



# City of Richmond

## Report to Committee

**To:** Planning Committee **Date:** May 15, 2017  
**From:** Joe Erceg **File:** 01-0100-30-HCOM1-01/2017-Vol 01  
 General Manager, Planning and Development  
**Re:** **Richmond Heritage Commission 2016 Annual Report and 2017 Work Program**

### Staff Recommendation

1. That the staff report, "Richmond Heritage Commission 2016 Annual Report and 2017 Work Program", dated May 15, 2017, from the General Manager, Planning and Development, be received for information; and
2. That the Richmond Heritage Commission 2017 Work Program, as presented in this staff report, be approved.

Joe Erceg  
 General Manager, Planning and Development

Att. 2

<b>REPORT CONCURRENCE</b>	
<b>CONCURRENCE OF GENERAL MANAGER</b>	
<b>REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE</b>	<b>INITIALS:</b>  CS
<b>APPROVED BY CAO</b> <i>(Account)</i>	

## **Staff Report**

### **Origin**

The Richmond Heritage Commission (RHC) was established on May 9, 2005 upon Council approval of Richmond Heritage Commission Bylaw No.7906. A primary role of the RHC is to provide advice from a heritage perspective to Council, City staff and other stakeholders on issues and projects that impact the heritage value and special character of historic places in Richmond.

In accordance with the Terms of Reference for the RHC, this report summarizes the activities of the Committee in 2016 and recommends a 2017 Work Program for consideration and approval by Council. The RHC developed the work plan in a series of meetings in early 2017.

### **Summary of 2016 Annual Report**

The detailed 2016 Annual Report is contained in Attachment 1. Highlights are as follows:

- Reviewed and provided comments on a total of 3 development proposals affecting or related to the heritage value and special character of Steveston Village.
- Received regular updates on various City policies and initiatives (e.g., staff work on Steveston Area Plan amendments and the Heritage Inventory Update).
- Approved a design for the Richmond Heritage Commission logo and launched its use.
- Received four (4) nominations for the annual Richmond Heritage Awards and selected two (2) recipients.
- Participated in Open Doors Richmond for the first time and provided sponsorship to the event as well as Richmond Heritage Fairs.
- Provided assistance to Museum & Heritage Services, most notably with the successful nomination of the Chinese Bunkhouse at Britannia Shipyards National Historic Site for inclusion in the Provincial Heritage Register as part of the Province of British Columbia's Chinese Historic Places Recognition Project.

### **Summary of Proposed 2017 Work Program**

The detailed 2017 Work Program is contained in Attachment 2. The following is a summary of highlights for the proposed work plan for 2017.

- Review and provide recommendations on planning, and other proposals (e.g., public art), in Steveston Village Development Permit Area and Heritage Conservation Area as forwarded to the RHC from staff and Council.
- Review and provide recommendations on proposed amendments to Steveston Area Plan as part of a community engagement process.
- Participate as a stakeholder in both the Heritage Inventory Update and the Museum Models Evaluation Study.
- Establish a nomination form and evaluation and selection criteria for the Richmond Heritage Awards with guidance from staff.
- Receive nominations for the Richmond Heritage Awards, and select and honour the winners.

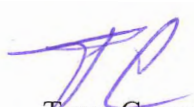
- Provide sponsorship to Doors Open Richmond and Richmond Heritage Fairs, as well as the Richmond Historical Society for their multi-year Oral Histories Project.
- Continue to participate in staff-led workshops to expand and enhance knowledge and expertise related to heritage, and pursue other educational opportunities as they arise.

**Financial Impact**

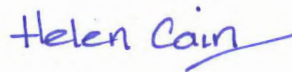
None.

**Conclusion**

The 2016 Annual Report for the RHC is submitted for information and the 2017 Work Program is recommended for Council approval.



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Manager, Policy Planning  
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Helen Cain  
Planner 2, Heritage  
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HC:cas

- Attachment 1: Richmond Heritage Commission 2016 Annual Report  
Attachment 2: Richmond Heritage Commission 2017 Work Program

ATTACHMENT 1

2016 ANNUAL REPORT  
RICHMOND HERITAGE COMMISSION

Richmond Heritage Commission 2016 Accomplishments		
Projects	Results Expected	Accomplishments and Comments
Development Proposals	Heritage perspective and advice to Council	<ul style="list-style-type: none"> <li>Reviewed and provided comments on a total of three (3) development applications forwarded by staff.</li> <li>Projects covered issues related to: the appearance of an enclosure of outdoor utility equipment at Steveston Museum; the form, massing and general character of a residential commercial mixed-use building on the Rod's Lumber site; and the final proposed design of a mixed-used building adjacent to the heritage-protected United and Methodist Church.</li> </ul>
Heritage Policy	Heritage perspective and advice to Council	<ul style="list-style-type: none"> <li>Received information on progress on Council referrals related to Steveston Area Plan amendments.</li> <li>Received information on the pending Heritage Inventory Update to be co-led by Museum and Heritage Services and Policy Planning.</li> </ul>
Richmond Heritage Awards	Receive nominations and select recipients	<ul style="list-style-type: none"> <li>Received a total of four (4) nominations and selected two (2) winners including a teacher for years of service to Richmond Heritage Fairs, and a film company for a documentary series on Japanese-Canadians in Steveston.</li> </ul>
Richmond Heritage Services and Sites	Receive information and help support and promote the City's services and sites	<ul style="list-style-type: none"> <li>Received information from staff on programs, initiatives and projects related to City-owned historic places and museums.</li> <li>Contributed to the Annual Heritage Update publication and each issue of the <i>Mouth of the Fraser</i> newsletter.</li> <li>Nominated the Chinese Bunkhouse at Britannia Shipyards National Historic Site to the Province of BC Chinese Historic Places Recognition Project. This application was successful.</li> </ul>
Community Heritage Partners and Projects	Sponsor and support community initiatives	<ul style="list-style-type: none"> <li>Provided \$1,000 in sponsorship to Doors Open Richmond and participated in this event for the first time.</li> <li>Provided \$2,000 in sponsorship to Richmond Heritage Fairs.</li> </ul>
Capacity Building	Raise profile of RHC and build knowledge	<ul style="list-style-type: none"> <li>Approved the design of a logo for communications.</li> <li>Received an orientation binder for commissioners from staff.</li> <li>Attended a staff-led orientation to heritage policy in Richmond, Canada and internationally, and the BC legal toolkit for heritage.</li> <li>Attended a staff-led orientation to Museum &amp; Heritage Services.</li> </ul>

<b>List of Proposals Reviewed in 2016</b>		
<b>Application No.</b>	<b>Address of property</b>	<b>Application Purpose</b>
DP 16-723753 HA 16-723754	3811 Moncton Street	Addition of an enclosure for mechanical equipment in front of the Steveston Museum.
RZ 15-710852	3471 Moncton Street 12040/12060 3 <sup>rd</sup> Avenue, and 3560/3580/3600 Chatham Street	Rezone to permit a new "Commercial Mixed Use (ZMU33) – Steveston Village" zone to develop a mixed-use building with 2,358 m <sup>2</sup> of commercial space and 35 apartment units (total of 4,459 m <sup>2</sup> )
DP 16-740024 HA 16-744661	3735/3751/3755/3771 Chatham Street	Design of a commercial residential mixed-use building

ATTACHMENT 2

**2017 DRAFT WORK PROGRAM  
RICHMOND HERITAGE COMMISSION**

<b>Richmond Heritage Commission 2017 Draft Work Program</b>		
<b>Projects</b>	<b>Results Expected</b>	<b>Accomplishments and Comments</b>
Development Proposals	Heritage perspective and advice to Council	<ul style="list-style-type: none"> <li>Continue to review and provide recommendations on planning, and other proposals (e.g., public art) in Steveston Village DPA and HCA.</li> </ul>
Heritage Policy	Heritage perspective and advice to Council	<ul style="list-style-type: none"> <li>Review and provide recommendations on amendments to the Steveston Area Plan as part of community engagement.</li> <li>Participate as a stakeholder in the Heritage Inventory Update to be co-led by Museum and Heritage Services and Policy Planning.</li> </ul>
Richmond Heritage Awards	Receive nominations and select recipients	<ul style="list-style-type: none"> <li>Establish a nomination form and evaluation and selection criteria under the guidance of staff.</li> <li>Receive award nominations, and select and honour the winners.</li> </ul>
Richmond Heritage Services and Sites	Receive information and help support and promote the City's services and sites	<ul style="list-style-type: none"> <li>Participate in the Museum Models Evaluation Study.</li> <li>Receive information from staff on programs, initiatives and projects related to City-owned historic places and museums.</li> <li>Contribute to each issue of the <i>Mouth of the Fraser</i> newsletter.</li> </ul>
Community Heritage Partners and Projects	Sponsor and support community initiatives	<ul style="list-style-type: none"> <li>Provide \$750 in sponsorship to the Oral Histories Project of Richmond Historical Society.</li> <li>Provide \$1,000 in sponsorship to Doors Open Richmond.</li> <li>Provide \$2,000 in sponsorship to Richmond Heritage Fairs.</li> </ul>
Capacity Building	Raise profile of RHC and build knowledge	<ul style="list-style-type: none"> <li>Attend Canada 150 events, as possible.</li> <li>Further develop the orientation binder for commissioners.</li> <li>Participate in staff-led workshops to expand and enhance knowledge and expertise related to heritage and pursue other educational opportunities.</li> </ul>