



The City of Richmond is a diverse and dynamic community in pursuit of our vision to be the most appealing, livable and well-managed community in Canada.

People ● Excellence ● Leadership ● Team ● Innovation

The City of Richmond is looking for motivated and high-performing individuals to work the 2026 General Local and School Election. We are a vibrant, diverse cosmopolitan City, supported by a strong economy and recognized as leaders in innovation and service delivery excellence. The City of Richmond is committed to be the most appealing, livable, well-managed community in Canada. This is a great opportunity to join the 2026 Election team and serve your community.

Youth at the Booth

2026 General Local and School Election

Are you energetic, friendly and upbeat and do you enjoy meeting people? If so, we are looking for you!

Youth at the Booth assist and support Election staff in providing a positive voting experience for the public. Youth at the Booth work in teams of two and report to the Presiding Election Official (PEO) and/or the Alternate Presiding Election Official (APEO).

Examples of activities include:

- Courteously welcome all individuals entering the voting place
- Advise electors of permitted and prohibited materials within the voting place (e.g., campaign materials)
- Direct electors to the appropriate Election Officials as required
- Manage lineups of electors inside and outside of the voting location, including parking, if required
- Conduct perimeter checks to ensure compliance with the 100-metre election campaigning restriction, including removing, covering, or obscuring unauthorized campaign materials as authorized
- Inform electors where to access election results online or via the Richmond Election mobile app
- Distribute "I Voted", "First Time Voter", or "Future Voter" stickers to individuals upon exit
- Assist with the setup and/or takedown of the voting place before or after voting hours
- Perform other general duties throughout the voting place as assigned by the PEO and/or APEOs

Through the Youth at the Booth Program, you receive:

- At least 7 hours of paid Election experience
- Valuable experience and service hours towards graduation requirement
- A deeper understanding of elections and the voting process
- A certificate of recognition
- Mentorship and on-site support from an experienced PEO and/or APEO on Election Day

The Youth at the Booth must:

- Be 16 to 18 years of age
- Be legally entitled to work in British Columbia and have a Social Insurance Number
- Be available to work either General Voting Day (Saturday, October 17, 2026) or one of the Advance Voting Days (October 3, 7, 8, 9, or 10, 2026). Hours of work are 7:30 a.m. to 3:30 p.m. or 12:30 p.m. to 8:30 p.m.
- Obtain parental/guardian approval
- Attend mandatory in-person training (Saturday, September 19) and review all preparatory materials
- Be responsible for their own transportation to and from the voting place
- Be responsible for providing their own meals and beverages, as all staff are required to remain at the voting location until the end of their shift
- Not be actively working for any election campaign, elector organization or candidate
- Not be related to a candidate running for office in the 2026 General Local and School Election
- Be a non-partisan representative of the 2026 Richmond Election/City of Richmond and maintain a non-partisan stance on the election, candidates and related activity while working at the voting location. This includes, but is not limited to digital (i.e. online and social media) presence

Knowledge, Skills & Abilities:

- Strong interpersonal and customer service skills
- Ability to follow oral and written instructions
- Ability to interact with the public in a courteous and professional manner
- Ability to work effectively in a team environment and interact appropriately with peers
- Ability to multitask and work effectively under pressure

Compensation:

- Voting Day: \$150
- Training Allowance: \$50

How to Apply:

- Complete the application form, and
- Attend our **Youth at the Booth Job Fair** (details below)

Youth at the Booth Job Fair

Location: Caf  teria in Richmond City Hall (6911 No. 3 Road)

In-person interviews will be held at the same location on the following dates and times:

- **Tuesday, September 8:** 2:30 p.m. – 5:30 p.m.
- **Wednesday, September 9:** 3:30 p.m. – 5:30 p.m.
- **Thursday, September 10:** 3:30 p.m. – 5:30 p.m.

Unable to attend? Email your application or questions to electionsHR@richmond.ca.

The City of Richmond is committed to diversity, equity and inclusion in the workplace and during the recruitment process. We welcome applications from all qualified individuals, including those who belong to equity-deserving groups. If you require accommodation to participate in the recruitment process, please inform us when we contact you and we will make every effort to meet your needs.