



City of
Richmond

April 22, 2014

Finance and Corporate Services Department
Finance Division
Telephone: 604-276-4218
Fax: 604-276-4162

Attention: To All Proponents

Dear Madame/Sir:

Re: 4697Q Supply and Delivery of 4 (Four) $\frac{3}{4}$ Ton Crew Cab Trucks - Addendum One

This Addendum includes items of clarification; forms part of the Contract Documents and shall be read, interpreted and coordinated with all other parts. Please review and consider the following information in the preparation of your Tender:

1. On Cover Page

REMOVE: "SUPPY & DELIVERY OF 4 (FOUR) $\frac{3}{4}$ TON CREWCAB TRUCK"

REPLACE WITH: "SUPPY & DELIVERY OF 5 (FIVE) $\frac{3}{4}$ TON CREWCAB TRUCK"

2. On page 3, Part A – Instructions to Bidder

REMOVE: "supply & delivery of 4 (four) $\frac{3}{4}$ ton crew cab trucks"

REPLACE WITH: "supply & delivery of 5 (five) $\frac{3}{4}$ ton crew cab trucks"

3. On page 31, 32 and 33, Part D – Quotation Form

REMOVE: pages 31, 32 and 33: Quotation Form (Gasoline Engine) and (Hybrid Engine)

REPLACE WITH: the following pages

Quotation Form (Gasoline Engine)

Purchasing Section
 City of Richmond
 6911 No. 3 Road
 Richmond, BC V6Y 2C1

The undersigned Bidder, having carefully read and examined the Instructions to Bidders, General Conditions, Requirements, Quotation Form, and having full knowledge of the work required, does hereby offer to provide all necessary materials in strict accordance with the Requirements and to do all therein called for on the terms and conditions and under the provisions therein set forth at the:

(Note: detailed breakdown sheet of option pricing should be completed)

DESCRIPTION	UNIT COST	EXTENSION
¾ Ton Crew Cab Truck (Long Box)	\$ _____ (1 unit)	\$ _____ (5 units)
Provincial Services Tax (PST)		\$ _____ (5 Units)
Goods and Services Tax (GST)		\$ _____ (5 Units)
Total Cost		\$ _____ 5 Units)

The undersigned Bidder agrees to complete the whole of the works within _____ working days of acceptance.

PAYMENT TERMS _____ **EARLY PAYMENT TERMS** _____

The above price includes and covers duties, handling and transportation charges, and all other charges incidental to and forming part of this Quotation **including taxes**.

Name of Bidder: _____

Address: _____

Telephone No:

Name, Signature, and
Title of Authorized
Signing Officer:

Date:

E-mail:

Option - (Hybrid Engine)

Purchasing Section
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In addition to the requirement The City would also like information and pricing on optional Hybrid Engine Units.

(Note: detailed breakdown sheet of option pricing should be completed)

DESCRIPTION	UNIT COST	EXTENSION
Hybrid Option: 3/4 Ton Crew Cab Truck (Long box)	\$ _____ (1 unit)	\$ _____ (5 units)
Provincial Services Tax (PST)		\$ _____ (5 units)
Goods and Services Tax (GST)		\$ _____ (5 units)
TOTAL		\$ _____ (5 units)

The above price includes and covers duties, handling and transportation charges, and all other charges incidental to and forming part of this Quotation **including taxes**.

Please acknowledge receipt of this addendum by submitting a signed copy with your response.

Signature

Print Name & Title

Date

Yours truly,
 Daianna Panni
Buyer I