



**City of Richmond**  
6911 No. 3 Road  
Richmond, BC V6Y 2C1

## Detailed Plans Record Viewing Owner Authorization

(604) 276-4000 Fax (604) 276-4029

To: City of Richmond  
6911 No. 3 Road  
Richmond, BC V6Y 2C1

This is to certify that authorization has been given to:

**Name:** \_\_\_\_\_

**Company Name:** \_\_\_\_\_

for disclosure of the plans on the property below, through viewing or the provision of copy(ies).

**Property Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Name of Owner:** (Please print) \_\_\_\_\_

**Signature of Owner:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Your authorization may include the disclosure of wiring schematics, security systems and the location of a safe, unless otherwise specified.**

**The above authorization will be in force up to one (1) month only from date of signing.**

**Reviewed by:** \_\_\_\_\_  
City Staff