



City of Richmond

October 31, 2011

**Business and Financial Services
Department
Finance Division**
Telephone: 604-276-4218
Fax: 604-276-4162

Attention: To All Proponents

Dear Sir/Madame:

Re: Request for EOI 4609 EOI Construction Manager for the City of Richmond - Addendum One

This Addendum includes items of clarification, forms part of the Contract Documents and shall be read, interpreted and coordinated with all other parts. Please review and consider the following information in the preparation of your expression of interest:

Q1. EOI section 5.0 Scope mentions three specific projects then \$138M of Civic projects. Is there a more detailed list of these that can be provided ?

A2. This is not available at this time.

Q2. EOI section 9.4 Personnel. In able for us to correctly nominate and allocate resources, does the City have a schedule outlining when each project is to be designed and delivered ?

A2.

Facility	Est'd Construction Timeline	2010 Cost (in millions)
Minoru Aquatics Centre ("MAC")	2012 - 2014	\$56.3
Fire Hall #1	2013 - 2014	\$16.0
Older Adults' Centre ("OAC")	2016 - 2017	\$24.0
Other Civic Projects	2012 - 2019	138.0

Q3. EOI section 8.0 Qualification criteria. Can we use University, College or Provincial Govt. projects as examples ?

A3. Yes

Q4. EOI section 11.0 Format. Part V Outline of services: As there are multiple projects being completed under this EOI, are we to assume that we are simply to outline general construction management services rather than specific methodology and approach as they relate to each project type?

A4. Yes

Q5. Are you able to provide an outline of your evaluation process and scoring?

A5. No, we cannot provide this information.

Q6. EOI section 9.4 Personnel: this lists positions for which we do not have personnel. Are you able to outline what you intend each role to be (as you have done for the Project Leader role)?

A6. If your firm does not use these titles for positions within your firm we request you provide the name of the personnel that you intend to use to lead these functions, i.e. estimating, leading construction onsite, clerk of the works, etc.

Proponents must sign and include this Addendum with their submission.

Signature, Name and Title

Yours truly,

Sumita Dosanjh
Buyer II - Contracting Specialist