



City of Richmond

Report to Committee

To: General Purposes Committee *To General Purposes - Oct 16, 2006*
From: A Rattan **Date:** October 3, 2006
 Manager, Business Liasion **File:** 12-8060-20-8146
Re: **Business Licence Bylaw No. 7360**
Amendment Bylaw 8146

Staff Recommendation

That Bylaw 8146, which amends Business Licence Bylaw 7360 to create revised fee schedules and adds a fee for licence reprints, be forwarded to Council and given first, second and third readings.

A Rattan
Manager, Business Liasion
(4686)

Att.

FOR ORIGINATING DEPARTMENT USE ONLY			
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER	
Law <i>M. Calum Bule</i>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	<i>A. Rattan</i>	
REVIEWED BY TAG	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	REVIEWED BY CAO	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

Staff Report

Origin

Business Licence fees are established by Council in Business Licence Bylaw 7360. Periodically, staff recommend to Council that the fees be increased to ensure that the cost associated with administering and enforcement of the bylaw are recovered.

Also addressed in this report is a recommendation that a nominal fee be implemented to recover the cost for Business Licence reprints.

Analysis

Licence Fees

Staff are of the opinion that the Business Licence fees should be adjusted annually to recover the cost of administering licences and of providing ongoing enforcement. The last Business Licence fee increase adopted by Council was in 2004.

Staff are proposing an increase in fees based on the Vancouver Cost of Living Index, which as of July 2006 was 2%. Accordingly, attached are revised fee Schedules A and B with a 2% fee increase, rounded up to the next whole dollar.

Reprints

Since the late 1990's, every business receives, at renewal time, both a Business Licence and a detachable invoice which is to be returned with payment. The Business Licence, which becomes valid when payment is received, is required under the bylaw to be displayed in the business premises. Staff are receiving an increasing number of requests for duplicates of the Business Licence due to the original either being lost, misfiled or kept by head office. Staff are recommending that a nominal fee be adopted that would recover the cost associated with any Business Licence reprint requests.

Financial Impact

Based on the expected revenue for the licences issued in 2006, a licence fee increase of 2%, rounded up to the next whole dollar, would realize an increase in revenues of approximately \$52,000.00.

Conclusion

The inflationary cost of administering the licence bylaw, increased enforcement, and the fact that fees have not been raised since 2004 would indicate that the proposed increase is justified.



A. Rattan



Business Licence Bylaw No. 7360, Amendment Bylaw No. 8146

The Council of the City of Richmond enacts as follows:


1. Bylaw No. 7360 is amended by deleting Schedule A and Schedule B in their entirety and substituting the attached Schedule A and Schedule B.
2. This bylaw is cited as **Business Licence Bylaw No. 7360, Amendment Bylaw No. 8146.**

FIRST READING

SECOND READING

THIRD READING

ADOPTED

CITY OF RICHMOND
APPROVED for content by originating dept.
APPROVED for legality by Solicitor


MAYOR

CITY CLERK

SCHEDULE A to BYLAW NO. 7360

ASSEMBLY USE						
GROUP 1			GROUP 2		GROUP 3	
Business Licence Fee assessed by Square Metres Except: (a) Mobile Vendors (Food) which are assessed a fee of \$68 per vehicle; and (b) Food Caterers which are assessed a fee in accordance with Group 3. Food Primary Liquor Licence Fee \$290			Business Licence Fee assessed by Number of Seats		Business Licence Fee assessed by Number of Employees:*	
Square Metres	(Square Feet)	Fee	Seats	Fee	Employees	Fee
0.0 to 93.0	(0 to 1,000)	\$139	0 to 30	\$442	0 to 5	\$111
93.1 to 232.5	(1,001 to 2,500)	\$211	31 to 60	\$881	6 to 10	\$188
232.6 to 465.0	(2,501 to 5,000)	\$366	61 to 90	\$1,322	11 to 15	\$272
465.1 to 930.0	(5,001 to 10,000)	\$586	91 to 120	\$1,764	16 to 25	\$404
930.1 to 1860.1	(10,001 to 20,000)	\$1040	121 to 150	\$2,202	26 to 50	\$586
1,860.2 to 2790.1	(20,001 to 30,000)	\$1,488	151 to 180	\$2,644	51 to 100	\$847
2,790.2 to 3720.2	(30,001 to 40,000)	\$1,942	181 to 210	\$3,081	101 to 200	\$1,194
3,720.3 to 4,650.2	(40,001 to 50,000)	\$2,389	211 and over	\$3,222	201 to 500	\$1,725
4,650.3 to 5,580.3	(50,001 to 60,000)	\$2,842			501 to 1,000	\$2,606
5,580.4 and over	(60,001 and over)	\$3,222			1,001 and over	\$3,222

*For the purpose of assessing a licence fee, two part-time employees are counted as one full-time employee.

RESIDENTIAL USE		
Business Licence Fee assessed by Number of Rental Units		
Units	Fee	
0 to 5	\$134	
6 to 10	\$206	
11 to 25	\$354	
26 to 50	\$576	
51 to 100	\$1017	
101 to 200	\$1,455	
201 to 300	\$1,897	
301 to 400	\$2,333	
401 to 500	\$2,770	
501 units and over	\$3,222	

SERVICE USE		
Business Licence Fee assessed by Number of Employees*		
Employees	Fee	
0 to 5	\$111	
6 to 10	\$193	
11 to 15	\$283	
16 to 25	\$416	
26 to 50	\$598	
51 to 100	\$869	
101 to 200	\$1,222	
201 to 500	\$1,769	
501 to 1,000	\$2,665	
1,001 and over	\$3,222	

SCHEDULE A to BYLAW NO. 7360

MERCANTILE USE		
Business Licence Fee assessed by Square Metres		
Square Metres	(Square Feet)	Fee
0 to 93.0	(0 to 1,000)	\$111
93.1 to 232.5	(1,001 to 2,500)	\$178
232.6 to 465.0	(2,5001 to 5,000)	\$327
465.1 to 930.0	(5,001 to 10,000)	\$553
930.1 to 1,860.1	(10,001 to 20,000)	\$1001
1860.2 to 2,790.1	(20,001 to 30,000)	\$1,456
2,790.2 to 3,720.2	(30,001 to 40,000)	\$1,903
3,720.3 to 4,650.2	(40,001 to 50,000)	\$2,352
4,650.3 to 5,580.3	(50,001 to 60,000)	\$2,803
5,580.4 and over	(60,001 and over)	\$3,222

INDUSTRIAL/MANUFACTURING USE	
Business Licence Fee assessed by Number of Employees*	
Number of Employees	Fee
0 to 5	\$134
6 to 10	\$222
11 to 15	\$311
16 to 25	\$442
26 to 50	\$620
51 to 100	\$881
101 to 200	\$1,234
201 to 500	\$1,759
501 to 1,000	\$2,639
1,001 and over	\$3,222

*For the purpose of assessing a licence fee, two part-time employees are counted as one full-time employee.

SCHEDULE A to BYLAW NO. 7360

VEHICLE FOR HIRE BUSINESSES

1. Each Vehicle for Hire **applicant** must pay:

- (a) an office licence fee of \$111; and
- (b) the following per vehicle Licence Fee, based on number of vehicles:

CLASS "A" Taxicab	\$101
CLASS "B" Limousine	\$68
CLASS "C" Sightseeing Taxicab	\$101
CLASS "D" Airport Taxicab	\$101
CLASS "E" Private Bus	\$101
CLASS "I" Charter Minibus	\$101
CLASS "J" Rental Vehicle	
Group 1	\$12
Group 2	\$68
CLASS "K" Driver Training Vehicle	\$50
CLASS "M" Tow-Truck	\$101
CLASS "N" Taxicab for Persons with Disabilities	\$101

- 2. Notwithstanding the per-vehicle licence fees stipulated in Section 1, the maximum licence fee for any Vehicle for Hire business is \$3,222.
- 3. The fee for transferring a Vehicle for Hire Licence within any calendar year is \$38
- 4. The fee for replacing a Vehicle for Hire Licence plate or decal is \$11

VENDING MACHINE USES

Business Licence Fee assessed for each vending machine as per group:

Group 1	\$24
Group 2	\$34
Group 3	\$ 7

Business Licence Fee assessed per Banking Machine - \$106

Business Licence Fee assessed per Amusement Machine - \$24

SCHEDULE A to BYLAW NO. 7360

ADULT ORIENTATED USES

(i)	Adult Entertainment Establishment	\$3,222
(ii)	Body-Painting Studio	\$3,222
	each employee	\$111
(iii)	Body-Rub Studio	\$3,222
	each employee	\$111
(iv)	Casino	\$5100
(v)	Escort Service	\$3,222
	each employee	\$111

SCHEDULE B to BYLAW NO. 7360

1. The fee for transferring a licence from one person to another, or for issuing a new licence because of a change in information on the face of such licence, except a change between licence categories or subcategories, is \$38.
2. The fee for changing the category or subcategory of a licence is either:
 - (a) \$38; or
 - (b) the difference between the **licencee's** existing fee and the fee for the proposed category or subcategory,whichever is the greater.
3. The fee for a Business Licence reprint is \$5.00.