



City of Richmond

April 1, 2011
File: 02-0775-50-4225/Vol 01

**Business and Financial Services
Department
Finance Division**
Telephone: 604-276-4218
Fax: 604-276-4162

Attention: To All Bidders

Dear Sir/Madame:

Re: Request for Quotation 4225Q – On Call Plumbing Contractor - Addendum 1

This Addendum includes items of clarification, forms part of the Contract Documents and shall be read, interpreted and coordinated with all other parts. Please review and consider the following information in the preparation of your proposal:

We may require multiple sites to be service at one time. Please submit a company profile outlining the size of your company with number of staff employed.

Contract terms have been revised to:

June 1, 2011 – May 31, 2012
June 1, 2012 – May 31, 2013 (optional one year term)
June 1, 2013 – May 31, 2014 (optional one year term)
June 1, 2014 – May 31, 2015 (optional one year term)

PART D – QUOTATION FORM

Quotation Form

Purchasing Section
City of Richmond
6911 No. 3 Road
Richmond, BC V6Y 2C1

The undersigned Bidder, having carefully read and examined the Instructions to Bidders, General Conditions, Requirements, Quotation Form, and Undertaking of Liability Insurance and having full knowledge of the work required, does hereby offer to provide all necessary materials in strict accordance with the Requirements and to do all therein called for on the terms and conditions and under the provisions therein set forth at the:

Name of Bidder: _____

Address: _____

Telephone No: _____

Name, Signature, and
Title of Signing Officer: _____

Date: _____

E-mail: _____

Web Address: _____

Bidders must sign and include this Addendum with their submission.

Signature, Name and Title

Yours truly,

Daianna Panni
Buyer I

DP:dp

pc: