

# Children's Parties

## at Thompson Community Centre



***Let's celebrate!*** Children's parties at Thompson Community Centre include use of designated Children's party spaces, basic decorations and games and activities led by Children's Party Leaders.

### Party Packages

#### Large Package

Up to 75 guests (children under one year of age are not counted)

Price is \$255.65 + tax

*Includes two Children's Party Leaders*

Additional hour: \$67.50 + tax

#### Outdoor Party Package Jun 30–Sep 1

Up to 45 guests (children under one year of age are not counted)

Price is \$255.65 + tax

*Includes two Children Party Leaders in the enclosed wooden play area with turf grass and usage of toys, benches and chairs for seating, and access to a small room for cake cutting if raining.*

Additional hour: \$67.50 + tax

### Party Days and Times

#### Saturdays and Sundays

- 11:00am–1:00pm
- 2:00–4:00pm
- 5:00–7:00pm

### Included

- Use of designated Children's party spaces for two hours (large parties in the banquet hall and small parties in the multi-purpose room).
- Party banners, streamers and tablecloths included. Hosts are welcome to bring in decorations. Only painters tape is permitted (no pins or any other tape is allowed on walls or ceiling).
- A Children's Party Leader or Leaders to assist with set up, decorating the space (streamers, table clothes, etc.), facilitate games and monitor time with a reminder before party end time.
- Ride on toys, a photo booth (bring your own camera), face painting and games!



**Thompson Community Centre**

5151 Granville Avenue

604-238-8422

[richmond.ca/BirthdayParties](http://richmond.ca/BirthdayParties)



## Additional Information

- **Small Party Package** available upon request (up to 25 guests). Contact [Megan.Tolentino@richmond.ca](mailto:Megan.Tolentino@richmond.ca) for more information.
- **Extended time:** The first and last sessions can be extended by one hour. For example, the 11:00am – 1:00pm party can start at 10:00am with an additional \$67.50 charged for the extra hour.
- **Food:** Party hosts are welcome to bring in outside food. **Note:** There is no space to store food.
- **Kitchen:** Access to an industrial sized fridge/freezer, gas stove, sink and microwave.
- **Set up and clean up:** Hosts are given access to the Party Room 30 minutes before and after the party times. Tables and chairs will be set up prior to the host's arrival.
- **Cancellations:**
  - 1 month before: full refund.
  - Less than 1 month, but more than 2 weeks before: 50% of fee refunded.
  - Less than 2 weeks before rental: no refund.
- **Free parking:** In the parking lot around Thompson Community Centre.
- **Payment:** Required at time of booking to secure the date and time requested.
- **Accessibility:** Thompson Community Centre is wheelchair accessible.
- **Vendors:** Magicians and costumed performers, etc. are permitted, but must have a minimum liability insurance of \$5 million. Bouncy castles and live animal performances are not permitted.

### 3 ways to book a party at Thompson Community Centre!

- **Online:** **Online:** [richmond.ca/register](http://richmond.ca/register) (search for Birthday Parties in the Children's section)
- **Phone:** Registration Call Centre at 604-276-4300, Monday–Friday, 8:30am–5:00pm or Thompson Community Centre at 604-238-8422 during facility hours
- **In-person:** At any community facility

Birthday Party registrations are available seasonally and follow registration dates and times.