	A5 Penalty	A6 Early Payment Option	A7 Late Payment Amount	A8 Compliance Agreement Discount
<b>Water Use Restriction Bylaw No. 7784 (2004)</b>	<b>Period of Time from Receipt (inclusive)</b>		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
<b>CNCL - 86</b>	Watering contrary to Stage 1 Restrictions	2.1.1	No	\$ 100.00	\$ 75.00	\$ 125.00	n/a
	Watering contrary to Stage 2 Restrictions	2.2.1	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
	Watering contrary to Stage 3 Restrictions	2.3.1	No	\$ 500.00	\$ 450.00	\$ 525.00	n/a
	Watering contrary to the terms of a permit	3.1.4	No	\$ 100.00	\$ 75.00	\$ 125.00	n/a
	Failure to display a permit	3.1.6	No	\$ 100.00	\$ 75.00	\$ 125.00	n/a

<b>Schedule – Watercourse Protection and Crossing Bylaw No. 8441</b> Designated Bylaw Contraventions and Corresponding Penalties							
A1 Bylaw	A2 Description of Contravention	A3 Section	A4 Compliance Agreement Available	A5 Penalty	A6 Early Payment Option	A7 Late Payment Amount	A8 Compliance Agreement Discount
<b>Watercourse Protection and Crossing Bylaw No. 8441</b>  <b>CNCL - 87</b>	Period of Time from Receipt (inclusive)		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
	Failure to obtain permit	2.1(d)	No	\$ 500.00	\$ 450.00	\$525.00	n/a
	Failure to maintain watercourse crossing						
	First Offence	6.1	No	\$ 500.00	\$ 450.00	\$525.00	n/a
	Second Offence and Subsequent Offences	6.1	No	\$ 1,000.00	\$ 900.00	\$ 1,025.00	n/a
	Failure to construct as approved	4.1	No	\$ 500.00	\$ 450.00	\$525.00	n/a
Failure to restore City land	4.2	No	\$ 500.00	\$ 450.00	\$525.00	n/a	



**Municipal Ticket Information Authorization Bylaw No. 7321,  
Amendment Bylaw No. 9767**

The Council of the City of Richmond enacts as follows:

1. **Municipal Ticket Information Authorization Bylaw No. 7321**, as amended, is further amended at Schedule B2, by deleting “\$100” from Schedule B2 where it appears and replacing it with “\$1000”.
2. This Bylaw is cited as “**Municipal Ticket Information Authorization Bylaw No. 7321, Amendment Bylaw No. 9767**”.

FIRST READING

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SECOND READING

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THIRD READING

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ADOPTED

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CITY OF RICHMOND
APPROVED for content by originating dept. <i>CE</i>
APPROVED for legality by Solicitor <i>SL</i>

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MAYOR

\_\_\_\_\_  
CORPORATE OFFICER



**Bylaw Enforcement Officer Bylaw No. 9742**

**WHEREAS** the *Community Charter* empowers Council to, by bylaw, establish officer positions and may assign certain powers, duties, and functions to such positions.

**NOW THEREFORE**, the Council of the City of Richmond, in open meeting assembled, enacts as follows:

- 1.1 The City of Richmond (the “**City**”) hereby establishes the position of Bylaw Enforcement Officer.
- 1.2 Bylaw Enforcement Officers may exercise the following powers and duties on behalf of the City:
  - (a) enforcement of the **City**’s bylaws within the boundaries of the **City**;
  - (b) entry onto or into private premises to verify compliance with the Council’s regulations, prohibitions or requirements, including **City** bylaws, pursuant to Section 16 of the *Community Charter*;
  - (c) assist in the prosecution of bylaw contraventions, including appearances in court to provide evidence;
  - (d) for certainty, issuance of tickets pursuant to Section 264(1)(b) of the *Community Charter* and subject to the City’s *Municipal Ticket Information Authorization Bylaw No. 7321*; and
  - (e) for certainty, issuance of bylaw offence notices, subject to the City’s *Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122*
- 1.3 The **City** appoints all persons employed by the **City** and holding the following job positions as Bylaw Enforcement Officers:
  - (a) Bylaw Enforcement Officer;
  - (b) Bylaw Liaison Officer;
  - (c) Manager, Community Bylaws;
  - (d) Building Officer;
  - (e) Licence Inspector;

- (f) Sign Inspector;
- (g) Tree Preservation Officer; and
- (h) Soil Bylaw Officer.

1.4 The **City** designates all persons employed by the **City** and holding the following job positions as Building Inspectors pursuant to the *Community Charter* and the **City's Building Regulation Bylaw No. 7230**:

- (a) Building Inspector; and
- (b) Plumbing Inspector,

and such persons as appointed to exercise the powers and duties set out in Section 1.2 (a), (b) and (c) above only for the purposes of enforcing:

- (c) the *City's Building Regulation Bylaw No. 7230*;
- (d) the *City's Demolition Waste and Recyclable Materials Bylaw No. 9516*; and
- (e) the British Columbia Building Code, established by regulation under the *Local Government Act*,

all as may be amended or replaced from time to time

1.5 References in this Bylaw to enactments, bylaws of the City, include those enactments, bylaws, and plans as they may be amended or replaced from time to time.

1.6 If any section, subsection, paragraph, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, such decision does not affect the validity of the remaining portions of this bylaw.

1.7 This Bylaw is cited as **"Bylaw Enforcement Officer Bylaw No. 9742"**.

FIRST READING

SECOND READING

THIRD READING

ADOPTED

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CITY OF RICHMOND
APPROVED for content by originating dept.

APPROVED for legality by Solicitor


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MAYOR

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CORPORATE OFFICER





**Unsightly Premises Regulation Bylaw No. 7162, Amendment Bylaw  
No. 9766**

The Council of the City of Richmond enacts as follows:

1. Unsightly Premises Regulation Bylaw No. 71627360, as amended, is further amended by deleting the words “signed by the **Manager of Community Bylaws**” from the definition of “**Order to Comply**” in Section 3.1.
2. This Bylaw is cited as “**Unsightly Premises Regulation Bylaw No. 7162, Amendment Bylaw No. 9766**”.

FIRST READING

SECOND READING

THIRD READING

ADOPTED

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CITY OF RICHMOND
APPROVED for content by originating dept. <i>CE</i>
APPROVED for legality by Solicitor <i>SB</i>

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MAYOR

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CORPORATE OFFICER