



### Council/School Board Liaison Committee

- Date: Tuesday, November 4, 2008
- Place: Anderson Room  
Richmond City Hall
- Present: Councillor Derek Dang, Chair  
Councillor Linda Barnes  
School Trustee Sandra Bourque  
School Trustee Linda McPhail  
School Trustee Donna Sargent
- Absent: B. Beairsto, Superintendent of Schools, School District No. 38 (Richmond)
- Also Present: K. L. Morris, Secretary-Treasurer, School District No. 38 (Richmond)  
E. Thorleifson, Manager of Facilities  
C. Thornicroft, Assistant Superintendant of Schools, School District No. 38 (Richmond)  
T. Crowe, Manager, Policy Planning  
V. Jacques, Acting Director, Recreation and Cultural Services  
D. Semple, Director, Parks & Public Works Operations  
G. Young, Director, Legacy and Integration  
Shanan Dhaliwal, Executive Assistant, City Clerk's Office
- Call to Order: The Chair called the meeting to order at 9:31 a.m.

#### ADOPTION OF AGENDA

1. It was moved and seconded  
*That the agenda for the meeting of Tuesday, November 4, 2008, be adopted as circulated.*

**CARRIED**

#### MINUTES

2. It was moved and seconded  
*That the minutes of the meeting of the Council/School Board Liaison Committee held on Tuesday, September 23, 2008, be adopted as circulated.*

**CARRIED**

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## 3. BUSINESS ARISING

### 3.1 Traffic Initiatives – Errington

Eric Thorleifson, Manager of Facilities, circulated a conceptual plan of the Errington site, noting that the purpose of the concept was to create a barrier between vehicle traffic and students. He mentioned that the development of a new pathway would result in the creation of space for community usage, as well as provide separation between vehicle traffic and the pedestrians and cyclists accessing the site from the northwest and southwest sides. (A copy of the Errington Site Concept is attached as Schedule 1 and forms part of these minutes)

A discussion ensued about the City's Transportation Department's involvement in the development of the concept. As a result of the discussion the following **referral** motion was introduced:

It was moved and seconded

*That the Errington Site Concept related to traffic initiatives be referred to City's Transportation Department staff for their information and recommendations.*

**CARRIED**

### 3.2 Neighbourhoods of Learning & School Building Closure and Disposal Policy

Ken Morris, Secretary-Treasurer, School District No. 38, indicated that at a recent meeting of the BC Association of School Business Officials (BCASBO), he was unable to obtain further clarification about a ministerial order which restricts the Board of Education from disposing of property without the Ministry of Education's approval. Mr. Morris also mentioned that provisions for an elementary school in the City Centre had become difficult to address as a result of ongoing changes to the related policies.

### 3.3 School Community Connections Grants

School Trustee, Linda McPhail advised that a second intake of 2008 grant applications for the School Community Connections Program had been announced. She continued to advise that the deadline for submitting applications would be at the end of February, 2009, and that support from both the School District and City would be required.

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A discussion ensued about the future of the School Community Connections program, and the availability of grants. Various comments were made about the program's provisions for educational opportunities related to sustainability; green communities; food security and nutrition. Discussion also took place about the possibility of requesting further funding from the Ministry of Education and the Provincial Government in order to maintain the program.

It was moved and seconded

*That :*

- (1) *a joint letter highlighting the benefits gained from the School Community Connections program be sent in January 2009, from the Richmond School District and the City of Richmond to the Ministry of Education and the Premier requesting them for further funding for the program; and*
- (2) *copies of the letter be sent to all Richmond MLAs.*

**CARRIED**

## 3.4 Youth Service Plan – Where Youth Thrive

Vern Jacques, Acting Director, Recreation and Cultural Services, provided a brief overview of the Youth Service Plan – Where Youth Thrive. A discussion took place about the importance of using matching language in documents created by the School District and the City of Richmond in order to provide easier identification of terminology for youth.

It was moved and seconded

*That the Youth Service Plan – Where Youth Thrive be received for information.*

**CARRIED**

## 4. NEW BUSINESS

### 4.1 Space in District Facilities to Outside Agencies for Olympic Related Activities

Ken Morris reported that the School Board had been contacted by international agencies requesting the use of school facilities for Olympic related activities, including the use of gyms as dormitories for staff prior to and during the 2010 Olympics.

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Concerns were expressed about several issues that may arise as a result of allowing school gyms to be used as dormitories. A discussion ensued, during which the following was noted:

- it would not be feasible to have people in the gyms during the 2010 Olympics, as school would be in session during the event;
- permitting the use of School District or City facilities may result in expectations from many other organizations for free or cheap accommodations;
- school facilities were used as dormitories during the Summer Games in the 1980's, however school had been out of session at that time;
- one school's facilities were used during the World of Choirs event, during which the Board had to provide custodial staff. Subsequent to the event, school staff had expressed strong opposition to allowing school facilities to be used by outside organizations; and
- the Board of Education needs to provide a consistent response for all incoming requests for facility usage.

It was moved and seconded

*That the matter of use of Public Space (i.e. schools and community centres) as short term dormitories during special events be referred to respective staff to discuss and provide recommendations.*

**CARRIED**

## 4.2 Snow Geese Management Plan

Dave Semple, Director of Parks & Public Works provided a brief overview of some of the activities under consideration by the City in order to address the concerns related to the snow geese population. A discussion took place about how some of the activities may impact schools, in particular any activities involving excessive noise. In response to the concerns, Mr. Semple advised that the School Board would be notified prior to the occurrence of such activities.

Linda McPhail mentioned that the schools would be receiving an informational package about snow geese from the Board's Health and Safety Officer. Mr. Semple replied that a snow geese educational plan was available for teachers through the Nature Park, and that upon implementation of the Snow Geese Management Plan, the City would also send an informational package to the schools. (A copy of the Nature Park's snow geese educational plan is attached as Schedule 2 and forms part of these minutes)

Ken Morris advised that the School Board had allocated funding in the amount of \$600,000 for replacement of carpet with resilient flooring.

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It was moved and seconded

*That the report (dated September 25, 2008, from the Director of Parks and Public Works Operations) about the Snow Geese Management Plan be received for information.*

**CARRIED**

## 5. JOINT MANAGEMENT COMMITTEE / STANDING ITEMS

### 5.1 Programs

Vern Jacques advised that the Joint Management Committees had been timing their meetings to allow for the related minutes to reach the subsequent School/Board Council Liaison Committee meeting. The Joint Management Committees hold themed meetings which focus on particular subject matters such as literacy programs; sustainability; or physical activity.

A discussion took place about the development of a literacy program, and what the roles of various organizations could be in implementing the plan. Cathy Thornicroft, Assistant Superintendant of Schools, School District No. 38, remarked that additional time would be required to determine which organization would best serve in the implementation of the plan. She continued to advise that the Ministry of Education may wish to review the plan, and that some other jurisdictions with similar plans had hired outside consultants. In conclusion, Ms. Thornicroft remarked that she had obtained several great samples of literacy program proposals that could be used for reference purposes.

Councillor Linda Barnes mentioned that consideration would need to be given to the resources required to carry out a literacy plan. She then directed City staff to give consideration to all factors involved in evolving and implementing such a plan.

It was moved and seconded

*That the information related to the literacy plan proposal process be received for information.*

**CARRIED**

## 6. INFORMATION / STANDING ITEMS

### 6.1 School Planning and Construction Schedule

Eric Thorleifson provided updates on several schools and the following was noted:

- Garden City Elementary – construction was now underway;
- Brighthouse Elementary – the proposal was currently under review by the Ministry of Education; and

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- Hamilton Elementary – the building envelope remediation was now underway, resulting in a minor impact on the operations of the school and community Centre.

## 6.2 2010 – City's Olympic Planning Committee

Gary Young, Director, Legacy and Integration, provided the following updates:

- Olympic Oval – The Olympic Oval would be opening on the weekend of December 12, 2008. School children, including drummers and dancers from Hugh Boyd were expected to be involved in the opening ceremony;
- Winter Fest 2009 – The annual Winter Festival held at City Hall would be relocated to the Olympic Oval in February 2009, which would then serve as the permanent site for future festivals. Approximately 600 children were expected to be involved in the 2009 Festival;
- Spirit Square – The Spirit Square opening would be taking place during the upcoming weekend at the Oval on the side facing the dyke;
- World Single District Champions – It is anticipated that almost all Olympic skaters would be participating in the World Single District Champions event, scheduled to take place in March 2009;
- Olympic Torch Relay – The route for the Olympic Torch Relay was expected to be announced very soon; and
- Oval Kids School Program – A press release dated November 3, 2008, from the Richmond Olympic Oval, announced the launch of a special program for students to receive a personal tour of the Oval building. The program was very well received, and filled up one day after the registrations had started. (A copy of the press release is on file at the City Clerk's Office)

## 6.3 City Centre Area Plan

Terry Crowe, Manager, Policy Planning, advised that the City Centre Area Plan (CCAP) had not received final approval from the Provincial Government about the Development Cost Charges bylaw. Mr. Crowe indicated that once the Plan was approved, it would be placed on the subsequent Council meeting.

## 6.4 LAND – OCP Bylaw Preparation Consultation Policy

Mr. Crowe advised that the current procedure was to forward all OCP amendment applications to the School District. He indicated that City staff would continue to follow the procedure.

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## **6.5 SUSTAINABILITY AND CLIMATE CHANGE INITIATIVES: Special Events – Recycling; Mandatory Recycling for Private Park and Event Rentals**

Ken Morris reported that Glen Bussey has been hired as the District Administrator – Energy and Sustainability and will sit on the recently formed Sustainability Secretariat. He continued to advise that BC Hydro will provide \$100,000 for the next three years to fund the District Administrator's position. Mr. Bussey has created a website (<http://public.sd38.bc.ca/sdweb/envstew/>) to promote environmental sustainability.

Discussion ensued about the some of the initiatives that could be promoted by the Sustainability Secretariat, and it was noted that as a result of the energy conservation initiative started in the year 2000, the School District had saved approximately 4.5 million dollars which had been re-invested in other school programs.

As the discussion continued, it was mentioned that the matter of Sustainability and Climate Change Initiatives would remain as a standing item on future Council School Board Liaison Committee agendas, and that Glen Bussey would regularly liaise with the City's Sustainability Manager, Margo Daykin.

*Councillor Linda Barnes left the meeting at 11:06 a.m., and did not return.*

Terry Crowe provided comments about OCP amendments related to green house gas emissions as well as Bylaw 8385 - Green Roofs & Other Options Involving Industrial & Office Buildings Outside the City Centre. He concluded by stating that one of the main priorities was the reduction of storm water management, and that the School Board would receive informational material about green initiatives, as well as an invitation to a related future training session.

A discussion then took place about the provisions for raising and sustaining dyke levels. Mr. Crowe advised that a portion of the City's recently developed flood strategy had been forwarded to the Ministry of Environment for approval. Dave Semple advised that emergency flood preparations were currently in place, and that the City was in pursuit of a sustainable solution to address the matter.

## **6.6 LAND – REDESIGNATION OF THE SOUTH MCLENNAN LANDS**

Eric Thorleifson advised that an application for re-designation of the South McLennan lands had been submitted. Terry Crowe offered that he would follow up with the School Board with regard to the application.

## **6.7 Olympic and Paralympic Support**

No update was provided.

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7. PENDING ITEMS

None.

8. FUTURE MEETING DATE

A discussion took place, during which the following was noted:

- commencing January 2009, School District No. 38 (Richmond) would be responsible for recording the minutes of the Council/School Board Liaison Committee for the year 2009;
- the Council/School Board Liaison Committee would hold its meetings on the third Tuesday of every other month; and
- the next meeting of the Council/School Board Liaison Committee would be held at **9:30 a.m., Tuesday, January 20, 2009**, at the School District, 7811 Granville Avenue.

9. ADJOURNMENT

It was moved and seconded

*That the meeting adjourn (11:24 a.m.).*

**CARRIED**

Certified a true and correct copy of the Minutes of the meeting of the Council/School Board Liaison Committee held on Tuesday, November 4, 2008.

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Councillor Derek Dang  
Chair

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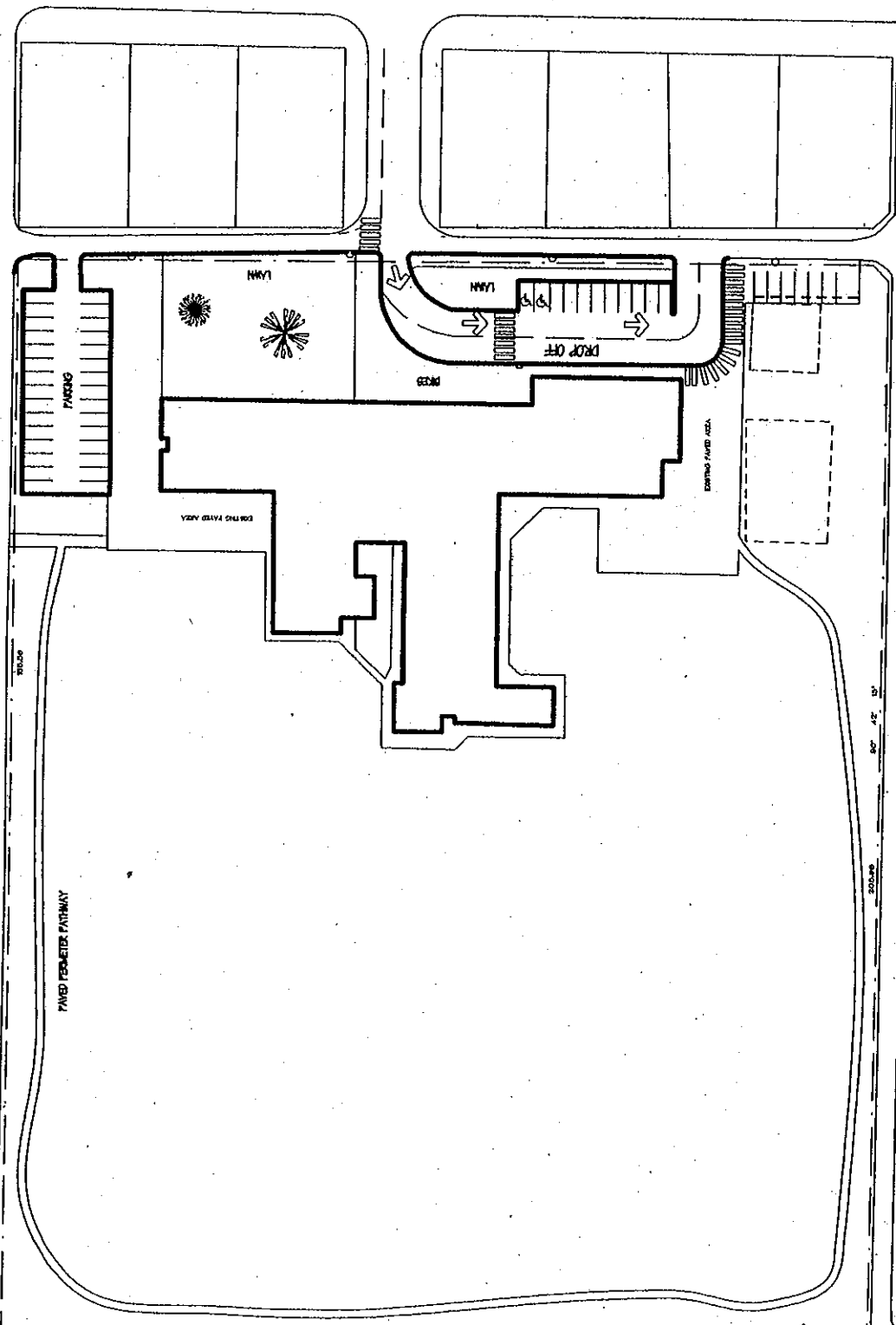
Shanan Dhaliwal  
Executive Assistant, City Clerk's Office



# ERRINGTON SITE CONCEPT

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SCHEDULE 1 TO  
THE MINUTES  
OF THE  
COUNCIL/SCHOOL  
BOARD LIAISON  
COMMITTEE MEETING  
OF November 4/2008



### Snow Geese – Education Package for Richmond Teachers

Richmond Parks Department is developing a Teacher's Package concerning snow geese in the community. The package is designed for use by elementary school teachers and is suitable for primary and intermediate grades.

The package includes:

- an introduction to the life cycle of snow geese,
- a review of their habitat needs,
- a look at their migration patterns and preferences. Maps will be included,
- an explanation of their presence in Richmond and an analysis of their impact in the community,
- suggested activities in support of each topic,
- links to relevant web sites,
- links to pertinent BC Science IRP's.

A short background DVD of snow geese is under development for inclusion in the package. The expected distribution date for the DVD is January 2009. Copies will be forwarded to anyone who already has a Teacher's Package and will be included in new packages.

One package will be delivered to each school that was impacted by foraging snow geese during winter 2007/2008. Additional packages will be available from the Richmond Nature Park (604.718-6188).

Contact: Kristine Bauder  
Coordinator, Richmond Nature Park  
kbauder@richmond.ca