



# City of Richmond

## Damage Deposit/ Security Program Application

Engineering & Public Works Division  
6911 No. 3 Road, Richmond, BC V6Y 2C1

[www.richmond.ca](http://www.richmond.ca)

Site Contact Person: \_\_\_\_\_ Date: \_\_\_\_\_

Email: \_\_\_\_\_ Tel. No.: \_\_\_\_\_

Property Address: \_\_\_\_\_

| ✓ | Type of Construction Activity  | Refundable Deposit Amount | Non-Refundable Inspection Fee | Total Payable |
|---|--|---------------------------|-------------------------------|---------------|
|   | Additions and Accessory Buildings over 10 sq. m.   | \$500                     | \$187                         | \$687         |
|   | In-ground Swimming Pools   | \$500                     | \$187                         | \$687         |
|   | Demolitions  | \$500                     | \$187                         | \$687         |
|   | Move-Off   | \$1,500                   | \$187                         | \$1,687       |
|   | Single or Two Family Dwelling Construction   | \$1,500                   | \$187                         | \$1,687       |
|   | Combined Demolition and Single or Two Family Dwelling Construction                                     | \$2,000                   | \$187                         | \$2,187       |
|   | Commercial; Industrial; Multi-Family; Institutional; or Government Construction                        | \$5,000                   | \$248                         | \$5,248       |
|   | Combined Demolition and Commercial; Industrial, Multi-Family; Institutional or Government Construction | \$5,500                   | \$248                         | \$5,748       |
|   | Site Preparation Preload   | \$5,000                   | n/a                           | \$5,000       |
|   | Soil Materials Infill or Removal from a Single Parcel  | \$5,000                   | n/a                           | \$5,000       |
|   | Commercial/Industrial Landscaping  | \$2,500                   | n/a                           | \$2,500       |
|   | Dike Crossing  | \$10,000                  | \$187                         | \$10,187      |
|   | <b>TOTALS</b>  | <b>\$</b>                 | <b>\$</b>                     | <b>\$</b>     |
|   | Enter IPS Project ID#  | RC. _____                 | 4330                          | Total         |

I, \_\_\_\_\_ hereby make application and agree to abide by the guidelines  
(Print name)  
and specifications issued by the City Public Works Department.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Person to Receive Damage Deposit Refund: \_\_\_\_\_

Refund Mailing Address: \_\_\_\_\_ Tel. No.: \_\_\_\_\_

City

Postal Code

**For Damage Deposit Refund Inspection** – Please call 604-244-1263 or email [venisan@richmond.ca](mailto:venisan@richmond.ca)  
Only the damage deposit applicant may request or inquire about a refund.

**\*\* You will require a new Damage Deposit if there is a change in property ownership prior to final. \*\***

### For Office Use

|                 |           |
|-----------------|-----------|
| Receipt No.:    | IPS SR #: |
| IPS Project ID: | Permit #: |