



Page 1 of 3	<b>Roadways – Ice and Snow Removal</b>	<b>Policy 7013</b>
Adopted by Council: December 22, 1980 Amended by Council: February 28, 2005, October 25, 2010, November 27, 2023		

**POLICY 7013:**

1. This Policy establishes the priorities of City salting operations and ice and snow removal from City of Richmond (the “**City**”) public roads, highways, overpasses, lanes and bus stops (collectively, “**City Streets**”) and to set out when the City will initiate and continue such salting and ice and snow removal operations;
2. The intent of this Policy is to maintain City Streets in such a manner so as to:
  - a) facilitate the operation of public transit vehicles as well as emergency vehicles; and
  - b) provide others with a travel surface which is enhanced from the condition it would otherwise be in during periods of snow and ice accumulation;
3. A brine and/or salt mixture (the “**Mixture**”) will be applied on specified roadways (a “**Salting Operation**”) to enhance travelling surfaces for winter driving conditions during adverse weather. Snow removal will only be done when, in the opinion of the City’s on-duty representative or designated alternate (the “**City’s Representative**”), the Mixture proves ineffective;
4. This Policy is not to be interpreted as a bare pavement policy. The City does not guarantee that any City Street will be free from snow or ice, prior to, during, or after adverse weather. All City decisions, practises and actions taken or not taken under this Policy are subject to numerous factors, including without limitation, City budgetary constraints and availability of City personnel, availability of equipment and traffic volume;

**Commencement of Salting Operations**

5. The City will commence Salting Operations at the earliest of:
  - a) verification by the City’s Representative of the accumulation of ice and snow on City Streets which results in poor City Street conditions;
  - b) upon request by the RCMP; or
  - c) at a pre-scheduled time in response to weather forecasts;
6. It is anticipated that from the commencement of Salting Operations, it will take the City approximately 90 minutes to prepare City personnel and equipment for Salting Operations with a completion time of up to five hours, depending on conditions;



Page 2 of 3	<b>Roadways – Ice and Snow Removal</b>	<b>Policy 7013</b>
Adopted by Council: December 22, 1980 Amended by Council: February 28, 2005, October 25, 2010, November 27, 2023		

**Priority Salting Operations**

7. The City will give first priority for Salting Operations and snow removal to:
  - a) those major arterial streets, section line roads and bus routes identified as “1<sup>st</sup> Priority” and coloured green on the map attached to and forming part of this Policy; and
  - b) bus stops to ensure adequate operation of public transit and wheelchair letdowns, provided that the City is not responsible for snow removal from the sidewalks leading to these areas which is the responsibility of property owners under the applicable City bylaw;
8. The City will give second priority for Salting Operations and snow removal to:
  - a) those major collector roads identified as “2<sup>nd</sup> Priority” and coloured in red on the map attached to and forming part of this Policy
  - b) civic facilities, including entrances, wheelchair ramps, stairs, parking lots, and walkways. This includes community centers, fire halls, and other municipal facilities. The City will also remove snow from the perimeter sidewalks surrounding these facilities as part of the City’s comprehensive snow removal response;
9. The City will give third priority for Salting Operations and snow removal to those roads identified as 3<sup>rd</sup> Priority” and coloured blue on the map attached to and forming part of this Policy;
10. In extraordinary circumstances in the sole opinion of the General Manager of Engineering and Public Works, the General Manager of Engineering and Public Works is authorized to order Salting Operations and/or snow removal of City roads that are not set out and identified as being “1<sup>st</sup>”, “2<sup>nd</sup>” or “3<sup>rd</sup>” Priority roads on the map attached to and forming part of this Policy. Otherwise, no salting or snow removal will be conducted by the City on roads not set out and identified as being “1<sup>st</sup>”, “2<sup>nd</sup>” or “3<sup>rd</sup>” Priority roads on the map attached to and forming part of this Policy; and
11. The City Representative may investigate and assess localized road conditions. The City’s Representative may initiate the Salting Operations by Patroller staff or other qualified available individuals.



Adopted by Council: December 22, 1980

Amended by Council: February 28, 2005, October 25, 2010, November 27, 2023

