

City of Richmond
Design Services – Steveston Fire Hall No. 2
Request for Expression of Interest
3374 EOI

The City of Richmond invites Letters of Expression of Interest from interested architectural firms for the design of the new Steveston Fire Hall Number 2.

The City of Richmond strives to be the “most appealing, livable and well managed community in Canada” and has implemented a range of innovative initiatives, including a High Performance Building Strategy. The fire hall, located in the community of Steveston will be designed to LEED Silver standard or higher and needs to remain operational in the event of a seismic disaster. The fire hall must meet the current needs of Richmond Fire Rescue, with the ability to accommodate a second crew and apparatus at a later date.

Architects with experience on comparable projects are invited to submit a Letter of Expression of Interest outlining their proposed architectural team composition, the firm’s and project lead’s background with a listing of experience and references on comparable projects. This submission is for architectural services only, engineering and other sub-consultants will form part of the future selection process. The submission should be no more than 5 pages in length.

Five copies of the Expression of Interest marked “3374 EOI - Steveston Fire Hall No. 2” to be addressed to the Purchasing Section, will be received at the Information Counter, Main Floor, Richmond City Hall, 6911 No. 3 Road, Richmond BC, V6Y 2C1. Submissions are to be received on or before 2:00 pm, Local Time, on Wednesday, September 24, 2008.

Submissions will be evaluated at the discretion of the City based upon the information contained in the submissions and a shortlist of design teams will be invited to submit a proposal for the full architectural services for this project.

Questions relating to the work may be directed to Janet Whitehead, Project Manager, Facility Planning and Construction at 604.233.3312, or Mary Brunet, Manager, Facility Planning and Construction, 604.244.1267.

It is the sole responsibility of the potential bidders to check the City of Richmond Web Site and BC Bid to ensure that all available information has been received prior to submitting an Expression of Interest.