



# City of Richmond

October 27, 2010  
File: 02-0775-50-4019/Vol 01

**Business and Financial Services  
Department  
Finance Division**  
Telephone: 604-276-4218  
Fax: 604-276-4162

**Attention: To All Proponents**

Dear Sir/Madame:

**Re: Request for Proposal 4019P Design, Supply & Installation of Storage Solution for Parts Storage Room - Addendum #1**

This Addendum includes items of clarification, forms part of the Contract Documents and shall be read, interpreted and coordinated with all other parts. Please review and consider the following information in the preparation of your proposal:

**1. Please delete the following:**

9.1 To assist potential Proponents, the City will be hosting a voluntary vendor information session and tour of the facility at 5599 Lynas Lane in the City of Richmond on Thursday, October 29, 2010 at 10:00 am.

**And replace with:**

9.1 To assist potential Proponents, the City will be hosting a voluntary vendor information session and tour of the facility at 5599 Lynas Lane in the City of Richmond on Friday, October 29, 2010 at 2:00 pm.

**Proponents must sign and include this Addendum with their submission.**

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**Signature, Name and Title**

Yours truly,

Sumita Dosanjh  
*Buyer II - Contracting Specialist*