



City of Richmond

Building Approvals Division

Customer IVR Pocket Reference

To Access the IVR System
Dial: **604-276-4111**

Press:	
1	Schedule an inspection
2	Cancel an inspection
3	Obtain inspection results
4	Obtain plan review status
5	Obtain Inspection History Fax
9	To repeat this Menu
0	To speak with an Operator
*	Listen to general information
#	Hang up

Things to Remember

- You need your eight (8) digit permit number.
- Do not hang up until you hear your confirmation number.
- Have a pen and paper to write down your confirmation number.

Building

- 100 Forms
- 105 Elevation
- 110 Crawl Space
- 115 Sheathing
- 120 Frame
- 125 Insulation
- 130 Heating
- 135 Final Building
- 140 Commercial Cook Hood
- 142 Retaining Wall

Site Services

Single Family Dwellings

- 200 Sanitary Sewer Res
- 205 Infiltration Test Res
- 210 Storm Sewer Res
- 215 Final Site Res

Site Services

Multi / Family Res / Commercial

- 220 Sanitary Sewer Comm/I
- 225 Infiltration Test Com/I
- 230 Storm Sewer Com/I
- 235 Final Site Com/I
- 240 Water/Fire Main

Plumbing

- 300 Underground
- 305 Rough In
- 310 Shower/Bath
- 315 Water Service
- 325 Final Plumbing
- 345 Backflow Preventor

Gas

- 405 Gas Vent
- 410 Gas Piping
- 415 Visual Air
- 420 Air Test Certificate
- 425 Final Gas

Demolition

- 500 Final Demolition

Sprinkler

- 600 Sprinkler – Rough In
- 605 Final Sprinkler

Sign

- 700 Sign Forms F/S
- 705 Final Sign