



City of Richmond

December 13, 2010

File: 4181P

Business and Financial Services

Department

Finance Division

Telephone: 604-276-4218

Fax: 604-276-4162

Attention: To All Proponents

Dear Sir/Madame:

**Re: Request for Proposal 4181P Supply, Delivery and Implementation for Event Approvals
Web-based System - Addendum No. 1**

This Addendum includes items of clarification, forms part of the Contract Documents and shall be read, interpreted and coordinated with all other parts. Please review and consider the following information in the preparation of your proposal:

The close date has been extended until Friday, December 17th, 12:00 Noon.

Q1. Section 10 states that the solution must be accessible from an inline frame on the current City of Richmond website. Is this referring to an <iframe> and thus will have to fit within the area defined by the following screenshot, and which would also mean that scrollbars will be inline on many of the event screens?

A1. Yes, the solution will be embedded into our website with an html <iframe> tag. The width of the iframe is fixed at 458px or 590px. We have a javascript function which must be called on the onload event of the <body> tag of each page in the solution which will automatically resize the height of the iframe to eliminate inline scroll bars.

Q2. The City of Richmond website appears to be hosted on a Windows Server with IIS 6. Will the event site be hosted on the same server? What are the versions of .NET on the server that are available for development?

A2. Yes, we are planning to host it on the same server. The server runs .NET 3.5.

Q3. Will there be any final application documents that need to be generated on the fly such as a PDF of the application?

A3. No. Printability of application screens is sufficient.

Q4. Will there be any requirements involving exporting reports of applications in CSV or spreadsheet format?

A4. No. We have other tools to extract data from the database and for reporting. We can do this ourselves.

Q5. Are you posted questions from other development companies to BC Bid?

A5. All questions received and responses will posted on BC Bid and the City of Richmond website.

Q6. Would SharePoint be considered a viable platform for the solution?

A6. We cannot consider a SharePoint solution for the System because we do not have the required infrastructure in place. Implementing such infrastructure is beyond the scope of this RFP.

Q7. Is there any flexibility on the stated completion date of February 27, 2011. If so, how much?

A7. Yes, we are flexible on the completion date. Please refer to Section 12 of the RFP.

Bidders/Proponents/Respondents/Bidders must sign and include this Addendum with their submission.

Signature, Name and Title

Yours truly,



Sumita Dosanjh
Buyer II - Contracting Specialist