



## City of Richmond

December 10, 2010  
File: 02-0775-50-4080/Vol 01

**Business and Financial Services  
Department  
Finance Division**  
Telephone: 604-276-4218  
Fax: 604-276-4162

**Attention: To All Bidders**

Dear Sir/Madame:

**Re: 4080Q – Janitorial Services - Watermania- Questions and Answers # 2**

This Addendum includes items of clarification, forms part of the Contract Documents and shall be read, interpreted and coordinated with all other parts. Please review and consider the following information in the preparation of your proposal:

**Questions and answers:**

Q1) Specify as to whether cleaning the Sauna and Steam rooms are required ?

A1) No, it is not included.

Q2) Who provides the supplies for the shower area and chemicals for cleaning the toilets ?

A2) City of Richmond

Q3) Specify the Security Clearance requirements.

A3) Once awarded, proof of criminal records check documentation needs to be provided for all personnel and/or sub-contractors.

Q4) In your RFQ, you state one of the cleaners should have the "BSW" certification from BCIT. Will a cleaner with 5 years experience in the line be considered equivalent ?

A4) As per PART B – General Conditions, page 11, section 2, Personnel:

**Please remove the following statement:**

“A minimum of one staff member who has a BCIT Building Service Worker training certification or City approved equivalent must be present at all times that the contractor is on site.”

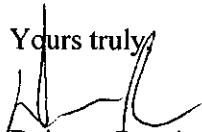
**Insert:** “A minimum of one staff member who has a BCIT Building Service Worker training certification must be present at all times that the contractor is on site.”

Once awarded, the contractor must provide proof of certification.

**Bidders must sign and include this Addendum with their submission.**

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**Signature, Name and Title**

Yours truly  
  
Daianna Panni  
*Buyer I*

DP:dp

pc: Sean Dyer, Aquatic Maintenance Supervisor – Parks  
and Recreation Department