



The **City of Richmond** is a diverse and dynamic community in pursuit of our vision to be the most appealing, livable and well-managed community in Canada.

EOI3794

EXPRESSION OF INTEREST

Snow Clearing Contractors

The City of Richmond is responsible for snow clearing the first and secondary routes within the City of Richmond. The City is looking to the marketplace to determine the availability of local contractors that are available to assist with various snow clearing operations as deemed necessary by the City. The general scope of work involves winter salting, plowing, snow and ice removal. All contractors must adhere to Worksafe BC regulations and policies as well as carry appropriate levels of insurance to operate vehicles and equipment on City streets and City owned property. Winter operations usually start late October and can last until the beginning of March. All contractor's must supply a driver's licence abstract for all operators. Please contact ICBC (1-800-663-3051) and email your abstract to mlederer@richmond.ca. Successful candidates must attend a snow removal training course. Must have a Valid Class 3 with air Driver's Licence for the Province of British Columbia and be able to successfully pass a Criminal Record Check.

The following criteria will be used by City of Richmond to evaluate proposals received:

- a. Applicant's qualifications and experience.
- b. Type, style description and condition of equipment to be used.
- c. Methodology
- d. Project budget
- e. Quality of proposal
- f. Safety and previous performance evaluations
- g. Hourly rate

Questions relating to the work may be directed to Mike Lederer, Public Works Program Manager at 604-244-1260.

Three copies of the Expression of Interest marked "3794EOI - Snow Cleaning Contractors" to be addressed to the Purchasing Section, will be received at the Information Counter, Main Floor, Richmond City Hall, 6911 No. 3 Road, Richmond BC, V6Y 2C1. Submissions are to be received on or before 2:00 pm, Local Time, on Tuesday, November 10, 2009.

Submissions will be evaluated at the discretion of the City based upon the information contained in the submission.

The City reserves the right to accept or reject any or all submissions and to award any subsequent contract to multiple firms. All respondents are advised they have no claim for compensation in the preparation of



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their submissions and that by submitting a letter of Expression of Interest, each respondent shall be deemed to have agreed it has no claim.

All submissions will remain confidential, subject to the City's obligations under the *Freedom of Information and Privacy Act* (BC).

It is the sole responsibility of the potential bidders to check the City of Richmond Web Site and BC Bid to ensure that all available information has been received prior to submitting an Expression of Interest.