



Parks, Recreation and Cultural Services Committee

Date: Tuesday, March 27, 2018

Place: Anderson Room
Richmond City Hall

Present: Councillor Harold Steves, Chair
Councillor Ken Johnston
Councillor Carol Day
Councillor Bill McNulty
Councillor Linda McPhail

Also Present: Councillor Alexa Loo

Call to Order: The Chair called the meeting to order at 4:00 p.m.

MINUTES

It was moved and seconded

That the minutes of the meeting of the Parks, Recreation and Cultural Services Committee held on February 27, 2018, be adopted as circulated.

CARRIED

NEXT COMMITTEE MEETING DATE

April 24, 2018, (tentative date) at 4:00 p.m. in the Anderson Room

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COMMUNITY SERVICES DIVISION

1. RICHMOND CANADA 150 STORM AND SANITARY SEWER ACCESS COVER DESIGN CONCEPTS

(File Ref. No. 11-7000-09-20-100) (REDMS No. 5768549)

It was moved and seconded

That the four artwork concepts for storm and sanitary sewer access covers as detailed in the staff report titled "Richmond Canada 150 Storm and Sanitary Sewer Access Cover Design Concepts," dated March 7, 2018, from the Director, Arts, Culture and Heritage Services, be endorsed.

CARRIED

2. COMMUNITY GARDENS UPDATE

(File Ref. No. 11-7200-01) (REDMS No. 5752691 v.16)

In reply to queries from Committee, Paul Brar, Manager, Parks Programs, noted that (i) maintenance of community garden plots is the responsibility of the community gardeners, with the help of the Richmond Food Security Society, (ii) currently all plots are occupied and there is a waiting list, (iii) discussions are ongoing with the Richmond Food Security Society to educate the public and gardeners regarding crop theft, (iv) the Richmond Food Security Society has created a multi-language informational brochure for the public on community garden plots, and (v) building materials for new plots are fundraised by the Richmond Food Security Society or provided through grants and funds.

Mr. Brar advised that staff can examine (i) the potential to work collaboratively with private property owners to develop community gardens on the property, (ii) the use of unused community garden plots on school grounds during the summer months, and (iii) the feasibility of relocating the community gardens proposed at the development at No. 5 Road and Steveston Highway.

In response to queries from Committee, Mr. Brar advised that through (i) staff's analysis of sites for program expansion, the potential to use empty gas station sites can be examined, and (ii) an update of the Terra Nova Rural Park, staff will examine the potential for more community gardens in other areas of the park.

It was moved and seconded

That the community gardens update as outlined in the staff report titled "Community Gardens Update," dated March 13, 2018, from the General Manager, Community Services, be received for information.

CARRIED

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3. **DRAFT 2018-2021 VOLUNTEER MANAGEMENT STRATEGY**

(File Ref. No. 05-1875-01) (REDMS No. 5753189 v.13)

In reply to queries from Committee, Angela Rai, Planner 1, noted that (i) each volunteer opportunity has a unique training component based on the type of event or program, and (ii) one of the Volunteer Management strategic initiatives is to provide staff with tools to further train volunteers.

It was suggested that staff implement a standardized training manual across all programs allow to individuals to volunteer for a wide range of events and programs.

In reply to queries from Committee, Ms. Rai advised that the E-Coordinator position include City staff as well as partner organisation staff. Also, she noted that although the City heavily relies on student volunteers, currently there is no collaboration with the School District with regards to recruiting student volunteers.

Discussion took place on the potential for collaboration between the School District and the City's volunteer program and in particular with regard to the School Districts participation in the consultation process.

As a result of the discussion, the following **motion** was introduced:

It was moved and seconded

That the Draft 2018-2021 Volunteer Management Strategy be forwarded to the Council/School Board Liaison Committee.

CARRIED

In reply to queries from Committee, Elizabeth Ayers, Manager, Community Services Planning and Projects, advised that the City's Sustainability Department can examine recycling initiatives whereby individuals donate materials to those needing it for other uses.

It was moved and seconded

(1) That the recommended draft 2018-2021 Volunteer Management Strategy presented as Attachment 1 within the staff report titled "Draft 2018-2021 Volunteer Management Strategy," dated March 13, 2018, from the General Manager, Community Services, be endorsed for the purpose of seeking stakeholder feedback on the Strategy; and

(2) That the final 2018-2021 Volunteer Management Strategy, including the results of the stakeholder consultation, be reported back to the Parks, Recreation Cultural Services Committee at a later date.

CARRIED

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4. **MUSEUM AND HERITAGE SERVICES UPDATE 2017**

(File Ref. No. 11-7000-01) (REDMS No. 5767447)

Discussion took place on informing the School District of various museum and heritage activities in the City and as result of the discussion, the following **motion** was introduced:

- (1) *That the Museum and Heritage Services Update 2017 be forwarded to the Council/School Board Liaison Committee for information; and*
- (2) *That the Museum and Heritage Services Update 2017, as presented in the staff report titled "Museum and Heritage Services Update 2017," dated March 6, 2018, from the Director, Arts, Culture and Heritage, be received for information.*

CARRIED

5. **2017 RICHMOND FILM OFFICE ANNUAL REPORT**

(File Ref. No. 08-4150-09-01) (REDMS No. 5715218 v.4)

In reply to queries from Committee, Jodie Shebib, Film and Major Events Liaison, noted that (i) staff are examining methods to advise the public of various aspects of film production within the city, and (ii) measures are in place for peak filming seasons with regard to sufficient staffing.

It was moved and seconded

- (1) *That the staff report titled "2017 Richmond Film Office Annual Report", dated March 7, 2018, from the Director, Arts, Culture and Heritage Services, be received for information; and*
- (2) *That a communications plan be developed and implemented to provide ongoing information to the public about the level of filming activity within Richmond and its benefits to the community.*

CARRIED

5A. **2020 55+ BC GAMES**

(File Ref. No.)

Discussion took place regarding the 2009 BC Seniors Games hosted in Richmond. As result of the discussion, the following **referral motion** was introduced:

It was moved and seconded

- (1) *That the City of Richmond support the bid of the BC Seniors Games Society and Richmond Sports Council for the 2020 55+ BC Games; and*

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- (2) *That the request be forwarded to staff for comment and sources of funding for \$60,000 and report back.*

Discussion ensued and it was highlighted that the outcomes of the games on the community and the athletes was very positive. Also, it was noted that there is minimal financial responsibility for the host city and since Richmond has previously hosted the Games, all the required equipment and other necessities to host are readily available.

The question on the referral motion was then called and it was **CARRIED**.

6. **MANAGER'S REPORT**

(i) *Minoru Park Update*

Alexander Kurnicki, Research Planner 2, provided an update on fences being installed at Minoru Park, noting that (i) an 80-foot high fence behind the baseball backstop is expected to be substantially completed by the end of the first week of April, (ii) a temporary fencing pilot project with two options to reduce conflicts between sports field and track users, and park users is underway, (iii) signage will be installed throughout the park to advise of surrounding activities, (iv) consultation is ongoing with the Richmond Sports Council and Kajaks Track and Field Club for feedback on the pilot project, and (v) the duration of the pilot project will be until early fall.

(ii) *Cherry Blossom Festival*

Jane Fernyhough, Director, Arts, Culture and Heritage Services, highlighted that the Richmond Cherry Blossom Festival will take place on April 8th and a memorandum will be provided to Council with details for the event.

ADJOURNMENT

It was moved and seconded

That the meeting adjourn (4:54 p.m.).

CARRIED

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Certified a true and correct copy of the Minutes of the meeting of the Parks, Recreation and Cultural Services Committee of the Council of the City of Richmond held on Tuesday, March 27, 2018.

Councillor Harold Steves
Chair

Sarah Kurian
Legislative Services Coordinator