



City of Richmond Archives

7700 Minoru Gate
Richmond, BC V6Y 1R9
Phone: 604 247-8305
Fax: 604 247-8302
archives@richmond.ca
www.richmond.ca/archives

Conditions of Use Agreement

Permission

In purchasing a photographic reproduction whether a print or a digital image, the researcher obtains permission for a one-time only use. **Permission is not granted for further reproduction** or for use other than that specified in the original photograph order.

Publication and Exhibition Credits

We require that all City of Richmond Archives photographs that are published or exhibited in any format include a credit as to the source of the photograph as in the following example: "City of Richmond Archives, Photograph #1234 56 78." When the photographer is known use the following format: "City of Richmond Archives, John Doe Photograph, #1234 56 78."

Web Publication

Images published on a web site should be no more than 72 dpi, 550 pixels measurement at the long side. Credits as specified above are required, as well as a link to the City of Richmond Photo Search page: <http://www.richmond.ca/cityhall/archives/search/photos.htm>.

Copyright and Privacy

Responsibility for infringement of copyright or invasion of privacy resulting from the use of reproductions from the City of Richmond Archives is assumed by the user.

Photograph Number(s) of images to be reproduced:

Statement of Intended Use

Reproduction(s) for personal use only and will not be used for publication, exhibition or commercial use.

Reproduction(s) intended for publication, exhibition, or commercial purposes. Provide details:

I understand and agree to the Conditions of Use above and realize that purchase and possession of these reproductions gives no right of further reproduction or any use other than that described above without additional permission in writing from the City of Richmond Archives.

Purchaser Signature _____ **Date** _____

Name (please print) _____ **Phone** _____

Address _____

Email _____