



City of Richmond

Report to Committee

**To:** Community Safety Committee *To Community Safety - Feb 12, 2008*  
**Date:** January 17, 2008

**From:** Phyllis L. Carlyle **File:** 01-0172-03  
 General Manager, Law & Community Safety

**Re:** **Appointment of Bylaw Enforcement Officers**  
 • James Robert Anderson  
 • Jackie Randolph Nishikawa

**Staff Recommendation**

1. THAT James Robert Anderson, and Jackie Randolph Nishikawa be appointed as Bylaw Enforcement Officers, in accordance with Section 36 of the Police Act, and that such appointments be for the term of their employment as Bylaw Enforcement Officers with the City of Richmond.

Phyllis L. Carlyle  
 General Manager, Law & Community Safety  
 (604.276.4104)

FOR ORIGINATING DIVISION USE ONLY			
<b>ROUTED TO:</b>	<b>CONCURRENCE</b>	<b>CONCURRENCE OF GENERAL MANAGER</b>	
City Clerk .....	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>		
Law .....	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>		
<b>REVIEWED BY TAG</b>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	<b>REVIEWED BY CAO</b>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

January 17, 2008

## Staff Report

### Origin

James Robert Anderson and Jackie Randolph Nishikawa started their employment with the City of Richmond as Bylaw Liaison Officers for the purposes of bylaw enforcement on December 17, 2007.

Mr. Anderson is assuming an existing budgeted position on a Temporary Full-Time basis due to a temporary re-assignment of the incumbent Officer in City Hall.

Mr. Nishikawa is assuming an existing budgeted position on a Regular Full-Time basis due to the resignation of the incumbent Officer.

### Analysis

In the discharge of their normal duties, it is appropriate to provide the new Bylaw Liaison Officers the ability to issue both Municipal Ticket Information (MTI) tickets and Notices of Bylaw Violation.

Under provisions of the Offence Act, for the purposes of the service of summons in respect of an alleged offence under a bylaw of a Municipality, a Peace Officer includes Bylaw Enforcement Officers as appointed under the Police Act.

### Financial Impact

None.

### Conclusion

It is recommended that James Robert Anderson and Jackie Randolph Nishikawa be appointed as Bylaw Enforcement Officers, in accordance with Section 36 of the Police Act, for the purposes of the service of a summons and, as permitted, the issuance of tickets under the authority of applicable Municipal Bylaws.



Wayne G. Mercer  
Manager, Community Bylaws  
(604.247.4601)


WGM:wgm

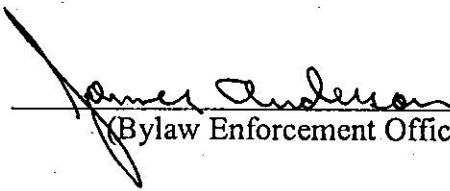
The City Of Richmond  
Oath / Solemn Affirmation  
Police Act Section 36

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(Bylaw Enforcement Officer)

I, James Robert Anderson, do swear/solemnly affirm that:

1. I will be faithful and bear true allegiance to Her Majesty Queen Elizabeth the Second, Queen of Canada, Her Heirs and Successors.
2. I will, faithfully, honestly and impartially perform my duties as Bylaw Enforcement Officer.

Sworn by the above-named )  
**James Robert Anderson** )  
before me, at Richmond, this 8th )  
day of January, A.D. 2008. )  
)  
)  
  
\_\_\_\_\_  
A Commissioner for taking )  
Affidavits for British Columbia )

  
\_\_\_\_\_  
(Bylaw Enforcement Officer)

**M. COLLEEN BURKE, STAFF SOLICITOR  
CITY OF RICHMOND  
6911 NO. 3 ROAD  
RICHMOND, B.C.  
V6Y 2C1  
604-247-4693**


The City Of Richmond  
Oath / Solemn Affirmation  
Police Act Section 36

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(Bylaw Enforcement Officer)

I, Jackie Randolph Nishikawa, do swear/solemnly affirm that:

1. I will be faithful and bear true allegiance to Her Majesty Queen Elizabeth the Second, Queen of Canada, Her Heirs and Successors.
2. I will, faithfully, honestly and impartially perform my duties as Bylaw Enforcement Officer.

Sworn by the above-named )  
**Jackie Randolph Nishikawa** )  
before me, at Richmond, this 8 th )  
day of January, A.D. 2008. )

  
\_\_\_\_\_  
A Commissioner for taking )  
Affidavits for British Columbia )

  
\_\_\_\_\_  
(Bylaw Enforcement Officer)

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