

Children's Birthday Parties

at South Arm Community Centre



Celebrate with a fun-filled party at this Richmond community facility! Party packages include indoor and outdoor age-appropriate toys, games, craft activities and a variety of sports led by party leaders.

Party Packages

Small Package

Up to 15 children, including birthday child

Price is \$173.25 + taxes

Includes one Children's Party Leader

Large Package

Up to 25 children, including birthday child

Price is \$227.25 + taxes

Includes two Children's Party Leaders

Optional

- **Additional hour:** \$60.00 + tax
- **Gymnasium:** \$50.00 + tax (includes use of the rock climbing wall Sat/Sun 3:00–4:00pm only)
- **Compostable cutlery:** \$20.00 + tax

Party days and times

Saturdays

- 3:00–5:00pm

Sundays

- 11:00am–1:00pm
- 3:00–5:00pm

Included

- Use of designated Children's Party spaces for two hours including the lounge, outdoor enclosed courtyard and playground. Spaces allow for a maximum of 40 people (adults and children).
- Basic decorations including a birthday banner, non-helium balloons and solid colour tablecloths. Only painters tape is permitted (no pins or any other tape is allowed on walls or ceiling).
- One or two Children's Party Leaders (see Party Packages) who lead activities that include face painting, craft activities and games and help with set up and take down of decorations and equipment.

Lounge

- Comfortably fits up to 40 people in the space.
- Tables and chairs available for use.
- Full size refrigerator, sink and freezer available for use.



South Arm Community Centre

8880 Williams Road

604-238-8060

richmond.ca/BirthdayParties



Additional Information

- **Extended time:** All parties are available to do a one hour additional add-on for \$60.00. For the parties from 11:00am to 1:00pm, add-on's will be one hour before the party and for the parties from 3:00 to 5:00pm, add-on's will be one hour after the party.
- **Food:** Party hosts are welcome to bring in outside food. Inside the lounge, there is a full size refrigerator with freezer compartment to store any food items during the party.
- **Set up and clean up:** Party hosts are responsible for ensuring that the party space is left clean. Parties are welcome to arrive and leave 30 minutes before and after the party start time.
- **Cancellations:** No refunds will be issued with less than 14 days notice given. If more than 14 days notice is given, a full refund will be returned to the applicant upon receipt of a written note of cancellation (or an email to southarm@richmond.ca).
- **Additional guests:** Adults who wish to attend the party but don't wish to partake, are welcome to sit in the seating area outside the lounge in the hallway. This space provides a full view into the Lounge.
- **Free parking:** In the parking lot in front of South Arm Community Centre (the entrance to the parking lot is located on Williams Road).
- **Decorations:** Party hosts are welcome to bring and take away decorations. Only painters tape or masking tape permitted (no command hooks or duct tape).
- **Payment:** Required at time of booking to secure the date and time requested. Contracts to be signed and returned before the party date.
- **Accessibility:** South Arm Community Centre is an accessible building.
- **Outside entertainment:** Approval is required by the Community Development Coordinator. If approved, liability insurance required.

3 ways to book a party at South Arm Community Centre!

- **Online:** richmond.ca/register (search for Birthday Parties in Children's section).
 - **Phone:** Registration Call Centre at 604-276-4300, Monday–Friday, 8:30am–5:00pm or South Arm Community Centre at 604-238-8060 during facility hours.
 - **In-person:** At any community facility.
- Birthday Party registrations are available seasonally and follow registration dates and times.