



City of Richmond

November 6, 2012
File: 02-0775-50-4729/Vol 01

Finance and Corporate Services Department
Finance Division
Telephone: 604-276-4218
Fax: 604-276-4162

Attention: All Respondents

Dear Madame/Sir:

**Re: Addendum One – Request for Expressions of Interest
4729 EOI – Sidewalk Vending Services at Westminster Highway and No. 3 Road**

This Addendum includes items of clarification, may form part of the Contract Documents and shall be read, interpreted and coordinated with all other parts. Please review and consider the following information in the preparation of your Submissions:

I. Questions and Answers

- Q.1 Would the City consider a more permanent type of unit at the pilot project area?
A.1 Given the limited space in the pilot project area, we would not be entertaining a permanent type unit.
- Q.2 Would the City consider a vendor that starts with the vending cart one day a week and as business grows would increase its presence? Is this in keeping with the City's vision for the vending cart program or is the expectation that carts will be operational seven days a week?
A.2 The City would consider entertaining a part time business model that expands its presence as it grows.
- Q.3 Is it the view of the City that the cart operations will be seasonal or that the carts will be operational all year round?
A.3 The City would be open to having the carts operate on a seasonal basis.

Yours truly,

Kerry Lynne Gillis
Buyer II, Contracting Specialist

KG:kg
pc: Aida Sayson, Acting Manager, Enterprise Team