



## City of Richmond

Business and Financial Services  
Department  
Finance Division  
Telephone: 604-276-4218  
Fax: 604-276-4162

October 28, 2010

File: 02-0775-50-4053/Vol 01

**Attention: To All bidders**

Dear Sir/Madame:

**Re: Dance Recital Seamstress - Addendum 1**

This Addendum includes items of clarification, forms part of the Contract Documents and shall be read, interpreted and coordinated with all other parts. Please review and consider the following information in the preparation of your quotation:

Q1 Page 5- Last year there was around 600 costumes. Is the price to be determined by actual numbers or a bulk estimate?

**A1 We would like the prices to be determined by a price range. Please list the prices you would charge for each costume as per costume shown in the pictures provided.**

Q2 Page 5- Can we have the lots delivered and stored at the Arts Centre?

**A2 Yes**

Q3 In the agreement section there is a reference to consulting fee. Is that a separate fee from construction?

**Q3 No, we only require a price range. See answer # 1. The price range should include all expenses to complete this project in full.**

Q4 Page 3 of the agreement number 2.9: What is meant by list of expenses incurred? We price per costume which includes all services necessary for that costume. Are you asking for a more specific breakdown of costs incurred?

**A4 This is not necessary, see answer # 1.**

**Bidders must sign and include this Addendum with their submission.**

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**Signature, Name and Title**

Yours truly,

Daianna Panni  
*Buyer I*

DDP:dp

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