City of Richmond

Water Restriction Exemption Permit

Engineering and Public Works Division
6911 No. 3 Road, Richmond, BC V6Y 2C1

Permit Fees

Description	Fee
New lawns or landscaping	$38.50
Nematode application for European Chafer Beetle control (no water meter)	$38.50
Nematode application for European Chafer Beetle control (water metered)	Nil
Newly over-seeded soil-based playing field or sand-based playing field (Parks use only)	Nil

Application Date:_____
(mm/dd/yyyy)

1. Applicant Information

Applicant Name: _____ **Phone:**_____

☐ Applicant is Property Owner ☐ Applicant is Authorized Agent of Property Owner

Address: _____ **Postal Code:** _____

2. Service Address Information

Service Address:_____

Property No.: _____

3. Terms

This permit and its terms and conditions are governed by the City of Richmond Water Use Restriction Bylaw 7784 and subsequent amendments.

Properties without a water meter will have to accept a water meter installation as part of the permit approval process, where applicable.

Customer Initials: _____

Reasons for exemption:

☐ New lawn or landscaping
- ☐ Copy of receipt for new lawn is attached; or
- ☐ Copy of invoice from a company to the applicant's address.

☐ Nematode application
- ☐ Copy of receipt for nematodes is attached; or
- ☐ Copy of invoice from a company to the applicant's address.

☐ Newly over-seeded soil-based playing field or sand-based playing field
- ☐ Soil-based playing field; or
- ☐ Sand-based playing field.

Permits are only issued under Stage 1 water restrictions.

New Lawns or Landscaping Permits

- Permits apply to installation of new lawns, either by placing sod or turf or by seeding, or new landscaping on a substantial part of the outdoor portion of a property.
- Permits are valid for a period of 21 days from the date of issue.
- Permit holders are allowed to water on any day at any required time.
- Permits issued under Stage 1 remain valid during Stage 2 restrictions within the permit's validity period.
- Permits expire immediately if Stage 3 or Stage 4 restrictions are declared.

Nematode Permits

- Permits apply to residents applying nematodes to their lawn to control the European Chafer Beetle.
- Permits are valid for a period of 21 days from date of issue and cannot be renewed.
- Permit holders are allowed to water on any day, but only within the restricted watering hours for each day.
    - For residential lots the watering hours are 5:00am to 7:00am if automatic watering and 6:00am to 9:00am if manual watering.
    - For non-residential lots, the watering hours are 4:00am to 6:00am if automatic watering and 6:00am to 9:00am if manual watering.
- Permits issued under Stage 1 remain valid during Stage 2 restrictions within the permit's validity period.
- Permits expire immediately if Stage 3 or Stage 4 restrictions are declared.

Newly Over-seeded Soil-based Playing Field or Sand-based Playing Field Permits

- Permits apply to newly over-seeded soil-based playing fields and sand-based playing fields.
- Permits are valid for a period of 21 days from the date of issue.
- Permit holders are allowed to water on any day at any required time for operational needs.
- Permits issued under Stage 1 remain valid during Stage 2 and Stage 3 restrictions within the permit's validity period.
- Permits expire immediately if Stage 4 restrictions are declared.

The City of Richmond reserves the right to revoke and/or cancel a permit for non-compliance with the terms or conditions of the permit.

Start Date:_____ (mm/dd/yyyy) **End Date:**_____ (mm/dd/yyyy)

Permit must be affixed to a post facing the street servicing the property, beside the principal driveway or if there is no driveway, in a visible location in the front yard of the property.

Applications can be submitted through email to **savewater@richmond.ca**.

Payment can be made via cheque mailed to: Richmond City Hall - Customer Service Permits at 6911 No. 3 Road, Richmond, BC V6Y 2C1. For inquiries or payment over the phone, please contact 604-276-4000, additional processing fees may apply.

4. Signatures

Applicant's Signature:_____

Print Applicant Name: _____ **Date:** _____ (mm/dd/yyyy)

PROCESSED BY:

Staff Name: _____

Office Use Only	
Permit Fee Amount	