



Please print (to be filled out completely by applicant).

Date: \_\_\_\_\_

Project Address: \_\_\_\_\_ Unit No.: \_\_\_\_\_

Owner: \_\_\_\_\_ Tel. No. \_\_\_\_\_

Contractor: \_\_\_\_\_ Tel. No. \_\_\_\_\_ Fax \_\_\_\_\_

Occupier: \_\_\_\_\_ Use: \_\_\_\_\_

Note: Zoning Bylaw 8500 – Off-Street Parking & Loading – Section 7 requires that sufficient parking is available for all Commercial/Industrial businesses.

Do you have sufficient parking?: Yes No
Is the building sprinklered? Yes No
Will there be alterations or additions to the sprinkler system? Yes No
Any alterations to the plumbing system? Yes No
Will structural work be required, including alterations to structural slab? Yes No
Any changes to the mechanical system? Yes No
Does the mechanical/sprinkler/structural work require a registered professional? Yes No
Is food handling involved in use? Yes No
Any demolition work or removal of walls or plumbing? Yes No
Do you have a business licence for this building/unit? Yes No

Describe the work to be done: \_\_\_\_\_

Construction Value: \_\_\_\_\_ Proposed Construction Start: \_\_\_\_\_

Where a professional engineer or architect, registered as such under provincial legislation, has certified that the plans comply with the current BC Building Code and any other applicable enactment, it should be expressly understood that the City has relied on such certification in issuing this permit and is not liable, directly or vicariously, for any damage, loss or expense caused or contributed to by an error, omission or other neglect in relation to its approval of the plans submitted.

Applicant: \_\_\_\_\_ Signature: \_\_\_\_\_

By signing I am acknowledging the above waiver

Mailing Address: \_\_\_\_\_ Postal Code \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Tel. No. Residential or Business

Cell

Fax

Table with 2 columns: For Office Use, Comments. Rows include Application Fee, Permit No., and Application Received By.