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**To:** Mayor and Councillors  
**From:** David Weber  
Director, City Clerk's Office  
**Date:** February 4, 2010  
**File:** 01-0100-20-RSHO1-  
01/2010-Vol 01  
**Re:** **Sport Hosting Program Recommendations – Procedural Memorandum**

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On January 26, 2010, the Parks, Recreation and Cultural Services Committee considered a report on the Sport Hosting Strategy and, in conjunction with several recommendations, recommended the endorsement of the *Terms of Reference* for a Sport Hosting Task Force.

Subsequently, on February 1, 2010, the General Purposes Committee considered a related report on the Sport Hosting Strategy Grant Policy and, after receiving comments from delegations on the matter, directed various changes and made referrals to staff. Those referrals and changes are the subject of a staff report that will be considered at a Special General Purposes Committee meeting on February 8, 2010, prior to the Regular (Open) Council Meeting. Some of the changes directed by GP necessitated revisions to the Sport Hosting Task Force *Terms of Reference* that had already been positively considered and recommended by the Parks, Recreation and Cultural Services Committee.

If, on February 8<sup>th</sup>, the General Purposes Committee considers and recommends adoption of the revised Sport Hosting Task Force *Terms of Reference*, then Council should not adopt the Sport Hosting Task Force *Terms of Reference* as presented to and recommended by the Parks, Recreation and Cultural Services Committee (Item 23, Recommendation #2).

The revised Parks, Recreation and Cultural Services recommendation on the February 8<sup>th</sup> Council agenda would read as follows (see next page):

1. **2010 – 2014 SPORT HOSTING STRATEGY AND IMPLEMENTATION PLAN AND SPORT HOSTING TASK FORCE TERMS OF REFERENCE**

(File Ref. No.) (REDMS No. 2793750v.5)

PRCS-169

See Page PRCS-169 of the Parks, Recreation and Cultural Services Committee agenda for full report

**PARKS, RECREATION AND CULTURAL SERVICES COMMITTEE RECOMMENDATION**

**That:**

- (1) *the Sport Hosting Strategy, as outlined in the staff report dated January 5, 2010 from the General Manager, Community Services entitled "2010 – 2014 Sport Hosting Strategy and Implementation Plan and Sport Hosting Task Force Terms of Reference" be endorsed;*
- ~~(2) *the Terms of Reference, as outlined in the staff report dated January 5, 2010 from the General Manager, Community Services entitled "2010 – 2014 Sport Hosting Strategy and Implementation Plan and Sport Hosting Task Force Terms of Reference" be endorsed; and*~~
- ~~(3)~~(2) *a copy of the Richmond Sport Hosting Strategy and Implementation Plan, upon approval, be forwarded to stakeholders and the Richmond School Board, for information.*

As anticipated, if a recommendation comes forward from the General Purposes Committee meeting and is added to the Regular (Open) Council agenda, then the revised *Terms of Reference* for the Task Force will be considered along with the other Sport Hosting Program recommendations at the Regular (Open) Council meeting.

If you have any questions, please do not hesitate to contact me.



David Weber  
Director, City Clerk's Office  
(604-276-4098)