



CITY OF RICHMOND

## ***CONSOLIDATED FEES***

### **BYLAW NO. 8636**

EFFECTIVE DATE – FEBRUARY 9, 2011

#### **CONSOLIDATED FOR CONVENIENCE ONLY**

This is a consolidation of the bylaws below. The amendment bylaws have been combined with the original bylaw for convenience only. This consolidation is not a legal document. Certified copies of the original bylaws should be consulted for all interpretations and applications of the bylaws on this subject.

<u>AMENDMENT BYLAW</u>	<u>DATE OF ADOPTION</u>	<u>EFFECTIVE DATE</u> (If different from Date of Adoption)
Bylaw No. 8723	March 28, 2011	
Bylaw No. 8753	May 9, 2011	
Bylaw No. 8798	November 14, 2011	
Bylaw No. 8940	November 13, 2012	
Bylaw No. 8959	December 18, 2012	January 1, 2013
Bylaw No. 8983	March 11, 2013	
Bylaw No. 9058	November 12, 2013	January 1, 2014
Bylaw No. 9067	January 27, 2014	
Bylaw No. 9152	September 8, 2014	
Bylaw No. 9168	November 10, 2014	January 1, 2015
Bylaw No. 9222	April 13, 2015	
Bylaw No. 9248	June 8, 2015	
Bylaw No. 9267	July 27, 2015	

Bylaw No. 9272 AMENDMENT BYLAW	November 9, 2015 DATE OF ADOPTION	January 1, 2016 EFFECTIVE DATE (If different from Date of Adoption)
Bylaw No. 9513	February 22, 2016	July 1, 2016
Bylaw No. 9522	March 14, 2016	April 1, 2016
Bylaw No. 9602	November 14, 2016	January 1, 2017
Bylaw No. 9652	May 23, 2017	
Bylaw No. 9721	July 10, 2017	
Bylaw No. 9729	November 14, 2017	January 1, 2018
Bylaw No. 9826	February 26, 2018	
Bylaw No. 9827	May 28, 2018	
Bylaw No. 9868	June 11, 2018	
Bylaw No. 9883	September 4, 2018	November 5, 2018
Bylaw No. 9903	September 10, 2018	
Bylaw No. 9897	November 13, 2018	January 1, 2019
Bylaw No. 9951	December 10, 2018	
Bylaw No. 10026	November 12, 2019	
Bylaw No. 10056	November 12, 2019	January 1, 2020
Bylaw No. 9926	January 13, 2020	
Bylaw No. 10089	January 13, 2020	
Bylaw No. 10142	March 23, 2020	
Bylaw No. 10143	April 27, 2020	
Bylaw No. 10160	April 27, 2020	
Bylaw No. 10247	April 26, 2021	
Bylaw No. 10262	May 10, 2021	
Bylaw No. 10194	September 13, 2021	
Bylaw No. 10283	November 8, 2021	January 1, 2022
Bylaw No. 10342	January 24, 2022	
Bylaw No. 10347	February 28, 2022	
Bylaw No. 10333	March 14, 2022	
Bylaw No. 10353	March 14, 2022	
Bylaw No. 10367	May 16, 2022	
Bylaw No. 10398	November 14, 2022	January 1, 2023

Bylaw No. 10358	November 28, 2022	January 1, 2023
Bylaw No. 10084	February 13, 2023	
Bylaw No. 10041	May 15, 2023	
Bylaw No. 10286	July 24, 2023	
Bylaw No. 10486	November 14, 2023	January 1, 2024
Bylaw No. 10227	March 11, 2024	
Bylaw No. 10544	April 8, 2024	
Bylaw No. 10601	October 7, 2024	
Bylaw No. 10568	November 12, 2024	January 1, 2025
Bylaw No. 10601	November 25, 2024	
Bylaw No. 10615	November 25, 2024	
Bylaw No. 10648	April 28, 2025	
Bylaw No. 10657	June 23, 2025	
Bylaw No. 10675	July 28, 2025	
Bylaw No. 10688	July 28, 2025	
Bylaw No. 10694	September 8, 2025	
Bylaw No. 10699	October 14, 2025	
Bylaw No. 10702	November 10, 2025	January 1, 2026
Bylaw No. 10720	November 10, 2025	

**CITY OF RICHMOND**  
**CONSOLIDATED FEES BYLAW No. 8636**

**TABLE OF CONTENTS**

<b>PART ONE: CITATION AND EFFECTIVE DATE.....</b>	<b>1</b>
<b>PART TWO: FEES.....</b>	<b>1</b>
<b>PART THREE: SEVERABILITY.....</b>	<b>1</b>
<b>SCHEDULE – ANIMAL CONTROL REGULATION.....</b>	<b>2</b>
<b>SCHEDULE – ARCHIVES AND RECORDS.....</b>	<b>3</b>
<b>SCHEDULE – BILLING AND RECEIVABLES.....</b>	<b>4</b>
<b>SCHEDULE – BOARD OF VARIANCE.....</b>	<b>4</b>
<b>SCHEDULE – BOULEVARD AND ROADWAY PROTECTION AND REGULATION... </b>	<b>5</b>
<b>SCHEDULE – BUILDING REGULATION.....</b>	<b>5</b>
<b>SCHEDULE – BUSINESS LICENCE.....</b>	<b>11</b>
<b>SCHEDULE – COMMUNITY BYLAWS DOCUMENTATION FEES.....</b>	<b>16</b>
<b>SCHEDULE -- CONSTRUCTION ENCROACHMENT</b>	<b>16</b>
<b>SCHEDULE – DEMOLITION WASTE AND RECYCLABLE MATERIALS.....</b>	<b>17</b>
<b>SCHEDULE – DEVELOPMENT APPLICATION FEES.....</b>	<b>18</b>
<b>SCHEDULE – DOG LICENCING.....</b>	<b>25</b>
<b>SCHEDULE – DONATION BIN REGULATION.....</b>	<b>25</b>
<b>SCHEDULE – EMPLOYMENT AND PAYROLL RECORDS.....</b>	<b>26</b>
<b>SCHEDULE – FILMING APPLICATION AND FEES.....</b>	<b>26</b>
<b>SCHEDULE – FIRE PROTECTION AND LIFE SAFETY.....</b>	<b>28</b>
<b>SCHEDULE – FLOOD PROTECTION .....</b>	<b>30</b>
<b>SCHEDULE – GARDEN CITY LANDS SOILS DEPOSIT FEES.....</b>	<b>30</b>
<b>SCHEDULE – NEWSPAPER DISTRIBUTION REGULATION.....</b>	<b>30</b>
<b>SCHEDULE – PARKING (OFF-STREET) REGULATION.....</b>	<b>31</b>
<b>SCHEDULE – PLAYING FIELD USER FEES.....</b>	<b>33</b>
<b>SCHEDULE – POLLUTION PREVENTION AND CLEAN-UP.....</b>	<b>36</b>
<b>SCHEDULE – PROPERTY TAX FEES.....</b>	<b>36</b>
<b>SCHEDULE – PUBLIC SPACE PATIO FEES.....</b>	<b>37</b>
<b>SCHEDULE – PUBLICATION FEES.....</b>	<b>37</b>
<b>SCHEDULE – RCMP DOCUMENTATION FEES.....</b>	<b>38</b>

<b>SCHEDULE – REGULATION OF MATERIAL ON HIGHWAYS .....</b>	<b>38</b>
<b>SCHEDULE – RESIDENTIAL LOT (VEHICULAR) ACCESS REGULATION.....</b>	<b>39</b>
<b>SCHEDULE – SANITARY SEWER .....</b>	<b>39</b>
<b>SCHEDULE – SIGN REGULATION.....</b>	<b>40</b>
<b>SCHEDULE – SOIL DEPOSIT AND REMOVAL.....</b>	<b>41</b>
<b>SCHEDULE – TRAFFIC.....</b>	<b>41</b>
<b>SCHEDULE – TREE PROTECTION.....</b>	<b>43</b>
<b>SCHEDULE – USE OF CITY STREETS.....</b>	<b>45</b>
<b>SCHEDULE – VEHICLE FOR HIRE REGULATION.....</b>	<b>46</b>
<b>SCHEDULE – VISITING DELEGATION, STUDY TOUR AND CITY HALL TOUR.....</b>	<b>47</b>
<b>SCHEDULE – WATER USE RESTRICTION.....</b>	<b>47</b>
<b>SCHEDULE – WATERCOURSE PROTECTION AND CROSSING.....</b>	<b>48</b>
<b>SCHEDULE – WATERWORKS.....</b>	<b>49</b>
<b>SCHEDULE – WHARVES REGULATION.....</b>	<b>50</b>



---

**City of Richmond**

**Consolidated Fees Bylaw No. 8636**

A bylaw to impose fees in respect of the services and the property of the City of Richmond.

WHEREAS the Council of the City of Richmond considers it necessary and desirable to impose fees for the provision of its services and the use of its property;

NOW THEREFORE the Council of the City of Richmond enacts as follows:

**PART ONE: CITATION AND EFFECTIVE DATE**

- 1.1 This bylaw may be cited as “Consolidated Fees Bylaw No. 8636”.
- 1.2 This bylaw comes into force and effect 30 days after the adoption of this bylaw.

**PART TWO: FEES**

- 2.1 The City of Richmond imposes fees for the provision of its services and the use of its property as specified in the Schedules attached to and forming part of this bylaw.
- 2.2 Where applicable taxes will be added to the fees in the schedules attached to and forming part of this Bylaw.
- 2.3 Terms defined in the specified bylaws carry the same meanings in this bylaw.

**PART THREE: SEVERABILITY**

- 3.1 If any portion of this bylaw is declared invalid and set aside by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the bylaw shall be valid.

**SCHEDULE – ANIMAL CONTROL REGULATION****Animal Control Regulation Bylaw No. 7932****Cat Breeding Permit Fee**

## Section 2.2

<b>Description</b>	<b>Fee</b>
Cat breeding permit for three years	\$49.25

**Impoundment Fees**

## Section 8

<b>Description</b>	<b>Fee</b>
<b>1st time in any calendar year</b>	
Neutered male or spayed female dog	\$56.50
Non-neutered male or unspayed female dog	\$170.00
Dangerous Dog*	\$689.00
<b>2nd time in any calendar year</b>	
Neutered male or spayed female dog	\$113.00
Non-neutered male or unspayed female dog	\$350.00
Dangerous Dog*	\$1,347.00
<b>3rd time and subsequent times in any calendar year</b>	
Neutered male or spayed female dog	\$350.00
Non-neutered male or unspayed female dog	\$689.00
Dangerous Dog*	\$1,347.00
Bird	\$8.75
Domestic farm animal	\$83.75
<i>Impoundment fee also subject to transportation costs</i>	
Other animal	\$42.50
<i>Impoundment fee also subject to transportation costs</i>	

\*Subject to Section 8.3.12 of Animal Control Regulation Bylaw No. 7932 to apply for an order that a dog be destroyed.

Note: In addition to the fees payable above (if applicable), a licence fee will be charged where a dog is not currently licenced.

**Maintenance Fees**

## Section 8

<b>Description</b>	<b>Fee</b>
Dog	\$18.50
Dangerous Dog	\$35.00
Cat	\$18.50
Bird	\$5.75
Domestic farm animal	\$42.50
Other animal	\$15.25

Note: For all Animal Control Regulation Maintenance Fees, a charge is issued for each day or portion of the day per animal.

**SCHEDULE – ARCHIVES AND RECORDS****Archives and Records  
Image Reproduction Fees**

<b>Description</b>	<b>Fee</b>	<b>Units</b>
<u>Copying Records</u> <i>Note: careful consideration will be given to requests for copying of fragile archival records. The City will not copy records if there is the possibility that an original record could be damaged during the copying process.</i>		
Photocopying and printing (First 4 pages free)	\$0.35 \$0.50	per b+w page per colour page
Scanned electronic copy of a paper record	\$0.50	per b+w or colour page
Digitization of audio recording	(actual cost)	per audio file
<u>Photograph Reproductions</u> Scanned image (each)	\$21.25	

**Archives  
Research Service Fee**

<b>Description</b>	<b>Fee</b>	<b>Unit</b>
Commercial Research Service Fee	\$55.50	per hour

*Note: Rush orders available at additional cost; discounts on reproduction fees available to students, seniors, and members of the Friends of the Richmond Archives.*

**Archives  
Tax Search Fees**

<b>Description</b>	<b>Fee</b>
<u>Tax Searches and Printing of Tax Records</u>	
Searches ranging from 1 to 5 years	\$36.25
Each year greater than 5 years	\$8.75

**Archives and Records  
Preliminary Site Investigation**

<b>Description</b>	<b>Fee</b>
Active Records Check Survey (per civic address searched)	\$280.00



**Records**  
**Building Records Request Fees**

<b>Description</b>	<b>Fee</b>	<b>Units</b>
Administration Fee	\$30.00	per request
Each Copy Requested (Printed)	\$5.50	per page
Each File Requested (Electronic)	\$5.50	per file
Large File Charge	\$12.25	per request

**SCHEDULE – BILLING AND RECEIVABLES**

**Billing and Receivables**  
**Receivables Fees**

<b>Description</b>	<b>Fee</b>
Administrative charges for cost recovery billings undertaken for arm's length third parties	(20% of actual cost)
Non-Sufficient Fund (NSF) charges	\$42.00

**SCHEDULE – BOARD OF VARIANCE**

**Board of Variance Bylaw No. 9259**  
**Application Fees**  
 Section 3.1.2(c), 3.2.3

<b>Description</b>	<b>Fee</b>
Application for order under section 540 of <i>Local Government Act</i> [Variance or exemption to relieve hardship]	\$791.00
Application for order under section 543 of <i>Local Government Act</i> [Exemption to relieve hardship from early termination of land use contract]	\$791.00
Application for order under section 544 of <i>Local Government Act</i> [Extent of damage preventing reconstruction as non-conforming use]	\$791.00
Fee for notice of new hearing due to adjournment by applicant	\$188.00
Board of Variance Meeting Notices- Board of Variance Applications (Section 3.1.6(a))	\$2.25 per address identified

**SCHEDULE – BOULEVARD AND ROADWAY PROTECTION AND REGULATION****Boulevard and Roadway Protection and Regulation Bylaw No. 6366****Inspection Charges**

Section 12 (b), 14

<b>Description</b>	<b>Fee</b>
Additions & Accessory Buildings; Single- or Two-Family Dwellings over 10 m <sup>2</sup> in size; In-ground Swimming Pools & Demolitions	\$211.00
Move-Offs; Single- or Two-Family Dwelling Construction	\$211.00
Combined Demolition & Single- or Two-Family Dwelling Construction	\$211.00
Commercial; Industrial; Multi-Family; Institutional; Government Construction	\$280.00
Combined Demolition & Commercial; Industrial; Multi-family; Institutional or Government Construction	\$280.00
Each Additional Inspection as Required	\$106.00

**SCHEDULE – BUILDING REGULATION****Building Regulation Bylaw No. 7230****Plan Processing Fees**

Section 5.4

<b>Description</b>	<b>Fee</b>
For one dwelling unit	\$759.00
For two dwelling units	\$759.00
For three dwelling units	\$1,517.00
For four dwelling units	\$1,517.00
For five dwelling units	\$2,377.00
For six dwelling units	\$2,377.00
For other than one through six dwelling units <i>Greater of (a) or (b);</i> <i>(a)</i> <i>(b) 50% to the nearest dollar of the estimated building permit fee specified in the applicable Building Permit Fees in Subsection 5.13.6 and other Building Types to a maximum of \$10,000.00</i>	\$85.50
For a sewage holding tank	\$180.00

*Note: The dwelling unit count for the purpose of this fee includes secondary suites. For example, a one-family dwelling with a secondary suite is two dwelling units.*

**Building Regulation Bylaw No. 7230****Building Permit Fees for those buildings referred to in Subsection 5.13.6**

Sections 5.2, 5.5, 5.6, 7.2

<b>Description</b>	<b>Fee</b>
Nil to \$1,000.00 (minimum fee)	\$98.25
Exceeding \$1,000.00 up to \$100,000.00	\$98.25
<i>*per \$1,000.00 of construction value or fraction of construction exceeding \$1,000.00</i> *Plus	\$16.25
Exceeding \$100,000.00 to \$300,000.00	\$1,707.00
<i>**per \$1,000.00 of construction value or fraction of construction exceeding \$100,000.00</i> **Plus	\$14.00
Exceeding \$300,000.00	\$4,507.00
<i>***per \$1,000.00 of construction value or fraction of construction exceeding \$300,000.00</i> ***Plus	\$10.75

*Note: The building permit fee is doubled where construction commenced before the building inspector issued a building permit.*

**Building Regulation Bylaw No. 7230****Building Permit Fees for all Other Building Types**

Sections 5.5, 5.9, 5.11, 5.14, 7.2, 11.1, 12.7, 12.9, 12.10

<b>Description</b>	<b>Fee</b>
Nil to \$1,000.00 (minimum fee)	\$98.25
Exceeding \$1,000.00 up to \$100,000.00	\$98.25
<i>*per \$1,000.00 of construction value or fraction of construction exceeding \$1,000.00</i> *Plus	\$16.75
Exceeding \$100,000.00 up to \$300,000.00	\$1,756.50
<i>**per \$1,000.00 of construction value or fraction of construction exceeding \$100,000.00</i> **Plus	\$14.25
Exceeding \$300,000.00	\$4,606.50
<i>***per \$1,000.00 of construction value or fraction of construction exceeding \$300,000.00</i> ***Plus	\$11.00

*Note: The building permit fee is doubled where construction commenced before the building inspector issued a building permit.*

**Building Regulation Bylaw No. 7230****Building Permit Fees for all Other Building Types (cont.)**

Sections 5.5, 5.9, 5.11, 5.14, 7.2, 11.1, 12.7, 12.9, 12.10

Despite any other provision of the Building Regulation Bylaw No. 7230, the “construction value” of:

- (a) one dwelling unit, two dwelling units, three dwelling units, four dwelling units, five dwelling units, or six dwelling units; and
- (b) a garage, deck, porch, interior finishing or addition to a one dwelling unit, two dwelling units, three dwelling units, four dwelling units, five dwelling units, or six dwelling units, is assessed by total floor area and deemed to be the following:

Description	Construction Value - Single Family or One-Family Dwelling*	Construction Value - Other**	Units
(i) new construction of first storey	\$1,446.00	\$3,017.00	per m <sup>2</sup>
(ii) new construction of second storey	\$1,334.00	\$3,017.00	per m <sup>2</sup>
(iii) detached garage	\$742.00	\$1,120.00	per m <sup>2</sup>
(iv) decks or porches	\$613.00	\$926.00	per m <sup>2</sup>
(v) interior finishing on existing buildings	\$686.00	\$1,036.00	per m <sup>2</sup>
(vi) additions	\$1,446.00	\$3,019.00	per m <sup>2</sup>

*\*Note: This fee applies to any construction related to single family construction or a one-family dwelling including a secondary suite.*

*\*\*Note: This fee applies to any construction up to 6 dwelling units, but excludes a single family or one-family dwelling that includes a secondary suite. The dwelling unit count for the purpose of this fee includes secondary suites. For example, a duplex each with a secondary suite is four dwelling units.*

Description	Fee
<b><u>Building Design Modification Fee</u></b>	
Plan Review (per hour or portion thereof)	\$154.00
Building Permit Fee for Temporary Building for Occupancy	\$673.00
<b><u>Modifications or Changes to Instream Building Permit Application</u></b>	
Plan Review (per hour or portion thereof)	\$154.00
<b><u>Re-inspection Fees</u></b>	
(a) for the third inspection	\$102.00
(b) for the fourth inspection	\$141.00
(c) for the fifth inspection	\$273.00
<i>Note: The fee for each subsequent inspection after the fifth inspection will be double the cost of each immediately previous inspection</i>	
<b><u>Special Inspection Fees:</u></b>	
(a) during the City's normal business hours	\$154.00
(b) outside the City's normal business hours	\$592.00
<i>*for each hour or part thereof after the first four hours</i>	<i>*Plus \$154.00</i>

**Building Regulation Bylaw No. 7230****Building Permit Fees for all Other Building Types (cont.)**

Sections 5.5, 5.9, 5.11, 5.14, 7.2, 11.1, 12.7, 12.9, 12.10

<b>Description</b>	<b>Fee</b>
Building Permit Transfer or Assignment Fee (a) <i>or (b) a fee of 10% to the nearest dollar of the original building permit fee</i> <i>- whichever is greater of (a) or (b)</i>	\$85.25
Building Permit Extension Fee (a) <i>or (b) a fee of 10% to the nearest dollar of the original building permit fee</i> <i>- whichever is greater of (a) or (b)</i>	\$85.25
<b><u>Building Move Inspection Fee:</u></b> (a) within the City boundaries (b) outside the City boundaries when travel is by City vehicle <i>** per km travelled</i>	\$154.00 \$154.00 **Plus \$4.50
<i>Note: Where the building inspector is required to use overnight accommodation, aircraft or ferry transportation in order to make a building move inspection, the actual costs of accommodation, meals and transportation are payable in addition to other applicable fees including salary cost greater than 1 hour.</i>	
Provisional Occupancy Inspection Fee (per building permit inspection visit)	\$350.00
Provisional Occupancy Notice Extension Fee	\$553.00
Building Demolition Inspection Fee for each building over 50 m <sup>2</sup> in floor area	\$544.00
Sewage Holding Tank Permit Fee	\$350.00
<b><u>Use of Equivalents Fees:</u></b> (a) each report containing a maximum of two separate equivalents (b) for each equivalent greater than two contained in the same report (c) for an amendment to an original report after the acceptance or rejection of the report (d) for Air Space Parcels (treating buildings as one building)	\$756.00 \$313.00 \$158.00 \$2,685.00

**Building Regulation Bylaw No. 7230****Gas Permit Fees**

Sections 5.2, 5.5, 5.6, 5.9, 5.11, 12.9, 12.10

<b>Description</b>	<b>Fee</b>	<b>Units</b>
Domestic Installation – <b>one family dwelling</b> (a) - <i>whichever is greater (a) or (b)</i> (b)	\$85.25 \$32.25	per appliance
Domestic/Commercial/Industrial Installations – <b>two family dwellings</b> , multiple unit residential buildings, including townhouse units)		
(a) appliance input up to 29 kW (b) appliance input exceeding 29 kW	\$85.25 \$141.00	
<u>Special Inspection Fees:</u> (a) during the City's normal business hours (b) outside the City's normal business hours *for each hour or part thereof after the first four hours *Plus	\$154.00 \$592.00 \$154.00	
<u>Design Modification Fees</u> Plan Review	\$154.00	per hour
<u>Modifications or Changes to Instream Building Permit Application</u> Plan Review	\$154.00	per hour
<u>Re-Inspection Fee:</u> (a) for the third inspection (b) for the fourth inspection (c) for the fifth inspection  <i>Note: The fee for each subsequent inspection after the fifth inspection will be double the cost of each immediately previous inspection</i>	\$106.00 \$145.00 \$280.00	
For a vent and/or gas valve or furnace plenum (no appliance)	\$87.50	
<u>Piping alteration – for existing appliances</u> First 30 metres of piping Each additional 30 metres or part thereof Gas permit transfer or assignment fee (a) or (b) a fee of 10% to the nearest dollar of the original gas permit fee - <i>whichever is greater of (a) or (b)</i> Gas permit extension fee (a) or (b) a fee of 10% to the nearest dollar of the original gas permit fee - <i>whichever is greater of (a) or (b)</i>	\$87.50 \$33.00 \$87.50   \$87.50	

**Building Regulation Bylaw No. 7230****Plumbing Permit Fees**

Sections 5.2, 5.5, 5.6, 5.9, 5.11, 12.5, 12.7, 12.9, 12.10

<b>Description</b>	<b>Fee</b>	<b>Units</b>
<u>Plumbing</u>		
(a) installation of each plumbing fixture	\$33.00	
(b) minimum plumbing fee	\$87.50	
(c) connection of City water supply to any hydraulic equipment	\$87.50	
<u>Sprinkler &amp; Standpipes</u>		
(a) installation of any sprinkler system	\$87.50	
<i>*per additional head</i>	<i>*Plus</i> \$5.25	
(b) installation of each hydrant, standpipe, hose station,	(i) \$87.50	
hose valve, or hose cabinet used for fire fighting	(ii) \$33.00	
<i>-whichever is greater of (i) or (ii)</i>		per item
<u>Water Service</u>		
(a) for the first 30 metres of water supply service pipe to a building or structure	\$85.25	
(b) for each additional 30 metres of water supply service pipe to a building and structure	\$32.25	
<u>Sanitary &amp; Storm Sewers: Building Drains &amp; Water Distribution</u>		
(a) for the first 30 metres of a sanitary sewer, and/or storm sewer, and/or building drain, or part thereof	\$85.25	
(b) for each additional 30 metres of a sanitary sewer, and/or storm sewer, and/or building drain, or part thereof	\$32.25	
(c) for the first 30 metres of a rough-in installation for a water distribution system in a multiple unit non-residential building for future occupancy, or part thereof	\$85.25	
(d) for each additional 30 metres of a rough-in installation for a water distribution system in a multiple unit non-residential building for future occupancy, or part thereof	\$32.25	
(e) for the installation of any neutralizing tank, catch basin,	(i) \$85.25	
sump, or manhole	(ii) \$32.25	
<i>- whichever is greater of (i) or (ii)</i>		per item
<u>Special Inspections</u>		
(a) during the City's normal business hours	\$154.00	
(b) outside the City's normal business hours or each hour	\$592.00	
<i>*for part thereof exceeding the first four hours</i>	<i>*Plus</i> \$154.00	
<u>Design Modification Fees</u>		
Plan review	\$154.00	per hour
<i>Applicable to Plumbing, Sprinkler &amp; Standpipes, Water Service, and Sanitary &amp; Storm Sewers; Building Drains &amp; Water Distributions</i>		
<u>Modifications or Changes to Instream Building Permit Application</u>		
Plan Review	\$154.00	per hour

**Building Regulation Bylaw No. 7230****Plumbing Permit Fees (cont.)**

Sections 5.2, 5.5, 5.6, 5.9, 5.11, 12.5, 12.7, 12.9, 12.10

<b>Description</b>	<b>Fee</b>	<b>Units</b>
<b>Plumbing Re-Inspection Fee</b>		
(a) for the third inspection	\$106.00	
(b) for the fourth inspection	\$145.00	
(c) for the fifth inspection	\$280.00	
<i>Note: The fee for each subsequent inspection after the fifth inspection will be double the cost of each immediately previous inspection.</i>		
<b>Plumbing Permit Transfer or Assignment Fee</b> (a) <i>or (b) a fee of 10% to the nearest dollar of the original plumbing permit fee</i> <i>- whichever is greater of (a) or (b)</i>	\$87.50	
<b>Plumbing Permit Extension Fee</b> (a) <i>or (b) a fee of 10% to the nearest dollar of the original plumbing permit fee</i> <i>- whichever is greater of (a) or (b)</i>	\$87.50	
<b>Provisional Plumbing Compliance Inspection Fee (per permit visit)</b>	\$180.00	
<b>Provisional Plumbing Compliance Notice Extension Fee</b>	\$280.00	
<b>Potable Water Backflow Preventer Test Report Decal</b>	\$29.00	

**SCHEDULE – BUSINESS LICENCE****Business Licence Bylaw No. 7360****Assembly Use Group 1**

<b>Group 1 – Business Licence Fee Assessed by Total Floor Area</b> <i>Except Food Caterers which are assessed a fee in accordance with Group 3</i>		
<b>Square Metres (m<sup>2</sup>)</b>	<b>(Square Feet) (ft<sup>2</sup>)</b>	<b>Fee</b>
0.0 to 93.0	(0 to 1,000)	\$204.00
93.1 to 232.5	(1,001 to 2,500)	\$307.00
232.6 to 465.0	(2,501 to 5,000)	\$526.00
465.1 to 930.0	(5,001 to 10,000)	\$835.00
930.1 to 1,860.1	(10,001 to 20,000)	\$1,476.00
1,860.2 to 2,790.1	(20,001 to 30,000)	\$2,111.00
2,790.2 to 3,720.2	(30,001 to 40,000)	\$2,752.00
3,720.3 to 4,650.2	(40,001 to 50,000)	\$3,384.00
4,650.3 to 5,580.3	(50,001 to 60,000)	\$4,025.00
5,580.4 and over	(60,001 and over)	\$4,562.00
<b>Food Primary Liquor Licence Fee</b>		\$420.00
<b>Mobile Vendors (Food) Fee (per vehicle)</b>		\$97.75



**Business Licence Bylaw No. 7360 (Con't)**  
**Assembly Use Group 2**

<b>Group 2 – Business Licence Fee Assessed by Number of Seats</b>	
<b>Seats</b>	<b>Fee</b>
0 to 30	\$632.00
31 to 60	\$1,151.00
61 to 90	\$1,876.00
91 to 120	\$2,503.00
121 to 150	\$3,119.00
151 to 180	\$3,743.00
181 to 210	\$4,362.00
211 and over	\$4,562.00

**Assembly Use Group 3**

<b>Group 3 – Business Licence Fee Assessed by Number of Employees (including owners)*</b>	
<b>Employees</b>	<b>Fee</b>
0 to 5	\$166.00
6 to 10	\$274.00
11 to 15	\$391.00
16 to 25	\$579.00
26 to 50	\$835.00
51 to 100	\$1,205.00
101 to 200	\$1,696.00
201 to 500	\$2,446.00
501 to 1,000	\$3,692.00
1,001 and over	\$4,562.00

*\*For the purpose of assessing a licence fee, two part-time employees are counted as one full-time employee.*

**Adult Orientated Uses**

<b>Description</b>	<b>Fee</b>
Adult entertainment establishment licence	\$4,562.00
Casino	\$7,211.00
<u>Body-Painting Studio</u>	
Studio licence	\$4,562.00
Each body-painting employee	\$166.00
<u>Body-Rub Studio</u>	
Studio licence	\$4,562.00
Each body-rub employee	\$166.00
<u>Escort Service</u>	
Escort service licence	\$4,556.00
Each escort employee	\$166.00

**Business Licence Bylaw No. 7360 (Con't)**  
**Bed & Breakfast Use**

<b>Description</b>	<b>Fee</b>
Bed & Breakfast Business License	\$432.00

**Farmer's Market**

<b>Description</b>	<b>Fee</b>
Farmer's market licence	\$166.00

**Industrial/Manufacturing Use**

<b>Industrial/Manufacturing Use – Business Licence Fee Assessed by Number of Employees (including owners)*</b>	
<b>Employees</b>	<b>Fee</b>
0 to 5	\$197.00
6 to 10	\$323.00
11 to 15	\$448.00
16 to 25	\$632.00
26 to 50	\$886.00
51 to 100	\$1,253.00
101 to 200	\$1,752.00
201 to 500	\$2,495.00
501 to 1,000	\$3,737.00
1,001 and over	\$4,562.00

*\*For the purpose of assessing a licence fee, two part-time employees are counted as one full-time employee.*

**Licence Transfers, Changes and Reprints**

<b>Description</b>	<b>Fee</b>
Requests for comfort letters (per address/business)	\$88.75
Transferring a licence from one person to another, or for issuing a new licence because of a change in information on the face of such licence, except a change between licence categories or subcategories	\$56.75
Changing the category or subcategory of a licence (a) or (b) the difference between the existing licence fee and the fee for the proposed category or subcategory - whichever is greater of (a) or (b)	\$56.75
Licence reprint	\$15.00

**Business Licence Bylaw No. 7360 (Con't)**  
**Mercantile Use**

<b>Mercantile Use – Business Licence Fee Assessed by Total Floor Area</b>		
<b>Square Metres (m<sup>2</sup>)</b>	<b>(Square Feet) (ft<sup>2</sup>)</b>	<b>Fee</b>
0.0 to 93.0	(0 to 1,000)	\$166.00
93.1 to 232.5	(1,001 to 2,500)	\$259.00
232.6 to 465.0	(2,501 to 5,000)	\$472.00
465.1 to 930.0	(5,001 to 10,000)	\$789.00
930.1 to 1,860.1	(10,001 to 20,000)	\$1,425.00
1,860.2 to 2,790.1	(20,001 to 30,000)	\$2,067.00
2,790.2 to 3,720.2	(30,001 to 40,000)	\$2,697.00
3,720.3 to 4,650.2	(40,001 to 50,000)	\$3,332.00
4,650.3 to 5,580.3	(50,001 to 60,000)	\$3,450.00
5,580.4 and over	(60,001 and over)	\$4,562.00

**Off-Leash Permits**

<b>Description</b>	<b>Fee</b>
Annual permit	\$142.00

**Residential Use**

<b>Residential Use – Business Licence Fee Assessed by Number of Rental Units</b>	
<b>Units</b>	<b>Fee</b>
0 to 5	\$197.00
6 to 10	\$302.00
11 to 25	\$509.00
26 to 50	\$824.00
51 to 100	\$1,445.00
101 to 200	\$2,066.00
201 to 300	\$2,689.00
301 to 400	\$3,306.00
401 to 500	\$3,921.00
501 and over	\$4,562.00

## **Business Licence Bylaw No. 7360 (Con't)**

### **Service Use**

<b>Service Use – Business Licence Fee Assessed by Number of Employees (including owners)*</b>	
<b>Employees</b>	<b>Fee</b>
0 to 5	\$166.00
6 to 10	\$281.00
11 to 15	\$409.00
16 to 25	\$600.00
26 to 50	\$854.00
51 to 100	\$1,237.00
101 to 200	\$1,734.00
201 to 500	\$2,509.00
501 to 1,000	\$3,774.00
1,001 and over	\$4,562.00

*\*For the purpose of assessing a licence fee, two part-time employees are counted as one full-time employee.*

### Short Term Boarding and Lodging Use

Description	Fee
Short Term Boarding and Lodging Business Licence	\$432.00

## Vehicle for Hire Businesses

Description	Fee
<u>Vehicle for Hire Business Fee</u>	
Each vehicle for hire applicant must pay (1) and (2)*:	
(1) Vehicle for hire office fee	\$166.00
(2) Per vehicle licence fee*	
<i>based on the number of vehicles</i>	
CLASS "A" Taxicab	\$154.00
CLASS "B" Limousine	\$97.75
CLASS "C" Sightseeing Taxicab	\$154.00
CLASS "D" Airport Taxicab	\$154.00
CLASS "E" Private Bus	\$154.00
CLASS "I" Charter Minibus	\$154.00
CLASS "J" Rental Vehicle :	
Group 1	\$20.00
Group 2	\$97.75
CLASS "K" Driver Training Vehicle	\$73.50
CLASS "M" Tow-Truck	\$154.00
CLASS "N" Taxicab for Persons with Disabilities	\$154.00
CLASS "P" Pedicab	\$154.00

**Business Licence Bylaw No. 7360 (Con't)**  
**Vehicle for Hire Businesses (Con't)**

<i>*Notwithstanding the per-vehicle licence fees stipulated in Section 2, the maximum licence fee for any Vehicle for Hire business</i>	\$4,562.00
Transferring a vehicle for hire licence within any calendar year	\$56.75
Replacing a vehicle for hire licence plate or decal	\$23.75

**Vending Machine Uses**

<b>Description</b>	<b>Fee</b>
<u>Vending Machine Business Licence Fee</u>	
Group 1 (per machine)	\$37.50
Group 2 (per machine)	\$51.50
Group 3 (per machine)	\$12.00
Banking machine licence fee (per machine)	\$159.00
Amusement machine licence fee (per machine)	\$37.50

**SCHEDULE – COMMUNITY BYLAWS DOCUMENTATION FEE**

**Community Bylaws Documentation Fees**

<b>Description</b>	<b>Fee</b>
Requests for Comfort Letters (per civic address & per unit)	\$88.75

**SCHEDULE – CONSTRUCTION ENCROACHMENT**

**Construction Encroachment Bylaw No. 9833**

Sections 2.1, 2.2 and 3.4

<b>Description</b>	<b>Fee</b>
<b>Underpinning Works</b>	
Application Fee	\$573.00 per Underpinning Works Permit application
Encroachment Fee	\$60.50 per square meter of excavation face that will be supported by the Underpinning Works
Inspection Fee	\$274.00
Additional Inspection Fees	\$103.00 per additional inspection if additional inspection(s) are required as a result of initial inspection showing deficiencies
Security Deposit	\$5,700.00 plus such additional amounts set forth in section 2.2 of Bylaw No. 9833
Renewal Application Fee	\$573.00 per Underpinning Works Permit renewal application

**Construction Encroachment Bylaw No. 9833 (Con't)**

Sections 2.1, 2.2 and 3.4

<b>Construction Fence</b>	<b>Fee</b>
Application Fee	\$118.00 per Construction Fence Permit application
Encroachment Fee	\$12.00 per year per square meter of encroachment
Inspection Fee	\$274.00
Additional Inspection Fees	\$103.00 per additional inspection if additional inspection(s) are required as a result of initial inspection showing deficiencies
Security Deposit	\$5,700.00
Renewal Application Fee	\$118.00 per Construction Fence Permit renewal application
<b>Crane Swing</b>	<b>Fee</b>
Application Fee	\$573.00 per Crane Swing Permit application
Renewal Application Fee	\$573.00 per Crane Swing Permit renewal application

**SCHEDULE – DEMOLITION WASTE AND RECYCLABLE MATERIALS****Demolition Waste and Recyclable Materials Bylaw No. 9516**

Section 4.1

<b>Description</b>	<b>Fee</b>
Application Fee	\$308.00 per waste disposal and recycling services plan submission
Waste Disposal and Recycling Service Fee	\$4.00 per square feet of structure to be demolished

**SCHEDULE – DEVELOPMENT APPLICATION FEES****Zoning Amendments No. 8951**

<b>Section</b>	<b>Application Type</b>	<b>Base Fee</b>	<b>Incremental Fee</b>
Section 1.2.1 (a)	Zoning Bylaw Text Amendment	\$2,115.00	Not Applicable
Section 1.2.1 (b)	Zoning Bylaw Designation Amendment for Single Detached (RS) or Small-Scale Multi-Unit Housing (RSM)		
	No lot size policy applicable	\$2,689.00	Not Applicable
	Requiring a new or amended lot size policy *plus all associated public notification costs	\$3,356.00	Not Applicable
Section 1.2.1	Zoning Bylaw Designation Amendment for 'site specific zones'	\$4,026.00	For residential portion of development: - <b>\$52.00</b> per dwelling unit for first 20 dwelling units and - <b>\$26.50</b> per dwelling unit for each subsequent dwelling unit For non-residential building area: - <b>\$33.50</b> per 100 m <sup>2</sup> of building area for the first 1,000 m <sup>2</sup> and - <b>\$21.00</b> per 100 m <sup>2</sup> thereafter <b>\$5,095.00</b> if advanced to Council and/or Committee for preliminary review
	Zoning Bylaw Designation Amendment for all other zoning districts	\$2,689.00	For residential portion of development: - <b>\$27.25</b> per dwelling unit for first 20 dwelling units and - <b>\$14.75</b> per dwelling unit for each subsequent dwelling unit For non-residential building area: - <b>\$21.00</b> per 100 m <sup>2</sup> of building area for the first 1,000 m <sup>2</sup> and - <b>\$8.50</b> per 100 m <sup>2</sup> thereafter <b>\$5,095.00</b> if advanced to Council and/or Committee for preliminary review
Section 1.2.3	Additional Public Hearing for Zoning Bylaws Text or Designation Amendments	\$1,015.00	<b>\$1,015.00</b> for each subsequent Public Hearing required
Section 1.2.5	Expedited Timetable for Zoning Designation Amendment (Fast Track Rezoning)	\$1,350.00	Not Applicable
Section 1.2.6	Early Public Notices – Zoning Amendments	\$2.25 per address identified	Not Applicable
Section 1.2.7	Public Hearing Notices – Zoning Amendments	\$2.25 per address identified	Not Applicable

**Official Community Plan Amendments No. 8951**

<b>Section</b>	<b>Description</b>	<b>Base Fee</b>	<b>Incremental Fee</b>
Section 1.3.1	Official Community Plan Amendment without an associated Zoning Bylaw Amendment	\$4,026.00	Not Applicable
Section 1.3.2	Additional Public Hearing for Official Community Plan Amendment <i>for second public hearing</i>	\$1,015.00	<b>\$1,015.00</b> for each subsequent Public Hearing required
Section 1.3.3	Early Public Notices – Official Community Plan Amendments	\$2.25 per address identified	Not Applicable
Section 1.3.4	Public Hearing Notices – Official Community Plan Amendments	\$2.25 per address identified	Not Applicable

**Development Permits No. 8951**

<b>Section</b>	<b>Description</b>	<b>Base Fee</b>	<b>Incremental Fee</b>
Section 1.4.1	Development Permit for other than a Development Permit referred to in Sections 1.4.2 and 1.4.3 of the Development Application Fees No. 8951	\$2,018.00	<b>\$673.00</b> for the first 464.5 m <sup>2</sup> of gross Floor area plus: - <b>\$142.00</b> for each additional 92.9 m <sup>2</sup> or portion of 92.9 m <sup>2</sup> of gross floor area up to 9,290 m <sup>2</sup> , plus - <b>\$28.25</b> for each additional 92.9 m <sup>2</sup> or portion of 92.9 m <sup>2</sup> of gross floor area over 9,290 m <sup>2</sup>
Section 1.4.2	Development Permit for Coach House, Granny Flat or Small-Scale Multi-Unit Housing	\$1,293.00	Not Applicable
Section 1.4.3	Development Permit, which includes property: (a) designated as an Environmentally Sensitive Area (ESA); or (b) located within, or adjacent to the Agricultural Land Reserve (ALR)	\$2,018.00	Not Applicable
Section 1.4.4	General Compliance Ruling for an issued Development Permit	\$680.00	Not Applicable
Section 1.4.5	Expedited Timetable for a Development Permit (Fast Track Development Permit)	\$1,350.00	Not Applicable



**Development Permits No. 8951 (Con't)**

Section 1.4.6	Early Public Notices – Development Permits	\$2.25 per address identified	Not Applicable
Section 1.4.7	Development Permit Panel Meeting Notices – Development Permits	\$2.25 per address identified	Not Applicable

**Development Variance Permits No. 8951**

Section	Description	Base Fee	Incremental Fee
Section 1.5.1	Development Variance Permit	\$2,018.00	Not Applicable
Section 1.5.2	Early Public Notices – Development Variance Permits	\$2.25 per address identified	Not Applicable
Section 1.5.3	Development Permit Panel Meeting Notices – Development Variance Permits	\$2.25 per address identified	Not Applicable

**Temporary Use Permits No. 8951**

Section	Description	Base Fee	Incremental Fee
Section 1.6.1	Temporary Use Permit	\$2,689.00	Not Applicable
	Temporary Use Permit Renewal	\$1,350.00	Not Applicable
	Temporary Use Permits for Seasonal Outdoor Patio	\$313.00	Not Applicable
	Temporary Use Permit Renewal for Seasonal Outdoor Patio	\$313.00	Not Applicable
	Temporary Use Permit for Mobile Food Vendor	\$112.00	Not Applicable
	Temporary Use Permit Renewal for Mobile Food Vendor	\$112.00	Not Applicable

**Liquor-Related Permits No. 8951**

Section	Description	Base Fee	Incremental Fee
Section 1.8.2 (a)	Licence to serve liquor under the Liquor Control and Licensing Act and Regulations; or change to existing license to serve liquor	\$680.00	Not Applicable
Section 1.8.5 (b)	Temporary changes to existing liquor licence	\$362.00	Not Applicable

**Subdivision and Consolidation of Property No. 8951**

<b>Section</b>	<b>Description</b>	<b>Base Fee</b>	<b>Incremental Fee</b>
Section 1.9.1	Subdivision of property that does not include an air space subdivision or the consolidation of property	\$1,015.00	<b>\$142.00</b> for the second and each additional parcel
Section 1.9.2	Extension or amendment to a preliminary approval of subdivision letter	\$349.00	<b>\$349.00</b> for each additional extension or amendment
Section 1.9.3	Road closure or road exchange	\$1,015.00	(In addition to the application fee for the subdivision)
Section 1.9.4	Air space subdivision	\$7,882.00	<b>\$198.00</b> for each additional air space parcel created
Section 1.9.5	Consolidation of property without a subdivision application	\$142.00	Not Applicable

**Strata Title Conversion of Existing Building No. 8951**

<b>Section</b>	<b>Description</b>	<b>Base Fee</b>	<b>Incremental Fee</b>
Section 1.10.1 (a)	Strata Title Conversion of existing two-family dwelling	\$2,689.00	Not Applicable
Section 1.10.1 (b)	Strata Title Conversion of existing multi-family dwelling, commercial buildings and industrial buildings	\$4,026.00	Not Applicable

**Phased Strata Title Subdivisions No. 8951**

<b>Section</b>	<b>Description</b>	<b>Base Fee</b>	<b>Incremental Fee</b>
Section 1.11.1	Phased Strata Title	\$680.00 for first phase	<b>\$680.00</b> for each additional phase

**Servicing Agreements and Latecomer Fees No. 8951**

<b>Section</b>	<b>Description</b>	<b>Base Fee</b>	<b>Incremental Fee</b>
Section 1.12.1	Servicing Agreement	Processing fee of \$1,350.00	Subject to Section 1.12.2 of Development Application Fees Bylaw No.8951, an inspection fee of 4% of the approved off-site works and services
Section 1.12.3	Latecomer Agreement	\$6,434.00	Not Applicable

**Civic Address Changes No. 8951**

<b>Section</b>	<b>Description</b>	<b>Base Fee</b>	<b>Incremental Fee</b>
Section 1.13.1	Civic Address change associated with the subdivision or consolidation of property	\$349.00	Not Applicable
	Civic Address change associated with a new building constructed on a corner lot	\$349.00	Not Applicable
	Civic Address change due to personal preference	\$1,350.00	Not Applicable

**Telecommunication Antenna Consultation and Siting Protocol No. 8951**

<b>Section</b>	<b>Description</b>	<b>Base Fee</b>	<b>Incremental Fee</b>
Section 1.14.1	Telecommunication Antenna Consultation and Siting	\$2,689.00	Not Applicable

**Heritage Applications No. 8951**

<b>Section</b>	<b>Description</b>	<b>Base Fee</b>	<b>Incremental Fee</b>
Section 1.15.1(a)	Heritage Alteration Permit with a variance to the Zoning Bylaw or additional floor area	\$2,018.00	<b>\$673.00</b> for the first 464.5 m <sup>2</sup> of gross floor area plus: - <b>\$142.00</b> for each additional 92.9 m <sup>2</sup> or portion of 92.9 m <sup>2</sup> of gross floor area up to 9,290 m <sup>2</sup> , plus - <b>\$28.25</b> for each additional 92.9 m <sup>2</sup> or portion of 92.9 m <sup>2</sup> of gross floor area over 9,290 m <sup>2</sup>
Section 1.15.1(b)	Heritage Alteration Permit without a variance of additional floor area	\$299.00	Not Applicable
Section 1.15.1(c)	Heritage Alteration Permit (issued by delegated authority referred to in Section 7.1.2 of the <i>Heritage Procedures Bylaw No. 8400</i> )	\$299.00	Not Applicable
Section 1.15.1(d)	Heritage Alteration Permit For patios to be considered by the Director of Development with the City of Richmond Patio Permit Application	No Fee	Not Applicable

**Heritage Applications No. 8951 (Con't)**

<b>Section</b>	<b>Description</b>	<b>Base Fee</b>	<b>Incremental Fee</b>
Section 1.15.2(a)	Heritage Revitalization Agreement where use or density is varied	\$2,689.00	<u>For residential portion of development:</u> - <b>\$26.75</b> per dwelling unit for first 20 dwelling units and - <b>\$14.75</b> per dwelling unit for each subsequent dwelling unit  <u>For non-residential building area:</u> - <b>\$21.00</b> per 100 m <sup>2</sup> of building area for the first 1,000 m <sup>2</sup> and \$8.50 per 100 m <sup>2</sup> thereafter
Section 1.15.2(b)	Heritage Revitalization Agreement where use or density is not varied	\$2,018.00	\$673.00 for the first 464.5 m <sup>2</sup> of gross Floor area plus: - <b>\$142.00</b> for each additional 92.9 m <sup>2</sup> or portion of 92.9 m <sup>2</sup> of gross floor area up to 9,290 m <sup>2</sup> , plus - <b>\$28.25</b> for each additional 92.9 m <sup>2</sup> or portion of 92.9 m <sup>2</sup> of gross floor area over 9,290 m <sup>2</sup>
Section 1.15.3	Early Public Notices - Heritage Alteration Permit that cannot be delegated to the Director of Development for issuance, or Heritage Revitalization Agreement	\$2.25 per address identified	Not Applicable
Section 1.15.4	Public Hearing Notices - Heritage Revitalization Agreement (where use or density is varied)	\$2.25 per address identified	Not Applicable
Section 1.15.5	Meeting Notices for Heritage Alteration Permit that involves a variance to the Zoning Bylaw or additional floor area, or Heritage Revitalization Agreement that is not subject to the Public Hearing requirement	\$2.25 per address identified	Not Applicable

**Administrative Fees No. 8951**

<b>Section</b>	<b>Description</b>	<b>Base Fee</b>	<b>Incremental Fee</b>
Section 1.16.1	Change in property ownership or authorized agent	\$349.00	Not Applicable
Section 1.16.2	Change in mailing address of owner, applicant or authorized agent	\$65.50	Not Applicable
Section 1.16.3	Submission of new information that results in any of the following changes: (a) increase in proposed density; or (b) addition or deletion of any property associated with the application	\$349.00	Not Applicable
Section 1.16.4	Approving Officer legal plan signing or re-signing fee	\$72.75 per legal Plan	Not Applicable
Section 1.16.5	Site Disclosure Statement submission	\$72.75 per Site Disclosure Statement	Not Applicable
Section 1.16.6	Amendment to or discharge of legal agreement that does not require City Council approval	\$349.00 per legal agreement	Not Applicable
Section 1.16.7	Amendment to or discharge of legal agreement that requires City Council approval	\$1,350.00 per legal agreement	Not Applicable
Section 1.16.8	Additional landscape inspection because of failure to comply with City requirements	\$150.00 for second inspection	<b>\$150.00</b> for each additional inspection required
Section 1.16.9	Preparation of information letter (comfort letter) for general land use	\$88.75 per property	Not Applicable
Section 1.16.10	Preparation of information letter (comfort letter) for building issues	\$88.75 per property	Not Applicable
Section 1.16.11	On-Demand/Irrevocable Surety Bond, as alternative security	\$764.00	Not Applicable
Section 1.16.12	City's external legal fees and disbursements	Actual cost	Not Applicable

**SCHEDULE – DOG LICENCING****Dog Licencing Bylaw No. 7138**

Sections 2.1, 2.3

<b>Description</b>	<b>Fee</b>
<u>Dog – Not neutered or spayed</u>	
Normal Fee	\$95.50
Prior to March 1 <sup>st</sup> of the year for which the application is made	\$68.75
<u>Dog – Neutered or spayed</u>	
Normal Fee	\$42.00
Prior to March 1 <sup>st</sup> of the year for which the application is made	\$28.50
For seniors who are 65 years of age or older that have paid prior to March 1st of the year for which the application is made	\$15.00
<u>Dangerous Dog – Not neutered or spayed</u>	
Normal Fee	\$340.00
Prior to March 1 <sup>st</sup> of the year for which the application is made	\$275.00
<u>Dangerous Dog – Neutered or spayed</u>	
Normal Fee	\$275.00
Prior to March 1 <sup>st</sup> of the year for which the application is made	\$208.00
For seniors who are 65 years of age or older that have paid prior to March 1st of the year for which the application is made	\$104.00
Replacement Dog Tag* <i>*Fee for a replacement tag for each dog tag lost or stolen; or for each dog licence to replace a valid dog licence from another jurisdiction</i>	\$8.50

*Note: All dogs over eight (8) weeks of age must be licensed. A dog that is not able to be neutered/spayed, verification from a veterinarian must be provide. The fee will be determined on a case-by-case basis.*

**SCHEDULE – DONATION BIN REGULATION****Donation Bin Regulation Bylaw No. 9502**

Section 2.1.3

<b>Description</b>	<b>Fee</b>
Annual Permit Fee	\$127.00 per donation Bin
Damage Deposit Fee	\$1,191.00 per donation bin location to a maximum of \$3,000 per permittee

**Donation Bin Regulation Bylaw No. 9502**

Section 2.2.7

<b>Description</b>	<b>Fee</b>
Clean-up Fee	Actual Cost

**Donation Bin Regulation Bylaw No. 9502****Section 2.4**

<b>Description</b>	<b>Fee</b>
Bin Removal Fee	\$127.00 per donation bin
Bin Retrieval Fee	\$248.00 per donation bin
Storage Fee	\$19.50 per day per donation bin
Disposal Fee	\$98.00 per donation bin disposal

**SCHEDULE – EMPLOYMENT AND PAYROLL RECORDS**

<b>Description</b>	<b>Fee</b>
Fee per request	\$127.00
Photocopying fees additional	\$2.50 per page \$2.75 per page (double sided)

**SCHEDULE – FILMING APPLICATION AND FEES****Filming Application and Fees Bylaw No. 8708****Administration Fees****Section 2.1.1 and 2.1.2**

<b>Description</b>	<b>Fee</b>
Application for Filming Agreement	\$237.00
Film Production Business Licence	\$166.00
Film Regulation Hours Extension Fee	\$200.00 per day
Road Use Fee	\$200.00 per road
Street Use Fee (100 feet/day)	\$65.25
Administrative Fee	20% for cost recovery

**Filming Application and Fees Bylaw No. 8708****City Parks & Heritage Sites**

## Section 2.1.1 and 2.1.2

<b>Description</b>	<b>Fee</b>	<b>Units</b>
Major Park		
<i>Per day</i>	\$970.00	
<i>Per ½ day</i>	\$650.00	
Neighbourhood Park		
<i>Per day</i>	\$650.00	
<i>Per ½ day</i>	\$389.00	
<u>Britannia Shipyard</u>		
Filming	\$2,569.00	per day
Preparation & Wrap	\$1,290.00	per day
Per Holding Day	\$650.00	per day
City Employee		
<i>Per regular working hour</i>	\$47.00	
<i>Per hour after 8 hours</i>	\$68.75	
<u>Minoru Chapel</u>		
Filming		
<i>October through June</i>	\$3,209.00	per day
<i>July through September</i>	\$3,851.00	per day
Preparation & Wrap	\$1,290.00	per day
Per Holding Day	\$650.00	per day
City Employee		
<i>Per regular working hour</i>	\$47.00	
<i>Per hour after 8 hours</i>	\$68.75	
<u>Nature Park</u>		
Filming	\$1,289.00	per day
Preparation & Wrap	\$650.00	per day
City Employee		
<i>Per regular working hour</i>	\$47.00	
<i>Per hour after 8 hours</i>	\$68.75	
<u>City Hall</u>		
Filming on regular business days	\$2,569.00	per day
Filming on weekends or statutory holidays	\$1,290.00	per day
Preparation & Wrap	\$1,290.00	per day
City Employee		
<i>Per regular working hour</i>	\$47.00	
<i>Per hour after 8 hours</i>	\$68.75	



**Filming Application and Fees Bylaw No. 8708****Other Fees**

Section 2.1.1 and 2.1.2

<b>Description</b>	<b>Fee</b>	<b>Units</b>
<u>RCMP (4-hour minimum)</u> Per person	\$137.00	per hour
<u>Fire Rescue (4-hour minimum)</u> Fire Engine Fire Captain Firefighter (minimum 3 firefighters)	\$169.00 \$119.00 \$95.00	per hour per hour per hour, per person

**SCHEDULE – FIRE PROTECTION AND LIFE SAFETY****Fire Protection and Life Safety Bylaw No. 8306****Fees & Cost Recovery**

<b>Description</b>	<b>Section</b>	<b>Fee</b>	<b>Units</b>
Permit	4.3	\$29.00	
Permit Inspection, first hour	4.3	\$114.00	
Permit Inspection, subsequent hours or part thereof	4.3	\$70.00	
Attendance – open air burning without permit <i>first hour</i>	4.5.1	\$576.00	per vehicle
Attendance – open air burning without permit <i>subsequent half-hour or part thereof</i>	4.5.1	\$294.00	per vehicle
Attendance – open air burning in contravention of permit conditions <i>first hour or part thereof</i>	4.5.3	\$576.00	per vehicle
Attendance – open air burning in contravention of permit conditions <i>subsequent half-hour or part thereof</i>	4.5.3	\$294.00	per vehicle
Attendance – false alarm – by Fire-Rescue - standby fee – contact person not arriving within 30 minutes after alarm <i>per hour or portion of hour Fire Dept standing by</i>	6.1.4 (b)	\$576.00	per vehicle
Vacant premises – securing premises	9.7.4	Actual cost	
Vacant premises – Richmond Fire Rescue response	9.7.5 (a)	\$576.00	per vehicle
Vacant premises – additional personnel, consumables and damage to equipment	9.7.5 (b)	Actual cost	
Vacant premises – demolition, clean-up, etc.	9.7.5 (c)	Actual cost	
Damaged building – securing premises	9.8.1	Actual cost	
Display permit application fee, fireworks	9.14.6	\$145.00	
Work done to effect compliance with order in default of owner	14.1.6	Actual cost	

**Fire Protection and Life Safety Bylaw No. 8306 (Con't)**  
**Fees & Cost Recovery**

Description	Section	Fee	Units
Fire Extinguisher Training	15.1.1 (h)	\$32.50	per person for profit groups
Fire Records (Research, Copying or Letter)	15.1.1 (i)	\$83.50	per address
Description	Section	Fee	
Review – Fire Safety Plan any building	15.1.1 (b)		
Any building < 600 m² area		\$145.00	
Any building > 600 m² area		\$211.00	
High building, institutional		\$280.00	
Revisions (per occurrence)		\$70.00	
Inspection	15.2.1 (a)		
4 stories or less, and less than 914 m² per floor		\$280.00	
4 stories or less, and between 914 m² and 1,524 m² per floor		\$418.00	
5 stories or more, and between 914 m² and 1,524 m² per floor		\$689.00	
5 stories or more, and over 1,524 m² per floor		\$959.00	
Inspection or follow-up to an order <i>first hour</i>	15.2.1 (b)	\$114.00	
Re-inspection or follow-up to an order <i>subsequent hours or part of hour</i>	15.2.1 (b)	\$70.00	
Nuisance investigation, response & abatement	15.4.1	Actual cost	
Mitigation, clean-up, transport, disposal of dangerous goods	15.4.2	Actual cost	
<u>Attendance – False alarm</u>			
No false alarm reduction program in place, second or each subsequent false alarm occurring in any calendar year	15.5.1	\$418.00	
False alarm reduction program in place and participation	15.5.5	No charge	
Attendance – false alarm – by bylaw, police or health officers where the intentional or unintentional activation of a security alarm system causes the unnecessary response of an inspector	15.5.10	\$142.00	
Caused by security alarm system	15.6.1	\$280.00	
Monitoring agency not notified	15.7.1	\$280.00	
Alternate solution report or application review	General	\$211.00	

**SCHEDULE – FLOOD PROTECTION****Flood Protection Bylaw No. 10426**

<b>Description</b>	<b>Fee</b>
<u>Design Plan Prepared by City [s.1.2.1(d)]</u> Design plan prepared by <b>City</b> for One-Family Dwelling or Two-Family Dwelling	\$1,092.00 each
<u>Service Requests [s.2.4.1]</u> For responses by the <b>City</b> in connection with a request for maintenance or emergency services	\$330.00 each

**SCHEDULE – GARDEN CITY LANDS SOILS DEPOSIT FEES****Garden City Lands Soils Deposits Fees Bylaw No. 9900**

## Sections 2.1

<b>Dump Truck Type</b>	<b>Approximate Volume per Load</b>	<b>Fee</b>
Tandem	7m <sup>3</sup>	\$115.00
Tri-Tandem	9m <sup>3</sup>	\$142.00
Truck + Transfer	12m <sup>3</sup>	\$181.00

**SCHEDULE – NEWSPAPER DISTRIBUTION REGULATION****Newspaper Distribution Regulation Bylaw No. 7954**

<b>Section</b>	<b>Application Type</b>	<b>Fee</b>
Section 2.1.3	Each compartment within a multiple publication news rack (MPN) for paid or free newspaper	\$200.00, plus applicable taxes, per year
Section 2.1.3	Each newspaper distribution box for paid newspapers	\$97.75, plus applicable taxes, per year
Section 2.1.3	Each newspaper distribution box for free newspapers	\$134.00, plus applicable taxes, per year
Section 2.1.3	Each newspaper distribution agent for paid or free newspaper	\$328.00, plus applicable taxes, per year
Section 2.4.3	Storage fee for each newspaper distribution box	\$134.00, plus applicable taxes, per year

**SCHEDULE – PARKING (OFF-STREET) REGULATION****PARKING (OFF-STREET) REGULATION Bylaw No. 7403****EV Charging – City EV Parking Stall User Fees****Section 3.5.3**

<b>Description</b>	<b>Fee</b>
<u>Charging Level of EV Supply Equipment</u>	<i>Per kilowatt-hour (kWh) while charging Per minute following full charge or stoppage of charging</i>
Level 2	
Charging Session Metered Rate (24 hrs/day)	\$0.2972/kWh
Idle fee (7am - 11pm)	\$0.05 per minute after a five minute grace period following a full charge or stoppage of charging
Level 3	
Charging Session Metered Rate (24 hrs/day)	\$0.3609/kWh
Idle fee (24 hrs/day)	\$0.40 per minute after a five minute grace period following a full charge or stoppage of charging

**PARKING (OFF-STREET) REGULATION Bylaw No. 7403****Section 5.1.3, 6.1.2**

<b>Description</b>	<b>Fees</b>
<i>Pay Parking Fees:</i>	
All Off-Street City Property Locations, other than those set out below	\$3.75 per hour, plus applicable taxes – 7:00 am to 9:00 pm
6131 Bowling Green Road	\$3.75 per hour, plus applicable taxes – 7:00 am to 9:00 pm
6500 Gilbert Road	\$3.75 per hour, plus applicable taxes – 7:00 am to 9:00 pm Gateway Theater Productions - \$6.75 for maximum stay, plus applicable taxes
7840 Granville Avenue	\$3.25 per hour, plus applicable taxes – 7:00 am to 4:00 pm
5540 Hollybridge Way	\$3.25 per hour, plus applicable taxes – 7:00 am to 9:00 pm \$10.00 per day, plus applicable taxes
3500 McDonald Road	\$26.00 first day (vehicle towing watercraft trailer only), plus applicable taxes Plus \$12.75 per additional day (to a maximum of 5 days), plus applicable taxes

**PARKING (OFF-STREET) REGULATION Bylaw No. 7403 (Con't)**

## Section 5.1.3, 6.1.2

Description	Fee
<i>Parking Permit / Decal Fees:</i> All Off-Street City Property Locations, other than those set out below.	\$56.50 per calendar month plus applicable taxes, subject to discounts of: - 10% for groups of 11 or more permit decals
Gateway Theater Staff Parking (6500 Gilbert Road)	\$6.50 per calendar year, plus applicable taxes
Richmond Lawn Bowling Club Members Parking (6131 Bowling Green Road)	\$6.50 per calendar year, plus applicable taxes
Richmond Seniors' Centre Members Parking (Minoru Park)	\$9.50 per calendar year, plus applicable taxes
Richmond Tennis Club Members Parking (Minoru Park)	\$6.50 per calendar year, plus applicable taxes
Richmond Winter Club Members Parking (5540 Hollybridge Way)	\$6.50 per calendar year, plus applicable taxes
McDonald Beach – Watercraft Trailer Parking (3500 McDonald Road)	\$110.00 Richmond Residents, per calendar year, plus applicable taxes
	\$165.00 Non-Richmond Residents, per calendar year, plus applicable taxes

**SCHEDULE – PLAYING FIELD USER FEES****Playing Field User Fees****Natural Turf Field Fees**

<b>Description</b>	<b>Fee</b>	<b>Units</b>
<b><u>Sand Turf (With Lights)</u></b>		
Commercial (all ages)		
<i>Full size</i>	\$46.50	per hour
<i>Mini field</i>	\$23.75	per hour
Private or Non-resident (all ages)		
<i>Full size</i>	\$37.75	per hour
<i>Mini field</i>	\$20.00	per hour
Richmond Youth Groups*		
<i>Full size</i>	\$14.00	per hour
<i>Mini field</i>	\$7.75	per hour
Richmond Adult Groups*		
<i>Full size</i>	\$28.25	per hour
<i>Mini field</i>	\$15.00	per hour
<b><u>Sand Turf (No Lights)</u></b>		
Commercial (all ages)		
<i>Full size</i>	\$33.50	per hour
Private or Non-resident (all ages)		
<i>Full size</i>	\$27.25	per hour
Richmond Youth Groups*		
<i>Full size</i>	\$10.00	per hour
Richmond Adult Groups*		
<i>Full size</i>	\$21.00	per hour
<b><u>Soil Turf (No Lights)</u></b>		
Commercial (all ages)		
<i>Full size</i>	\$12.00	per hour
<i>Mini field</i>	\$7.00	per hour
Private or Non-resident (all ages)		
<i>Full size</i>	\$9.75	per hour
<i>Mini field</i>	\$6.25	per hour
Richmond Youth Groups*		
<i>Full size</i>	\$5.25	per hour
<i>Mini field</i>	\$4.00	per hour
Richmond Adult Groups*		
<i>Full size</i>	\$7.75	per hour
<i>Mini field</i>	\$5.25	per hour

\*As per City of Richmond Policy 8701 groups must have a minimum of 70% Richmond residents to receive this rate. Groups may be asked to provide proof of residency.

**Playing Field User Fees (cont.)**  
**Artificial Turf Fees**

<b>Description</b>	<b>Fee</b>	<b>Units</b>
Richmond Youth Groups*		
<i>Full size</i>	\$28.50	per hour
<i>Mini field</i>	\$15.00	per hour
Richmond Adult Groups*		
<i>Full size</i>	\$47.25	per hour
<i>Mini field</i>	\$24.25	per hour
Commercial/Non-residents (all ages)		
<i>Full size</i>	\$68.50	per hour
<i>Mini field</i>	\$35.25	per hour

*\*As per City of Richmond Policy 8701 groups must have a minimum of 70% Richmond residents to receive this rate. Groups may be asked to provide proof of residency.*

**Playing Field User Fees**  
**Ball Diamonds**

<b>Description</b>	<b>Fee</b>	<b>Units</b>
<u>Sand Turf (With Lights)</u>		
Commercial (all ages)		
<i>Full size</i>	\$30.25	per hour
Private or Non-resident (all ages)		
<i>Full size</i>	\$24.00	per hour
Richmond Youth Groups*		
<i>Full size</i>	\$9.00	per hour
Richmond Adult Groups*		
<i>Full size</i>	\$19.00	per hour
<u>Sand Turf (No Lights)</u>		
Commercial (all ages)		
<i>Full size</i>	\$26.75	per hour
Private or Non-resident (all ages)		
<i>Full size</i>	\$22.00	per hour
Richmond Youth Groups*		
<i>Full size</i>	\$8.50	per hour
Richmond Adult Groups*		
<i>Full size</i>	\$17.75	per hour

*\*As per City of Richmond Policy 8701 groups must have a minimum of 70% Richmond residents to receive this rate. Groups may be asked to provide proof of residency.*

**Playing Field User Fees**  
**Ball Diamonds (cont.)**

<b>Description</b>	<b>Fee</b>	<b>Units</b>
<u>Soil Turf (No Lights)</u>		
Commercial (all ages) <i>Full size</i>	\$8.75	per hour
Private or Non-resident (all ages) <i>Full size</i>	\$7.50	per hour
Richmond Youth Groups* <i>Full size</i>	\$4.50	per hour
Richmond Adult Groups* <i>Full size</i>	\$6.50	per hour
<u>Artificial Turf (With Lights)</u>		
Commercial (all ages) <i>Full size</i>	\$73.00	per hour
Private or Non-resident (all ages) <i>Full size</i>	\$73.00	per hour
Richmond Youth Groups* <i>Full size</i>	\$30.25	per hour
Richmond Adult Groups* <i>Full size</i>	\$50.25	per hour
<u>Artificial Turf Infield and Sand Turf Outfield (With Lights)</u>		
Commercial (all ages) <i>Full size</i>	\$65.25	per hour
<i>Infield Only</i>	\$35.75	per hour
Private or Non-resident (all ages) <i>Full size</i>	\$59.25	per hour
<i>Infield Only</i>	\$35.75	per hour
Richmond Youth Groups* <i>Full size</i>	\$23.50	per hour
<i>Infield Only</i>	\$14.75	per hour
Richmond Adult Groups* <i>Full size</i>	\$43.25	per hour
<i>Infield Only</i>	\$24.75	per hour

*\*As per City of Richmond Policy 8701 groups must have a minimum of 70% Richmond residents to receive this rate. Groups may be asked to provide proof of residency.*

**Playing Field User Fees**  
**Track and Field Fees and Charges (Facilities at Minoru Park)**

<b>Description</b>	<b>Fee</b>	<b>Units</b>
Training Fee – all ages Track and Field Club	\$943.00	per year
Richmond Youth Meets*	\$180.00	per meet
Richmond Adult Meets*	\$278.00	per meet
Private Group Track Meets or Special Events	\$688.00	per day
Private Group Track Meets or Special Events	\$59.00	per hour

*\*As per City of Richmond Policy 8701 groups must have a minimum of 70% Richmond residents to receive this rate. Groups may be asked to provide proof of residency.*



**SCHEDULE – POLLUTION PREVENTION AND CLEAN-UP****Permit Application Fees**

## Section 6.1.2

<b>Description</b>	<b>Fee</b>
Application Fee	\$3,414.00
Request for comfort letters per civic address and per unit	\$95.50

**SCHEDULE – PROPERTY TAX FEES****Property Tax Administration Fees**

<b>Description</b>	<b>Fee</b>
Electronic Payment Error – Transfer to another account (Tax and Utility)	\$15.00
Refund* – amount must be over \$50 (Tax and Utility)	\$25.00

*\*Note: Pre-Authorized Payments are excluded from being refunded.*

**Property Tax Billing Information**

<b>Description</b>	<b>Fee</b>
Additional tax and/or utility bill reprints – per folio/account	\$7.75
Digital roll data report	\$1,030.00
Tax apportionment – per child folio	\$39.75
Mortgage company tax information request – per folio	13.25

**Property Tax Certificate Fees**

<b>Description</b>	<b>Fee</b>
Requested in person at City Hall	\$75.50
Requested through APIC	\$43.00

**Property Tax Sale**

<b>Description</b>	<b>Fee</b>
Tax Sale Registration Fee	\$184.00

**SCHEDULE – PUBLIC SPACE PATIO FEES****Public Space Patio Regulation Bylaw No. 10350****Section 2.3(c)**

<b>Public Space Patio Permit Application Fee</b>	<b>Fee</b>
Permit	\$313.00
Renewal	\$313.00
<b>Small Sidewalk Patio Permit Application Fee</b>	<b>Fee</b>
Permit	\$105.00
Renewal	\$105.00

**SCHEDULE – PUBLICATION FEES****Publication Fees**

<b>Description</b>	<b>Fee</b>
<u>As-Builts Drawings</u>	
A-1 Size, 24" x 36"	\$8.25
B Size, 18" x 24"	\$6.50
<u>Computer Sections Maps, 24" x 24"</u>	
Individual	\$8.25
Digital Download	\$102.00
<u>Custom Services</u>	
Custom Mapping (per hour)	\$82.00
<u>Engineering Manuals</u>	
Design Specifications (contents only)	\$131.00
Supplemental Specifications and Detail Drawings (contents only)	\$131.00
<u>GIS Data Requests</u>	
Non-refundable Data Request Fee	\$131.00
First Layer*	\$204.00
Each Additional Layer*	\$70.00
Digital download of GIS layers of Municipal Works of City of Richmond	\$8,156.00
<u>Street Maps</u>	
Large, 36" x 57"	\$11.00
Small, 22" x 34"	\$8.25
<u>Traffic Camera Video Recording Search Fee</u>	
Per Site (minimum charge)	\$403.00
Per hour additional for large requests	\$64.50
<u>Utility Section Maps, 15" x 24"</u>	
Individual	\$6.50
Digital Download	\$102.00

*\*Fees are multiplied by the number of sections requested.*

**SCHEDULE – RCMP DOCUMENTATION FEES****RCMP Documentation Fees**

<b>Description</b>	<b>Fee</b>
Criminal Record Checks	\$76.00
Volunteer Criminal Record Checks – Volunteering outside the City of Richmond	\$25.00
Volunteer Criminal Record Checks – Volunteering within the City of Richmond	No Charge
Police Certificate (including prints)	\$76.00
Fingerprints	\$76.00
Record of Suspension / Local Records Checks	\$76.00
Name Change Applications	\$76.00
Collision Analyst Report	\$699.00
Field Drawing Reproduction	\$51.50
Scale Drawing	\$150.00
Mechanical Inspection Report	\$304.00
Police Report and Passport Letter	\$76.00
Insurance Claim Letter	\$76.00
Court Ordered File Disclosure	\$76.00
*per page	*Plus \$4.00
**Shipping cost	**Plus \$10.50
Photos 4” x 6” (per photo)	\$5.50
***Shipping cost	***Plus \$10.50
Photos (each laser)	\$4.50
Digital Photo Reproduction	\$24.50
Video Reproduction (first hour)	\$76.00
- per additional half-hour of staff time	\$38.50
Audio Tape Reproduction (first hour)	\$76.00
- per additional half-hour of staff time	\$38.50
Information transfer/storage to USB	\$10.25

**SCHEDULE - REGULATION OF MATERIAL ON HIGHWAYS****Regulation of Material on Highways Bylaw No. 10226****Section 1.2.5**

<b>Description</b>	<b>Fee</b>
Administrative charges for cost recovery	20% of actual costs
Costs of removal or clearance and disposal	Actual Cost

**Regulation of Material on Highways Bylaw No. 10226**

## Section 1.3.2

<b>Description</b>	<b>Fee</b>
Administrative charges for cost recovery	20% of actual costs
Costs of removal, impoundment or seizure	Actual Cost

**Regulation of Material on Highways Bylaw No. 10226**

## Section 1.3.6

<b>Description</b>	<b>Fee</b>
Administrative charges for cost recovery	20% of actual costs
Costs of removal and disposal	Actual Cost

**SCHEDULE – RESIDENTIAL LOT (VEHICULAR) ACCESS REGULATION****Residential Lot (Vehicular) Access Regulation Bylaw No. 7222****Administration Fees**

## Section 2.3

<b>Description</b>	<b>Fee</b>
<u>Driveway Crossing Application</u> Administration/Inspection Fee	\$106.00

**SCHEDULE – SANITARY SEWER****Sanitary Sewer Bylaw No. 10427**

<b>Description</b>	<b>Fee</b>
<u>Design Plan Prepared by City [s.1.2.1(d)]</u> a) Design plan prepared by <b>City</b> for One-Family Dwelling or Two-Family Dwelling	\$1,092.00 each
<u>Service Requests [s.2.7.1]</u> For responses by the <b>City</b> in connection with a request for maintenance or emergency services	\$330.00 each
<u>Application for Sanitary Sewer User Fee Reduction [s.2.3.1(b)]</u> Application fee	\$321.00 each

**SCHEDULE – SIGN REGULATION****Sign Regulation Bylaw No. 9700**

Sections 1.12, 1.14

<b>Description</b>	<b>Fee</b>
Base application fee (non-refundable)	\$94.25 (creditable towards appropriate permit fee)
Fee for home-based sign	\$94.25
Fee based on sign area (awning, banner, canopy, changeable copy, fascia, mansard roof, marquee, projected-image, projecting, under awning/canopy, window signs >25%)	<div>&lt;15.0m<sup>2</sup>: \$121.00</div> <div>15.01-45.0m<sup>2</sup>: \$237.00</div> <div>&gt;45.01m<sup>2</sup>: \$411.00</div>
Fee for new freestanding signs	<div>&lt; 3.0m<sup>2</sup>: \$237.00</div> <div>3.01-9.0m<sup>2</sup>: \$469.00</div> <div>9.01-15.0m<sup>2</sup>: \$703.00</div>
Fee for temporary construction freestanding/fencing signs	<div>Single/two family: \$121.00</div> <div>\$68.75 for each additional 6 months.</div> <div>3+ family construction: \$237.00</div> <div>\$121.00 for each additional 6 months</div>
Freestanding sign relocation fee (on same site)	\$237.00 (same as base f/s fee)
Permit processing fee for a sign without a permit	2x actual permit fee

**SCHEDULE – SOIL DEPOSIT AND REMOVAL****Soil Deposit and Removal Bylaw No. 10200 Fees**

Sections 4.1.1d; 4.2.1; 4.4.1 (d); 4.7.1 (b)

<b>Description</b>	<b>Fee</b>
Soil and other Material Deposit or Removal Application Fee (over 100 cubic metres to 600 cubic metres)	\$657.00
Soil and Other Material Deposit or Removal Application Fee (over 600 cubic metres)	\$1,092.00
Security Deposit	\$5.14 per cubic metre (\$15,000 minimum to a maximum of \$200,000)
Volume Fee - Soil Removal	\$1.06 per cubic metre
Volume Fee - Soil Deposit (Soil or Other Material imported within the City)	\$1.06 per cubic metre
Volume Fee - Soil Deposit (Soil or Other Material imported from outside the City)	\$2.08 per cubic metre
Soil and Other Material Deposit or Soil Removal Permit Renewal Fee	\$330.00

**SCHEDULE - TRAFFIC****Traffic Bylaw No. 5870**

Parking Fees

Section 12A.3, 12B.4

<b>Description</b>	<b>Fee</b>
<i>Pay Parking Fees:</i> Block Meter Zones	All rates include applicable taxes. \$3.75 per hour – 8:00 am to 9:00 pm
<i>Parking Permit / Decal Fees:</i> Parking Permit Decal	\$56.50 per calendar month, plus applicable taxes, subject to discount of: <ul style="list-style-type: none"> <li>• 10% for groups of 11 or more permit decals</li> </ul>

**Traffic Bylaw No. 5870**

## Parking Fees

## Section 12B.1, 12B.4

Description	Fee
<p><i>Parking Permit / Decal Fees:</i></p> <p>Parking Permit Decal</p> <p>Commercial Truck Parking Zones</p>	<p>\$102.00 per calendar year, per registered vehicle</p> <ul style="list-style-type: none"> <li>• <i>Registration is optional</i></li> <li>• <i>City Centre Parking Management Zone</i></li> </ul> <p><i>For dedicated truck parking spaces as identified in Traffic Bylaw 5870, the following fees are applicable:</i></p> <p>\$110.50 per calendar month, plus applicable taxes - Small commercial trucks less than 12 metres in total length.</p> <p>\$165.75 per calendar month, plus applicable taxes - Large commercial trucks greater than 12 metres in total length.</p>

**Traffic Bylaw No. 5870**

## Metered Fees

## Section 12D.4

Description	Fee
<p><u>Charging Level of EV Supply Equipment</u></p> <p>Level 2</p> <p>Charging Session Metered Rate (24 hrs/day)</p> <p>Idle fee (7am - 11pm)</p> <p>Level 3</p> <p>Charging Session Metered Rate (24 hrs/day)</p> <p>Idle fee (24 hrs/day)</p>	<p><i>Per kilowatt-hour (kWh) while charging</i></p> <p><i>Per minute following full charge or stoppage of charging</i></p> <p>\$0.2972/kWh</p> <p>\$0.05 per minute after a five minute grace period following a full charge or stoppage of charging</p> <p>\$0.3609/kWh</p> <p>\$0.40 per minute after a five minute grace period following a full charge or stoppage of charging</p>

**Traffic Bylaw No. 5870**

## Construction Permit Zone with Block Meter and/or Metered Parking Spaces

## Section 42.2A

Obstruction of Block Meter Machine	\$115.00 per day per block meter machine plus applicable taxes
Removal of Block Meter Machine	\$115.00 per block meter machine plus applicable taxes
Storage of Block Meter Machine	\$56.50 per month per block meter machine plus applicable taxes
Obstruction of Metered Parking Space	\$37.75 per day per metered parking space plus applicable taxes

### **SCHEDULE – TREE PROTECTION**

#### **Tree Protection Bylaw No. 8057**

##### **Permit Fees**

Sections 4.2, 4.6

<b>Description</b>	<b>Fee</b>
Permit application fee	
To remove a hazard tree	No Fee
One (1) tree per parcel during a 12 month period	\$70.00
Two (2) or more trees	\$84.25 per tree
Permit renewal, extension or modification fee	\$70.00

#### **Tree Protection Bylaw No. 8057**

##### **Permit Fees**

Sections 4.4.1, 5.2.6, 7.6(c)

<b>Section</b>	<b>Description</b>	<b>Fee</b>
Section 4.4.1	Security Deposit for replacement tree under a permit: <ul style="list-style-type: none"> <li>- not related to works</li> <li>- related to a building permit</li> <li>- related to subdivision</li> </ul>	\$0 per replacement tree \$0 per replacement tree \$750 per replacement tree
Section 5.2.6	Security Deposit for retained tree that is not a significant tree: <ul style="list-style-type: none"> <li>- related to a building permit</li> <li>- related to subdivision</li> <li>-for trees 20cm to 30cm caliper</li> <li>-for trees 31cm to 91cm caliper</li> </ul>	\$0 per retained tree  \$5,000 per retained tree \$10,000 per retained tree
Section 5.2.6	Security Deposit for retained tree, if significant tree	\$20,000 per significant tree
Section 7.6(c)	Security Deposit for replacement trees planted as compensation for a significant tree, if	\$20,000 per significant tree



	significant tree damaged, cut or removed without permit	
--	--	--

**SCHEDULE – USE OF CITY STREETS****Traffic Bylaw No. 5870**

Obstruction of Traffic – Traffic Management Plan Review and Lane Closure Permit  
Section 6.3

Description	Fee
Application Review Fee	\$115.00

**Traffic Bylaw No. 5870**

Containers – Temporary Placement Permit  
Section 9A

Description	Fee
Permit Fee	\$34.00 per day

**Traffic Bylaw No. 5870**

Shared Vehicle Parking Space – Permit  
Section 12C

Description	Fee
Permit Fee	\$337.00 per year

**Traffic Bylaw No. 5870**

**EV Charging – City EV Parking Stall User Fees**  
Section 12D.4

Description	Fee
<u>Charging Level of EV Supply Equipment</u>	<i>Per kilowatt-hour (kWh) while charging Per minute following full charge or stoppage of charging</i>
Level 2	
Charging Session Metered Rate (24 hrs/day)	\$0.2972/kWh
Idle fee (7am - 11pm)	\$0.05 per minute after a five minute grace period following a full charge or stoppage of charging
Level 3	
Charging Session Metered Rate (24 hrs/day)	\$0.3609/kWh
Idle fee (24 hrs/day)	\$0.40 per minute after a five minute grace period following a full charge or stoppage of charging

**Traffic Bylaw No. 5870**Oversize Vehicles and Building Moves – Permit  
Section 25.1

<b>Description</b>	<b>Fee</b>
Individual Vehicle Trip	\$28.75
One Vehicle for More than One Trip	\$115.00
One Building Move	\$56.50
Re-issuance of Building Move Permit as a Result of Changes Requested to Original Permit	\$28.75

**Traffic Bylaw No. 5870**Construction Zones – Permit  
Section 42.1

<b>Description</b>	<b>Fee</b>
Permit Fee	\$337.00
* per day *Plus	\$34.00
** per metre of roadway to which permit applies, per day **Plus	\$1.50

**SCHEDULE – VEHICLE FOR HIRE REGULATION****Vehicle for Hire Regulation Bylaw No. 6900****Permit & Inspection Fees**

Sections 3.7, 6.3

<b>Description</b>	<b>Fee</b>	<b>Units</b>
Transporting of trunks	\$8.75	per trunk
Towing permit	\$153.00	
Inspection fee for each inspection after the second inspection	\$36.25	

**SCHEDULE – VISITING DELEGATION, STUDY TOUR AND CITY HALL TOUR****Visiting Delegation, Study Tour and City Hall Tour Bylaw No. 9068****Section 2.1**

<b>Description</b>		<b>Fee</b>
City Hall Tour		\$308.00 plus room rental fee
Visiting Delegation or Study Tour	Up to 2 hours	\$308.00 plus room rental fee
	2 to 4 hours	\$611.00 plus room rental fee
	More than 4 hours	\$1,216.00 plus room rental fee

**SCHEDULE – WATER USE RESTRICTION****Water Use Restriction Bylaw No. 7784****Permit Fees****Section 3.1**

<b>Description</b>	<b>Fee</b>
Permit application fee for new lawns or landscaping (s.3.1.1(a))	\$42.50
Permit application fee for nematode applications for European Chafer Beetle control, where property does not have water meter service (s.3.1.1(b))	\$42.50
Permit application fee for nematode applications for European Chafer Beetle control, where property has water meter service (s.3.1.1(b))	NIL

**SCHEDULE – WATERCOURSE PROTECTION AND CROSSING****Watercourse Protection and Crossing Bylaw No. 8441****Application, Design Drawing and Inspection Fees**

<b>Description</b>	<b>Fee</b>
<u>Culvert</u>	
Application Fee	\$723.00
City Design Option	\$1,656.00
Inspection Fee	\$140.00 plus \$28.50 per additional linear metre of culvert over 5 metres wide
<u>Bridge</u>	
Application Fee	\$142.00
Inspection Fee	\$274.00

*Note: There is no City Design Option for bridges.*

**Watercourse Protection and Crossing Bylaw No. 8441****Riparian Management Area Building Permit – Application Review Fees****Section 8.2**

<b>Description</b>	<b>Fee</b>
<u>Application Review Fees</u>	
(a) Single or two-family dwelling construction	\$856.00
(b) Single or two-family dwelling demolition	\$401.00
(c) Addition to and/or accessory building over 10 m <sup>2</sup> (for single or two-family dwellings) construction	\$401.00
(d) Addition to and /or accessory building over 10 m <sup>2</sup> (for single or two-family dwellings) demolition	\$401.00
(e) Retaining wall over 1.2 m in height, for single or two-family dwellings	\$401.00
(f) Site services for single or two-family dwelling	\$401.00
(g) Combination of three (3) or more of the following: single or two-family dwelling construction and/or demolition, addition to and/or accessory building over 10m <sup>2</sup> for single or two-family dwellings construction and/or demolition, retaining wall over 1.2 m in height, for single or two-family dwelling, and/or site services for single or two-family dwelling.	\$1,708.00

*Note: Other than as set out above there are no Building Permit application review fees for activities in or adjacent to riparian management areas*

**Watercourse Protection and Crossing Bylaw No. 8441**  
**Development in Riparian Management Area Inspection Fees**  
Section 8.5

<b>Description</b>	<b>Fee</b>
Initial Inspection Fee	\$86.00
<u>Re-inspection Fees</u>	
(a) first additional inspection	\$86.00
(b) second additional inspection	\$173.00
(c) third additional inspection	\$344.00
<i>Note: the fee for each additional inspection after the third additional inspection, required as a result of prior inspection showing deficiencies, will be at double the cost of each immediately previous inspection</i>	

**SCHEDULE – WATERWORKS**

**Waterworks and Water Rates Bylaw No. 5637**

<b>Description [Section]</b>	<b>Fee</b>
<u>Design Plan Prepared by City [s. 2(d)]</u>	
(a) Design plan prepared by City for One-Family Dwelling or Two-Family Dwelling	\$1,092.00 each
(b) Design plan for all other buildings	\$2,182.00 each
For each turn on or turn off [s. 11(a)(iii), s. 11(c)(i)]	\$120.00
For each non-emergency service call outside regular hours [s. 11(b)(i)]	Actual Cost
Fee for testing a water meter [s. 26(a)]	\$414.00
Fee for water meter verification request [s. 26(d)]	\$55.00
Troubleshooting on private property	Actual Cost
<u>Fire flow tests of a watermain</u>	
(a) First test	\$275.00
(b) For each subsequent test	\$166.00
Locate or repair of curb stop service box or meter box	Actual Cost
<u>Fee for use of City fire hydrants [s. 37]</u>	
(a) Where the installation of a water meter is required:	
(i) Refundable Deposit	\$373.00
(ii) Consumption fee: the greater of the rates set out in Item 1 of Bylaw No. 5637 Schedules “B” or “C”, or	\$240.00
(b) Where the installation of a water meter is not required:	
(i) First day	\$240.00
(ii) Each additional day of use beyond the first day	\$79.00

**Waterworks and Water Rates Bylaw No. 5637 (Con't)**

<b>Description [Section]</b>	<b>Fee</b>
<u>Fee for use of Private fire hydrants [s. 37.1]</u>	
(a) Where the installation of a water meter is required:	
(i) Refundable Deposit	\$394.00
(ii) Consumption fee: the greater of the rates set out in Item 1 of Bylaw No. 5637 Schedules "B" or "C", or	\$232.00
(b) Where the installation of a water meter is not required:	
(i) First day	\$112.00
(ii) Each additional day of use beyond the first day	\$71.50

**SCHEDULE – WHARVES REGULATION****Wharves Regulation Bylaw No. 10182****Moorage Fees****Section 4.1**

<b>Description</b>	<b>Fee</b>
Non-Commercial Pleasure Craft Moorage Fee - Per Lineal Foot per 24 hour period:	\$2.00
Commercial Vessel Docking fee at Imperial Landing - Per Lineal Foot per 24 hour period:	\$36.25
<b>1.</b> A Non-Refundable deposit, set out in the Wharves Regulation Bylaw No. 10182, is required for Commercial Vessel Docking at time of notification of intent to use Imperial Landing; <b>2.</b> Balance is due within 30 days of the vessel sailing at the Commercial Vessel Docking and Service Fee LESS the non-refundable deposit.	

*Note: All stays, by non-commercial pleasure crafts, at Imperial Landing are limited to a maximum of three (3) consecutive days within a fourteen (14) day period.*

*Separate tickets must be purchased for each day of moorage (i.e. 24-hour period). The separate tickets may be purchased at the same time OR a single ticket can be purchased at the beginning of each day.*

*Tickets are non-transferable.*