

# **RICHMOND PUBLIC ART ADVISORY COMMITTEE (RPAAC)**

## **TERMS OF REFERENCE**

### **1. INTENT**

These terms of reference apply to the Richmond Public Art Advisory Committee (“Committee”).

### **2. PURPOSE**

The Committee’s purposes are to:

- a) Provide advice and act as a resource to City Council and staff on the City’s Public Art Program; and
- b) Propose and support activities that benefit and advance public art in the City.

### **3. OBJECTIVES**

The objectives of the Committee are as follows:

- a) Raise awareness and understanding of the importance of public art in the City;
- b) Advise on strategies, policies and programs to achieve excellence in art in the public realm;
- c) Propose and support City programs, initiatives and events that advance public art in the City;
- d) Review and submit recommendations to Council on public art project plans; and
- e) Provide input to staff in the development of an annual Public Art Program report to Council, including an RPAAC annual work plan.

### **4. COMPOSITION**

Appointments of Members:

- a) The Committee is to consist of nine members of the public, appointed by Council, who:
  - i. Must have an interest or expertise in art, architecture, planning, building construction, cultural tourism or history; and
  - ii. Must not be City employees.
- b) A minimum of two committee members must be visual artists. Other members should represent a variety of professions with expertise in public art, including some or all of the following:
  - i. Artists
  - ii. Arts Administrators
  - iii. Art Historians
  - iv. Art Conservators and Curators
  - v. Architects
  - vi. Landscape Architects
  - vii. Design Professionals
  - viii. Engineers
  - ix. Business Representatives

- x. Community Representatives
- c) The Committee will choose from among its members one Chair and one Vice-Chair.
- d) Council may appoint annually one Council liaison to the Committee.
- e) The General Manager, Community Services, will appoint a staff liaison to the Committee.

**5. TERM**

- a) In the year the Terms of Reference are adopted, four appointments will be for one year and five will be for two years. Thereafter, all appointments will be for two years in order to ensure a staggering of terms and provide the benefit of continuity.
- b) Every member is eligible for re-appointment but in no event will a member serve for more than three consecutive terms.
- c) Appointments are served at the pleasure of Council.
- d) The Chair may review the attendance of any member who has missed three consecutive meetings without prior notification, and may recommend to Council that the member's appointment be terminated.

**6. CODE OF CONDUCT**

- a) The Committee members are expected to be respectful and work cooperatively to achieve the common goals of the Public Art Program.
- b) The Committee is drawn from a spectrum of community interests. The expectation is that each member will conduct himself or herself in the best interest of the community and the Public Art Program.