



# City of Richmond

6911 No. 3 Road  
Richmond, BC V6Y 2C1  
www.richmond.ca

October 11, 2011  
File: 4354F

**Business & Financial Services Department**  
**Finance Division**  
Telephone: 604-276-4218  
Fax: 604-276-4162

Dear Madam/Sir:

**RE: 4354F Notice of Intent to Contract – HVAC Contractor**

Please be advised that the Notice of Intent to Contract – HVAC Contractor has been cancelled.

If you have any questions or concerns regarding this cancellation, e mail Syd Stowe, Manager Purchasing at [purchasing@richmond.ca](mailto:purchasing@richmond.ca).

Yours truly,

Daianna Panni  
*Buyer I*

DP:dp