



Date: \_\_\_\_\_

Project Civic Address: \_\_\_\_\_

Project Legal Description: \_\_\_\_\_

A. **Project Description:** Provide a brief description of the project and define the purpose of the report.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

B. **Building Code Compliance:** Reference all Code articles/sentences where literal compliance is not achieved.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

C. **Alternative Solution:** Identify all compensatory features being proposed to achieve equivalent performance for each Code reference, in B above.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Note: Use additional sheets if required to present your proposal. Each sheet must be signed/sealed by a Registered Professional.**

D. **Proposed by:**

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Company

\_\_\_\_\_  
Company Address

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
Tel No.

\_\_\_\_\_  
Fax



Professional Seal