



City of Richmond

January 18, 2011
File: 02-0775-50-4195/Vol 01

**Business and Financial Services
Department
Finance Division**
Telephone: 604-276-4218
Fax: 604-276-4162

Attention: To All Proponents

Dear Sir/Madame:

Re: Request for Proposal 4195P Supply, Delivery and Implementation of Web-based Calendar - Addendum Two

This Addendum includes items of clarification, forms part of the Contract Documents and shall be read, interpreted and coordinated with all other parts. Please review and consider the following information in the preparation of your proposal:

Q1. Can you give me a breakdown of how many “Event Calendar Administrators” “Internal Event Organizers” “External Event Organizers” and “Event Calendar System Administrator” that are currently active within your system?

A1. Currently there are:
Event Calendar Administrators: 2
Internal Event Organizers: 50
External Event Organizers: 200
Even Calendar System Administrator: 2

Q2. Is the City willing to adjust some of the workflow approval process currently in use but still have the same or better functionality than the calendar described in your RFP?

A2. Yes, we will consider proposals with the same or better functionality.

Q3. Are you looking for the winning bidder to host the application or do you plan to implement on site?

A3. The application will be hosted on site.

Q4. Will you accept a PHP solution? If so, will it have to run under IIS, or can it run under Apache?

A4. The City’s preference is a Microsoft .Net solution (not a PHP solution) as this does not require changes to our web server and Content Management System to integrate. A PHP may be considered but the preferred solution is Microsoft .Net.

Proponents must sign and include this Addendum with their submission.

Signature, Name and Title

Yours truly,

A handwritten signature in black ink, appearing to read "Sumita". The signature is written in a cursive style with a large, circular initial 'S'.

Sumita Dosanjh
Buyer II - Contracting Specialist