

Commercial/Industrial Business (Premises in Richmond only)

Liquor Licence? Yes No If yes, type? Food Primary Liquor Primary With Endorsement

No. Seats (Restaurants & liquor establishments): _____ **No. Merchandise Machines:** _____

No. Amusement Machines: _____

Describe any Structural Changes to Business Premises: Proposed Completed None

Sharing Premises With: _____

Floor Area (In sq. ft.): **Retail:** _____ **Wholesale:** _____

Office: _____ **Warehouse:** _____

Outside: _____

NOTE: Zoning Bylaw No. 8500 – On-Site Vehicle Parking – Part A, Section 7.1.1 requires that sufficient parking is available for commercial/industrial businesses.

Do you have the sufficient parking: Yes No

Richmond Representative for Business: _____

Title: _____ **Tel.:** _____

Emergency Contact Name: _____ **Tel.:** _____
After Hours Number

OWNERSHIP INFORMATION (All to complete. Additional owners can be submitted on separate paper.)

Name: _____ **Title/Position:** _____
First Last

Home Address: _____

City: _____ **Province:** _____ **Postal Code:** _____

Tel.: _____ **Cell:** _____ **Email:** _____

I hereby make application for a business licence in accordance with the above-stated information and declare that the statements are true and correct. I agree, if granted a licence, to comply with all relevant bylaws now in force or which may come into force in the City of Richmond.

Name: _____ **Title:** _____

Signature: _____ **Date:** _____

*Note: This application will not be processed **without the application fee**. In order to receive the fee amount, please contact the Licence Division. Business Licences are public records and are available for inspection on request at City Hall. The City also makes business licence information available in various additional publications on the City website and/or in hard-copy format. If you **do not wish** your business information to be made available in any additional publications, **a request in writing to decline publication** must be received by the Licence Inspector. All information gathered for business licencing purposes is managed in accordance with the Freedom of Information and Protection of Privacy Act.*

Office Use Only:		
Folder Type: _____	Sub Type: _____	Fee: _____
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