



**VISITING DELEGATION, STUDY TOUR  
AND CITY HALL TOUR BYLAW NO. 9068**

The Council of the City of Richmond enacts as follows:

**PART ONE: DEFINITIONS**

1.1 In this bylaw, unless the context otherwise requires:

<b>CITY</b>	means the City of Richmond
<b>CITY HALL TOUR</b>	means a walking tour of public areas of Richmond City Hall and a short overview, provided by <b>City</b> staff, of local government operations and services
<b>FOR-PROFIT ORGANIZATION</b>	means a business or other for-profit organization
<b>GOVERNMENT BODY</b>	means a local, regional, state/provincial, federal or other level of government
<b>NON-PROFIT ORGANIZATION</b>	means a school or educational institution, <b>government body</b> , not-for-profit organization, or an organization representing a Sister City or Friendship City of the <b>City</b>
<b>STUDY TOUR</b>	means a group of elected and/or non-elected government officials, members of <b>for-profit organizations</b> , or members of <b>non-profit organizations</b> meeting with <b>City</b> officials and/or staff or touring <b>City</b> facilities for the purposes of obtaining information and/or learning about “best practices” or delivery of specific <b>City</b> services.
<b>VISITING DELEGATION</b>	means a group of elected and/or non-elected government officials, members of <b>for-profit organizations</b> , or members of <b>non-profit organizations</b> visiting or meeting with <b>City</b> officials and/or staff for general purposes

**PART TWO: CHARGING OF FEES**

- 2.1 Every **for-profit organization** that requests a **City Hall Tour, Study Tour** or **Visiting Delegation**, whether on its own behalf or on behalf of another **for-profit organization** or a **non-profit organization**, must pay to the City the applicable fee specified in Consolidated Fees Bylaw No. 8636.
- 2.2 No fee is payable for a **City Hall Tour, Study Tour** or **Visiting Delegation** that:
  - (a) is for a **non-profit organization**, provided the request to the **City** is made directly by the **non-profit organization**; or
  - (b) is initiated by the **City**, at its discretion.

**PART THREE: SEVERABILITY AND CITATION**

- 3.1 If any part, section, sub-section, clause, or sub-clause of this bylaw is, for any reason, held to be invalid by the decision of a Court of competent jurisdiction, such decision does not affect the validity of the remaining portions of this bylaw.
- 3.2 This bylaw is cited as “**Visiting Delegation, Study Tour and City Hall Tour Bylaw No. 9068**”.

FIRST READING

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SECOND READING

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THIRD READING

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ADOPTED

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CITY OF RICHMOND
APPROVED for content by originating dept.
APPROVED for legality by Solicitor

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER