



City of Richmond

Memorandum

City Clerk's Office

To: Mayor and Councillors

Date: December 23, 2009

From: David Weber
Director, City Clerk's Office

File: 01-0105-01/2009-Vol 01

Re: **Special Council Meeting - January 4, 2010**

A Special Council Meeting has been arranged for Monday January 4th, prior to the General Purposes and Finance Committee meetings, so that Council may have an opportunity to consider a motion to waive the provisions of the Procedure Bylaw which limit the participation at meetings by conference call for absent Council members. Currently, the Council Procedure Bylaw allows electronic participation at Special Council Meetings only.

In January 2010, several Council members may be absent during the period when one or more important Committee meetings will be held on the 2010 budget. If any absent Council members wish to fully participate and vote at these meetings by conference call, then the appropriate Council resolution waiving those rules, as permitted under Section 20.3 of the Council Procedure Bylaw, must be considered and endorsed.

The following recommendation would accomplish this temporary waiver:

That the provisions of Section 1.4 of Council Procedure Bylaw No.7560 which limit the conduct and participation by electronic means to Special Council Meetings only be waived such that the conduct and participation by electronic means be permitted at all duly constituted Council and Committee meetings for the period of [insert date(s) here].

Staff would be happy to entertain a referral to bring forward an amendment to the Council Procedure Bylaw if there is a desire to make this a permanent change.

A handwritten signature in cursive script that reads 'David Weber'.

David Weber
Director, City Clerk's Office

pc: CAO and GMs