



**Two-Family Dwelling Split –
Secondary – Additional Water Meter**

No.: ENGINEERING-03

Date: 2009-12-08

Revised: 2011-01-11

Purpose:

As part of the City of Richmond's water conservation initiative, the Water Meter Strategy was implemented to provide fair and equitable water use to reduce consumption, and provide an alternative for residents to pay for only the actual amount of water they use.

Background:

To further encourage this initiative, starting in 2009, all two-family dwellings serviced through a new City capital watermain replacement were given a second water service connection from the mainline to the property line.

Implementation:

If you are a two-family dwelling owner that has been provided with this secondary service connection and wish to have your unit (or both units) within the two-family dwelling metered separately, please follow these instructions, effective January 1, 2009:

1. Homeowner or a hired licensed plumber must apply to the City for a plumbing permit (PC-22) and **must request a two-family dwelling Split – Secondary Connection – water meter only.**
2. Once a plumbing permit has been issued, the City will proceed with installing the meter(s) on-site. Notification will be given to the two-family dwelling owner that **private plumbing must be hooked up to the city plumbing within 14 days of the meter installation.**
3. Homeowner must obtain the services of a private licensed plumber to split the on-site plumbing so that each unit will be capable of being serviced separately from the City watermain.
4. After the on-site plumbing is separated, a City Plumbing Inspector must be notified for proper inspection. Please contact the automated schedule booking system at 604-276-4111.
5. Once the private plumbing works have been inspected and approved, the licensed plumber can hook up the City-owned line to private plumbing lines. The City Plumbing Inspector must finalize the plumbing installation and City hook up.
6. Homeowner **who made the initial request to install the water meter** is eligible for **up to a \$3,000 reimbursement** for the private plumbing expenses incurred, as detailed in the Waterworks and Water Rates Bylaw No.5637.
7. Homeowner must submit copies of paid private plumbing works invoices to Jason Ho in Engineering Planning (Tel: 604-244-1281) for reimbursement.
8. The City will review the submission and the reimbursement will be processed by the Finance Department.

For further information please contact Jason Ho, Engineering Planning, at 604-244-1281.

****Homeowner's plumber is responsible to ensure the final City plumbing inspection is obtained. Reimbursement will not be made until the permit is finalized. Jason Ho should be notified if homeowner is aware of any extended absence during this entire implementation process.**

See over →

City of Richmond Bylaws

Waterworks and Water Rates (No. 5637)

22A. Voluntary Water Metering

- (b) Where one owner of an existing **two-family dwelling** requests to have a **water meter** installed and connected to the **City** water service, and the existing **two-family dwelling** has a shared water service, the City will supply and install one **water meter** at no charge and the new **water meter** charge specified in Schedule D will not apply. The City will reimburse only the owner making the initial request up to an amount of \$3000.00 (as determined by the City in its sole discretion) of the cost of the owner making the necessary plumbing alterations to allow for individual metering of one of the **two-family dwellings**. The owner of the **two-family dwelling** not having individual metering shall be charged a flat rate until such time as the owner requests to have a **water meter** installed and connected to the **City** water service. At that time the City will supply and install the **water meter** at no charge and the new **water meter** charge specified in Schedule D will not apply.