



City of Richmond

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Bulletin Development Applications Department

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Landscaping Inspection

No.: DEVAPPS-03

Date: 1996-01-08

Revised: 2004-05-26

Purpose:

- To inform **all applicants for Development Permits** that project Landscape Architects are required to submit a letter of compliance when landscaping is completed.

Background:

- The Landscape Architect should inspect the completed landscaping and submit a letter to the Development Applications Department indicating compliance with the approved plans. This will reduce the amount of time the City spends on inspections and expedite our release of your Letter of Credit.
- Applicants are required to install all plant material, paving and site furnishings in accordance with the landscape plans attached to the permit. Any deviations from the plan should be in consultation with the Landscape Architect, and may need to be approved by the Development Applications Department or the Development Permit Panel. Minor changes such as substitution of shrub varieties dependant on availability are generally acceptable, but should be reviewed by the Landscape Architect. The Landscape Architect should document and justify such changes in writing.
- The Development Applications Department is concerned that community objectives are met, and that overall quality of landscaping as set out in the permit document is carried out.