



City of Richmond

Letter of Authorization

Permits Section
6911 No. 3 Road, Richmond, BC V6Y 2C1

www.richmond.ca

Tel: 604-276-4000 Fax: 604-276-4052

Date: _____

To whom it may concern:

Property Address: _____

Legal Description: _____

I am the owner, as defined in the current "Building Regulation Bylaw", of the above referenced property and hereby authorize:

Representative/Contact: _____
Please print

Tel. No.: _____ **Cell No.:** _____ **Fax No.:** _____

E-mail: _____

Please check ✓ where applicable.

To represent me in an application for:

- Building Permit Application
(If Registered Professional is involved, use Schedule "F", Owner's Undertaking)
- Demolition Permit Application
- Tree Permit Application
- Land Use Application
- Subtrade Permit

To obtain copies of:

- Correspondence
- Permit Plans (Micro-film)

Owner's Information

Name: _____
Please print

Address: _____

Tel. No.: _____ **Cell No.:** _____ **Fax No.:** _____

E-mail: _____

Date: _____ **Signature:** _____

This form may be faxed, mailed or delivered in person.